

BID SOLICITATION



City of Chattanooga
100 East 11th Street, Room 200
Chattanooga TN 37402

BID OPENING DATE AND TIME:
06/21/2007 2:00 PM
BID NUMBER: B0004275

SEALED BIDS
Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

BUYER: Dickey, Natalie
PHONE #: (423) 425 - 6383 ext.
DELIVERY REQUIRED: 06/21/2007 2:00 PM

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City of Chattanooga
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Item	Class-Item	Quantity	Unit	Unit Price	Total
	Requisition No.: R0099283 Ordering Dept.: EAC/ Memorial Auditorium Buyer: Natalie Dickey Phone: 423-425-6383 Items Being Purchased: Soft Goods ***** *** BIDS MUST BE RECEIVED NO LATER THAN *** *** 2:00 PM EST on <June 21, 2007> *** ***** ATTACHMENTS -Specifications One (1) Page -Affirmative Action Plan Two (2) Pages ***** Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item. The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city. The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin. ***** NOTE ***** PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION: Company Name _____				

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS.

ALL BIDS MUST BE SIGNED - The undersigned offers the above quoted prices under the conditions contained herein.

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	Address _____ Phone/Toll-Free No. _____ Fax No. _____ eMail Address _____ Contact Person's Name _____ Employer's ID No. _____ Estimated Delivery _____ Minority-Owned Business ___ Small Business ___ Veteran ___ Minority Woman Owned Business ___ Disabled Veteran ___ Women-Owned Business ___ ***** ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION *****				
1.0	Replace torn and worn soft goods (stage curtains) at the Memorial Auditorium. Per attached City of Chattanooga Specifications.	1.00	EA		
				TOTAL:	

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SOFT GOODS SPECIFICATIONS

for the

MEMORIAL AUDITORIUM

LEG PANELS: 18 sections (34'-0"H x 16'-0"W) IFR Black Velour no less than 27 oz. with no fullness, black web grommets and black ties 12" O.C., lined pipe hem bottom.

BORDERS: 42 sections (34'-0" H x 16'-0"W) IFR Black Velour no less than 27 oz. with no fullness, black web grommets and black ties 12" O.C., lined pipe hem bottom.

CYCLORAMA: 1 section (32'-0" H x 70'-0"W) sewn flat FR 100% cotton Natural seamless Muslin with no fullness, 1" I.D. bottom pipe pocket, black web grommets with black ties 12" O.C..

SCRIM: 1 section (32'-0" H x 70'-0"W) sewn flat Black Sharkstooth 100% cotton with 1" I.D. pipe pocket at the bottom, black web grommets with black ties 12" O.C..

INTERMEDIATE CURTAIN: NONE REQUIRED.

MAIN CURTAIN: 2 sections (32'-0" H x 38'-0"W) IFR Plum Velour no less than 27 oz. with 50% fullness, nap down, black web grommets with black ties 12" O.C., with pocket at the bottom. On stage edge gets full width turn back.

TORMENTOR: 4 sections (32'-0"H x 12'-0"W) IFR Plum Velour no less than 27 oz. with 50% fullness, black web grommets with black ties 12" O.C., with pocket at the bottom.

TEASER: 4 sections (32'-0"H x 22'-0"W) IFR Plum Velour no less than 27 oz. with 50 % fullness, black web grommets with black ties 12" O.C., with pockets at the bottom.

CROSS OVER MASKING: 8 sections (8'-0"H x 12'-0"W) Chevron Repp. Black with no fullness, black web grommets 12" O.C. with S Hooks. (Fabric is for light blocking only. IFR fabric is optional, but high durability in fabric is expected).

PIT RAIL CURTAINS: 1 section (2'-6" H x 59'-2" W)
2 sections (2'-6" H x 11'-6" W)

IFR Plum Velour no less than 27 oz. with 50% fullness and 8" (inch) flap at the top to overlap the rail. Flap same color as each pit curtain section. Heavy duty canvas webbing along the flap. 2" (inch) Velcro strip on the top edge back side of the flap, with pocket at the bottom.

Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. In all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, any contractor and/or subcontractor is further required to file in duplicate within ten (10) days of being notified that it is the lowest responsible bidder, an affirmative action plan with the EEO Director of the City of Chattanooga. This plan shall state the Contractor's goals for minority and women utilization as a percentage of the work force on this project.
5. This Plan or any attachments thereto shall further provide a list of all employees annotated by job function, race, and sex who are expected to be utilized on this project. This plan or attachment thereto shall further describe the methods by which the Contractor or Subcontractor will utilize to make good faith efforts at providing employment opportunities for minorities and women.

During the term of this contract, the Contractor upon request of the City, will make available for inspection by the City of Chattanooga copies of payroll records, personnel documents and similar records or documents that may be used to verify the Contractor's compliance with these Equal Opportunity provisions.

6. The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs 1 through 6 in every subcontract so that such provisions will be requested of each subcontractor. The Contractor agrees to notify the City of Chattanooga of any subcontractor who refuses or fails to comply with these equal opportunity provisions. Any failure or refusal to comply with these provisions the contractor and/or subcontractor shall be a breach of this contract.

(Signature of Contractor)

(Title and Name of Company)

(Date)