

Requisition No.: R020417
Bid No.: B0006460
Ordering Dept.: City of Chattanooga Industrial Development Board (IDB)
Buyer: Natalie Dickey
Phone: 423-643-6383
Project: VW Site Work 3 A

For Access to Specifications and Drawings: Contact Natalie Dickey via email.
dickey_n@mail.chattanooga.gov

PRE BID MEETING
November 9, 2009 2:00 PM
Purchasing Conference Room
101 East 11th Street
Chattanooga, TN 37402

*** BIDS MUST BE RECEIVED NO LATER THAN ***
*** 2:00 PM EST on < November 24, 2009> ***

City of Chattanooga (COC) Terms and Conditions posted on Website
http://www.chattanooga.gov/finance/66_standardtermsandconditions.htm If you can't
download call buyer for a copy. NOTE: ALL BIDS MUST BE SIGNED. All bids received
are subject to the terms and conditions contained herein and as listed in the above
referenced website. The undersigned Bidder acknowledges having received, reviewed,
and agrees to be bound to these terms and conditions, unless specific written exceptions
are otherwise stated.

INFORMATION TO BIDDER:

-One Copy of Bid Response should be mailed to Purchasing. Must have Document VW
Construction Coversheet taped to outside of Envelope. This Document is located on ftp
site.

IMPORTANT: This form shall be attached to the sealed envelope containing the Bid. All
prime contractors and contractors for electrical, plumbing, and heating, ventilation, and
air conditioning contracts for bids of \$25,000 or more are required to complete this form
pursuant to TCA 62-6-119. Failure to provide all of this information on the sealed
envelope shall be considered a non-responsive Bid and shall not be opened or shall
automatically disqualify such bid.

Purchasing Address:
101 East 11th Street
Suite G-13
Chattanooga, TN 37402

-Additionally a copy of your bid should be submitted electronically. If you plan to submit a bid a ftp drop off site will be assigned. Please contact Natalie Dickey by email dickey_n@mail.chattanooga.gov to obtain information regarding a drop off site.

-Bid Bond and Performance Bond Are Required. Additional Information located in Terms and Conditions.

- Cut off date for Questions is November 13, 2009.
Must be submitted to dickey_n@mail.chattanooga.gov using question form provided.

THIS SOLICITATION WILL BE SUBJECT TO A TWO STEP BID PROCESS IF DEEMED NECESSARY BY THE IDB.

Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item. The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city. The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

***** NOTE *****

PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION: Company

Name _____

Address _____

Phone/Toll-Free No. _____

Fax No. _____

eMail Address _____

Contact Person's Name _____

Employer's ID No. _____

Estimated Delivery _____

Minority-Owned Business ___ Small Business ___ Veteran ___ Minority Woman Owned

Business ___ Disabled Veteran ___ Women-Owned Business ___

***** ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION ****