



**CITY OF CHATTANOOGA  
PUBLIC WORKS DEPARTMENT  
ENGINEERING DIVISION**

Development Resource Center  
1250 Market Street, Suite 2100  
Chattanooga, TN 37402  
Phone: (423) 757-5117  
Fax: (423) 757-0586

## CHANGE ORDER

Contract No.: \_\_\_\_\_  
 Contractor: \_\_\_\_\_  
 Project Name: \_\_\_\_\_

Change Order No.: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Council Res. #'s: \_\_\_\_\_  
 (Attach Copies)

**Check Reason for Change Order**

- Error/Omission
- Field Condition
- Field Dispute Settlement
- Owner Request
- Value Engineering
- Other: \_\_\_\_\_

Contract Days Changed: \_\_\_\_\_

Revised Completion Date: \_\_\_\_\_

Original Contract Amount \$ \_\_\_\_\_  
 Net Change by Previous C.O.s \$ \_\_\_\_\_  
 Contract Amount Prior to this C.O. \$ \_\_\_\_\_  
 Total Amount of this C.O. \$ \_\_\_\_\_  
**NEW CONTRACT AMOUNT \$ \_\_\_\_\_**

Description / Justification (Add more pages if necessary)

The terms and conditions of this Change Order, including the cost and time contained herein, constitute a full accord and complete satisfaction for all costs and time of performance related to the work described or referenced herein, including but not limited to, all delay and impact costs for the entire Project resulting from this Change Order. Except as amended herein, all provisions of the Contract remain in full force and effect.

### APPROVALS

CONTRACTOR		ENGINEER / ARCHITECT	
Signature	Date	Signature	Date
CITY PROJECT MANAGER		CITY ENGINEER	
Signature	Date	Signature	Date
ADMINISTRATOR OF PUBLIC WORKS		CITY FINANCE OFFICER	
Signature	Date	Signature	Date