



# PARKS AND RECREATION

## ***CALL TO ARTISTS***

Artist or artist collaboration for the  
**Third Biennial Sculpture Exhibition**, Chattanooga, TN

Issued by the City of Chattanooga  
April 1, 2008

### **PROJECT OVERVIEW**

The City of Chattanooga is seeking artwork for the Third Biennial Sculpture Exhibition in Chattanooga, Tennessee, which will be on view August 2008 – February 2010. Works can be in any media, must be suitable for outdoors, and may be functional or non-functional, temporary in nature or permanent.

The inaugural rotating exhibition, called First Street Sculpture Garden, was initiated in May 2005 at the First Street Corridor, which was the site of one of three major public art initiatives of Chattanooga's \$120 million 21<sup>st</sup> Century Waterfront Plan for the downtown area (for more information, please see [www.rivercitycompany.com](http://www.rivercitycompany.com)). First Street Corridor is a mixed-use pedestrian zone lined by terraced lawns that function as sculptural exhibition and festival space. Works selected for the Third Biennial Sculpture Exhibition will be placed along the First Street Corridor and other public green spaces along Chattanooga's renovated waterfront.

First Street Corridor, located in the heart of downtown Chattanooga, is part of the historic city grid and was rebuilt as an accessible pedestrian connection to link the river, the Tennessee Aquarium, the Hunter Museum of American Art, and the neighboring Bluff View Arts District, as well as the North Chattanooga area on the other side of the Tennessee River.

**Works:** Functional and non-functional, temporary and permanent work in any media suitable for outdoors. Works may be available for purchase. Up to 7 works will be selected for this exhibition.

**Eligibility:** This RFP is open to all professional artists over the age of 18. Emerging and international artists are encouraged to apply.

**Exhibition:** 18 months. August 2008 – February 2010.

**Stipend:** Each artist who is selected for the exhibition will receive a \$5,000 stipend per artist / piece. Selected artists are responsible for transportation to and from the site, and are encouraged to be on site to oversee installation. Most installation costs regarding site prep and equipment rental will not be the

responsibility of the artist. All of the removal costs and arrangements (equipment rental, labor assistance, etc.) will be the responsibility of the artist.

**Purchase Award:** One work will be selected for purchase for inclusion in the City of Chattanooga's permanent collection at the conclusion of the exhibition.

**Deadline:** Applications must be received by 5:00 p.m. (EDT) on May 16, 2008.

For more information and a complete application form, please contact:

Rachel Hildebrandt, Public Art Director  
c/o Department of Parks and Recreation  
1102 South Watkins Street  
Chattanooga, Tennessee 37404  
Phone: (423) 643-6096  
E-mail: [rehildebrandt@gmail.com](mailto:rehildebrandt@gmail.com)

To download the application and guidelines, please visit:

[http://www.chattanooga.gov/PRAC\\_30\\_PublicArt.htm](http://www.chattanooga.gov/PRAC_30_PublicArt.htm)

If you are interested in learning more about Chattanooga and the surrounding region, please visit the following websites for additional information:

<http://www.chattanooga.gov/>

<http://www.chattanoogachamber.com/>

<http://www.chattanoogafun.com>

Check out the "Chattanooga Choo Choo" videos on YouTube for some fun musical inspiration!

## **Third Biennial Sculpture Exhibition: Chattanooga, Tennessee**

### **Application Guidelines:**

Proposals must include the following -

- 1.) Completed application (included at the end of this RFP).
- 2.) Letter explaining the artist's interest in the project. This document should be no longer than one page (single-spaced, 1-inch margins, 12 pt. font).
- 3.) Current résumé (two-page limit).
- 4.) List of professional references (at least three): Please include name, address, phone number, and e-mail address for each individual.
- 5.) A maximum of 15 digital images of recent relevant work saved to CD. **Only digital images will be accepted for this competition.** *Slide submissions will not be considered.* The specifications for the digital images are as follows:

All CDs must be labeled with the applicant's name, contact information (telephone number and e-mail address), and number of images. Every image file must be titled first with the number of the image in the order to be viewed (use "0" in front of single-digit numbers), followed by the artist's last name [for example: 01\_Smith; 02\_Smith]. The numbers must correspond to the annotated image list. Do not imbed images into a PowerPoint presentation. Acceptable digital images must be:

- Dimensions: Minimum 800 x 600; Maximum 1600 x 1200
- File Format: JPG (do not use Progressive JPGs, GIFs, or TIFFs) at 72 DPI

If you need assistance in generating the digital images for this competition, please contact Rachel Hildebrandt for additional information ([rehildebrandt@gmail.com](mailto:rehildebrandt@gmail.com); (423) 643-6096).

