

11/6/12

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE ADMINISTRATOR OF EDUCATION, ARTS, AND CULTURE TO ENTER INTO AN AGREEMENT WITH FRANKLIN ASSOCIATES ARCHITECTS, INC. TO DESIGN, PREPARE FOR BID, AND OVERSEE THE REPLACEMENT OF THE ROOF FOR THE SOLDIERS AND SAILORS MEMORIAL AUDITORIUM FOR A STIPULATED AMOUNT NOT TO EXCEED FORTY-THREE THOUSAND SEVEN HUNDRED NINETY-ONE DOLLARS (\$43,791.00), PLUS REIMBURSABLE EXPENSES NOT TO EXCEED TWO THOUSAND FIVE HUNDRED THIRTY-ONE DOLLARS (\$2,531.00), FOR A TOTAL AMOUNT NOT TO EXCEED FORTY-SIX THOUSAND THREE HUNDRED TWENTY-TWO DOLLARS (\$46,322.00).

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, That the Administrator of Education, Arts, and Culture be and is hereby authorized to enter into an agreement with Franklin Associates Architects, Inc. to design, prepare for bid, and oversee the replacement of the roof for the Soldiers and Sailors Memorial Auditorium for a stipulated amount not to exceed \$43,791.00, plus reimbursable expenses not to exceed \$2,531.00, for a total amount not to exceed \$46,322.00.

ADOPTED: _____, 2012

/mms

City of Chattanooga



Resolution/Ordinance Request Form

Date Prepared: October 22, 2012

Preparer: Thaddeus Oliver

Brief Description of Purpose for Resolution/Ordinance: Res./Ord. # _____ Council District # _____

A resolution authorizing the Administrator of Education, Arts, and Culture to enter into an agreement with Franklin Associates Architects, Inc. to design, prepare for bid, and oversee the replacement of the roof for Soldiers and Sailors Memorial Auditorium for a stipulated sum not to exceed forty-three thousand seven hundred and ninety-one dollars (\$43,791), plus reimbursable expenses not to exceed two thousand five hundred and thirty-one dollars (\$2,531.00), for a total amount not to exceed forty-six thousand three hundred and twenty-two dollars (\$46,322.00).

Name of Vendor/Contractor/Grant, etc.	<u>Franklin Associates Architects, Inc.</u>	New Contract/Project? (Yes or No)	<u>Yes</u>
Total project cost \$	<u>46,322.00</u>	Funds Budgeted? (YES or NO)	<u>Yes</u>
Total City of Chattanooga Portion \$	<u>46,322.00</u>	Provide Fund	<u>4018</u>
City Amount Funded \$	<u>46,322.00</u>	Provide Cost Center	<u>M20101</u>
New City Funding Required \$	<u>No</u>	Proposed Funding Source if not budgeted	<u>N/A</u>
City's Match Percentage %	<u>N/A</u>	Grant Period (if applicable)	<u>N/A</u>

List all other funding sources and amount for each contributor.

<u>Amount(s)</u>	<u>Grantor(s)</u>
\$ _____	_____
\$ _____	_____
\$ _____	_____

Agency Grant Number _____

CFDA Number if known _____

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

Approved by: _____

Reviewed by: FINANCE OFFICE

DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, City Attorney and City Finance Officer

Revised: 1/26/09



franklin|architects

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423.266.1207

October 17, 2012

Ms. Sandy Coulter
Memorial Auditorium
399 McCallie Avenue
Chattanooga, TN 37402

Re: Proposal for Re-Roofing of Memorial Auditorium

Dear Ms. Coulter:

franklin I architects (FAAI) is pleased to respond to the City of Chattanooga's request for professional design services.

This proposal contains remodel work to re-roof the Auditorium building including the front porch addition. Since the stage area was recently roofed in 2009, we do not plan on disturbing that relatively new construction.

During the re-roofing project, it will be necessary to tear of the existing roof down to the original concrete deck and haul off the debris. FAAI will rely on existing plans and visual observations to recreate background templates to the precision needed for permitting purposes. The required documentation provided by FAAI will include all information required to permit this construction the Authorities Having Jurisdiction (AHJ) and to bid it as required by City guidelines.

FAAI estimates that the total cost for this project using TPO and new rigid insulation will be \$450,000. According to the State fee schedule, based on this construction cost, our fee will be \$43,791. Typically, the cost of reimbursables is included in the request to the City Council; therefore we recommend that \$831 for permitting and \$1,700 for printing costs be added to the \$43,791 for a total of \$46,322.

Franklin Associates Architects Inc. hopes this proposal is acceptable to you. If you have any questions or would like any clarifications, please give me a call.

Sincerely,

Matthew T. Twitchell
Vice President