

# BID SOLICITATION



City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga TN 37402

**BID OPENING DATE AND TIME:**  
05/23/2008 2:00 PM  
**BID NUMBER: B0005211**

BUYER: Partridge, Dedra  
PHONE #: (423) 757 - 5184 ext.  
DELIVERY REQUIRED: 05/23/2008 2:00 PM

**SEALED BIDS**  
Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
	Requisition No.: R0109288 Ordering Dept.: Public Works/Administration Buyer/Phone No.: Dedra Partridge/(423) 757-5066 ***** Item Being Purchased: Survey Equipment ***** *** BIDS MUST BE RECEIVED NO LATER THAN *** *** 2:00 PM EST on Friday, May 23, 2008 *** ***** Payment Terms: Estimated Delivery: Freight/Ship Charge: Yes___ No___ Bid As Specified? Yes___ No___ ***** ATTACHMENT: Affirmative Action Plan City of Chattanooga (COC) Terms and Conditions posted on Website <a href="http://www.chattanooga.gov/finance/66_standardtermsandconditions.htm">http://www.chattanooga.gov/finance/66_standardtermsandconditions.htm</a> If you can't download call buyer for a copy. ***** NOTE: ALL BIDS MUST BE SIGNED All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.				

**NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS.**

ALL BIDS MUST BE SIGNED: The undersigned offers the above quoted prices under the conditions contained herein.

The City is Exempt from all Federal and State Tax.  
Bids will be received at the above mentioned address.

COMPANY: \_\_\_\_\_

TERMS OF PAYMENT: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

NAME AND TITLE: \_\_\_\_\_

# BID SOLICITATION



City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga TN 37402

**BID OPENING DATE AND TIME:**  
05/23/2008 2:00 PM  
**BID NUMBER: B0006211**

**BUYER:** Partridge, Dedra  
**PHONE #:** (423) 757 - 5184 ext.  
**DELIVERY REQUIRED:** 05/23/2008 2:00 PM

**SEALED BIDS**  
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City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.</p> <p>The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.</p> <p>The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.</p> <p>***** NOTE *****</p> <p>PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:</p> <p>Company Name _____</p> <p>Address _____</p> <p>Phone/Toll-Free No. _____</p> <p>Fax No. _____</p> <p>eMail Address _____</p> <p>Contact Person's Name _____</p> <p>Employer's ID No. _____</p> <p>Estimated Delivery _____</p> <p>Minority-Owned Business ___ Small Business ___ Veteran ___</p> <p>Minority Woman Owned Business ___ Disabled Veteran ___</p> <p>Women-Owned Business ___</p> <p>***** ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION ****</p>				

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COMPANY: \_\_\_\_\_

TERMS OF PAYMENT: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

NAME AND TITLE: \_\_\_\_\_

# BID SOLICITATION



City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga TN 37402

**BID OPENING DATE AND TIME:**  
05/23/2008 2:00 PM  
**BID NUMBER: 60005211**

**BUYER:** Partridge, Dedra  
**PHONE #:** (423) 757 - 5184 ext.  
**DELIVERY REQUIRED:** 05/23/2008 2:00 PM

**MAIL TO:**  
City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga TN 37402

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**VENDOR**  
. TN

Item	Class-Item	Quantity	Unit	Unit Price	Total
1.0	Leica TPS400 Series - Leica TCR403/5/7 Ultra with Automatic Target Recognition - Complete Package to include: Tripod; Prism; Prism pole	1.00	EA		
				<b>TOTAL:</b>	

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**COMPANY:** \_\_\_\_\_

**TERMS OF PAYMENT:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**TELEPHONE NUMBER:** \_\_\_\_\_

**NAME AND TITLE:** \_\_\_\_\_

## **Affirmative Action Plan**

For  
(Invitation or RFP No.)

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(Name of Contractor)

The above named Contractor is an equal opportunity employer and during the performance of this contract, the Contractor agrees to abide by the Affirmative Action Plan of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. It is the goal of the Contractor to have a workforce with a minimum of 8.6 percent minority and 6.9 percent female employees.
5. This Plan or any attachments thereto shall further provide a list of all employees annotated by job function, race, and sex who are expected to be utilized on this project.
6. During the term of this contract the following non-discriminatory hiring practices shall be employed to provide employment opportunities for minorities and women:
  - a. All help wanted ads placed in newspapers or other publications shall contain the phrase "Equal Employment Opportunity Employer".

- b. Maintain systematic contracts with minority groups and human relations organizations.
  - c. Encourage present employees to refer qualified minority group and female applicants for employment opportunities.
  - d. Use only recruitment sources which state in writing that they practice equal opportunity. Advise all recruitment sources that qualified minority group members and women will be sought for consideration for all positions when vacancies occur.
7. During the term of this contract, the Contractor, upon request of the City of Chattanooga Office of Economic and Community Development, will make available for inspection by the City of Chattanooga Office of Economic and Community Development, copies of payroll records, personnel records, documents and other records that may be used to verify Contractor compliance with these equal opportunity provisions.
8. The Contractor agrees to notify the City of Chattanooga Office of Economic and Community Development of any failure or refusal on the part of the contractor or any subcontractors to comply with the equal opportunity provisions set forth. Any failure of refusal to comply with the aforementioned provisions by the Contractor and/or Subcontractors shall be a breach of this contract.

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(Signature of Contractor)

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(Title and Name of Construction Company)

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(Date)