- 6.) Annotated digital image identification list. Please include the artist's name as a heading, and a brief description of each image, including title, date, medium, dimensions, location, and price of work, if available for purchase.
- 7.) Description of installation method, maintenance methods and schedule, and any other pertinent information that may be helpful to the committee in regards to siting the work.
- 8.) SASE. Please provide a self-addressed stamped envelope if you would like for your materials to be returned to you. If you would prefer for your materials to be retained for future commission opportunities, please indicate your desire on the Checklist Form.

9.) Optional support materials. You may include up to three samples of support materials, such as catalogues and DVDs, which might aid the selection committee with understanding your work. DVDs should be cued to run no longer than three minutes. Appropriate printed material, including reviews, may be submitted. All materials must be clearly labeled.

*Please do not staple or bind any of the application materials. Please do not include any materials larger than 8 ½ x 11 inches, original artwork, or large-format transparencies.*

**Deadlines:**

May 16, 2008	Receipt deadline for application materials
June 20, 2008	Notification of winning entries
August 2008	Artwork installed and exhibition opening
February 2010	Exhibition concludes / De-installation

**Selection:**

An ad hoc sub-committee of the Public Art Committee (PAC) will review all proposals submitted under this RFP. Committee members may include representatives of the PAC, the City of Chattanooga, local foundations, and others. The committee may recommend changes to the selected artists' concepts.

**Selection Criteria:**

The committee will use the following criteria in the selection process:

- Submittal of all required application materials as outlined in this RFP;
- Attention to context: architectural, historical, geographical, and cultural;
- Proven ability to create distinctive site-specific artwork as exhibited by past work;
- Originality: creativity and uniqueness of proposed artwork concept for this project;
- Quality and craftsmanship of product as exhibited by past work;
- Maintainability: structural and surface soundness, durability and resistance to vandalism, weathering, excessive maintenance, repair costs;
- Appropriateness for placement on an urban pedestrian site, including ability for artwork to withstand public interaction;
- Public safety; and
- Feasibility: artist's proven track record/ability to complete the work on time and within the budget.

## TERMS

- The City of Chattanooga and the Public Art Committee accept no responsibility for the loss or damage of artist submission materials.
- The City of Chattanooga and the Public Art Committee accept no responsibility for costs incurred by the artist in responding to this Call to Artists.
- Artists and artist collaborations selected for this exhibition will be required to meet contract terms and scopes as well as lump sum budgets. It is further understood that all budgets include travel costs. No additional and/or contingency funds will be available.
- Although the City of Chattanooga will bear most of the installation costs (*excepting transport / shipping fees and related insurance*), the artist is responsible for all costs and arrangements required for the de-installation process. The City will not pay for rental equipment or any other fees associated with the de-installation process.
- Respondents to this Call to Artists agree to abide by the terms and conditions of this Call.

**Application Form: Third Biennial Sculpture Garden Exhibition**

Please complete this form and include it with all of the required application materials.

Applicant's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Country: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell/Mobile (optional): \_\_\_\_\_

E-mail address: \_\_\_\_\_

Website (optional): \_\_\_\_\_

**Submitted Materials Status:**

\_\_\_\_\_ I would like for my materials to be retained for future commission opportunities.

\_\_\_\_\_ I would like for my submission materials and CD to be returned to me, and I have enclosed a self-addressed envelope with sufficient postage for this purpose.

I understand and agree to all of the terms of this RFP / Call to Artists

Signature and Date: \_\_\_\_\_

**Submittal Instructions and Requirements**

**Deadline:** Application materials must be received by May 16, 2008. Send materials and direct all questions to

Rachel Hildebrandt  
Director, Public Art Program  
Department of Parks & Recreation  
1102 South Watkins Street  
Chattanooga, TN 37404

Phone: (423) 643-6096

E-mail: [rehildebrandt@gmail.com](mailto:rehildebrandt@gmail.com)