

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 (FINAL) FOR VOLKERT & ASSOCIATES, INC., RELATIVE TO CONTRACT NO. E-03-044-101, FOR PROFESSIONAL SERVICES RELATIVE TO OAKWOOD DRIVE AT JERSEY PIKE INTERSECTION IMPROVEMENT, FOR A DECREASED AMOUNT OF SIX THOUSAND SEVEN HUNDRED TWENTY-NINE AND 79/100 DOLLARS (\$6,729.79), FOR A REVISED CONTRACT AMOUNT NOT TO EXCEED FIFTY-FIVE THOUSAND FOUR HUNDRED SEVENTY AND 21/100 DOLLARS (\$55,470.21).

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, That there be and is hereby authorizing Change Order No. 1 (Final) for Volkert & Associates, Inc., relative to Contract No. E-03-044-101, for professional services relative to Oakwood Drive at Jersey Pike Intersection Improvement, for a decreased amount of \$6,729.79, for a revised contract amount not to exceed \$55,470.21.

ADOPTED: \_\_\_\_\_, 2012

/meb

# City of Chattanooga



## Resolution/Ordinance Request Form

Date Prepared: 10/31/12

Preparer: Dennis Malone

Department: Public Works

Brief Description of Purpose for Resolution/Ordinance:

Res./Ord. # \_\_\_\_\_ Council District #

5

A City Council resolution is requested to approve the Change Order No. 1 (Final), for Volkert and Associates, Inc., for professional services relative to Oakwood Drive at Jersey Pike Intersection Improvement, for a decreased amount of \$6,729.79, for a revised contract amount not to exceed \$55,470.21.

Name of Vendor/Contractor/Grant, etc.	<u>Volkert &amp; Associates, Inc.</u>	New Contract/Project? (Yes or No)	<u>No</u>
Total project cost	\$ <u>55,470.21</u>	Funds Budgeted? (YES or NO)	<u>Yes</u>
Total City of Chattanooga Portion	\$ <u>55,470.21</u>	Provide Fund	<u>4016</u>
City Amount Funded	\$ <u>55,470.21</u>	Provide Cost Center	<u>K17302</u>
New City Funding Required	\$ \$ <u>(6,729.79)</u>	Proposed Funding Source if not budgeted	_____
City's Match Percentage	% _____	Grant Period (if applicable)	_____

**List all other funding sources and amount for each contributor.**

Amount(s)	Grantor(s)
\$ _____	_____
_____	_____
_____	_____

Agency Grant Number \_\_\_\_\_

CFDA Number if known \_\_\_\_\_

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

Approved by: \_\_\_\_\_

Reviewed by: FINANCE OFFICE

DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, City Attorney and City Finance Officer

Revised: 1/26/09



CITY OF CHATTANOOGA  
PUBLIC WORKS DEPARTMENT  
ENGINEERING DIVISION

Development Resource Center  
1250 Market Street, Suite 2100  
Chattanooga, TN 37402  
Phone: (423) 643-6000  
Fax: (423) 643-6008

## CHANGE ORDER

Contract No.: E-03-044-101  
Contractor: Volkert and Associates  
Project Name: Oakwood Drive at Jersey Pike Intersection Improvement

Change Order No.: 1 (Final)  
Date: 10/17/12  
Council Res. #'s: 26453  
(Attach Copies)

Check Reason for Change Order

- Error/Omission  
 Field Condition  
 Field Dispute Settlement  
 Owner Request  
 Value Engineering  
 Other: Final

Contract Days Changed: 0

Revised Completion Date: -

Original Contract Amount	\$	<u>62,200.00</u>
Net Change by Previous C.O.s	\$	<u>0.00</u>
Contract Amount Prior to this C.O.	\$	<u>62,200.00</u>
Total Amount of this C.O.	\$	<u>(6,729.79)</u>
<b>NEW CONTRACT AMOUNT</b>	<b>\$</b>	<b><u>55,470.21</u></b>

Description / Justification (Add more pages if necessary)  
Final reconciliation of quantities on the award of the project.

The terms and conditions of this Change Order, including the cost and time contained herein, constitute a full accord and complete satisfaction for all costs and time of performance related to the work described or referenced herein, including but not limited to, all delay and impact costs for the entire Project resulting from this Change Order. Except as amended herein, all provisions of the Contract remain in full force and effect.

### APPROVALS

ENGINEER		ENGINEER / ARCHITECT	
	<u>10/29/12</u>	Tony Madewell	
Signature	Date	Signature	Date
CITY PROJECT MANAGER		CITY ENGINEER	
	<u>16 Oct 2012</u>	Dennis Malone	<u>10/31/12</u>
Signature	Date	Signature	Date
ADMINISTRATOR OF PUBLIC WORKS		CITY FINANCE OFFICER	
Signature	Date	Signature	Date

RESOLUTION NO. 26453

A RESOLUTION AUTHORIZING THE ADMINISTRATOR OF THE DEPARTMENT OF PUBLIC WORKS TO ENTER INTO AN AGREEMENT WITH VOLKERT & ASSOCIATES, INC. FOR PROFESSIONAL SERVICES RELATIVE TO CONTRACT NO. E-03-044-101, OAKWOOD DRIVE AT JERSEY PIKE INTERSECTION IMPROVEMENT, IN AN AMOUNT NOT TO EXCEED SIXTY-TWO THOUSAND TWO HUNDRED DOLLARS (\$62,200.00).

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, That the Administrator of the Department of Public Works be and is hereby authorized to enter into an agreement with Volkert & Associates, Inc. for professional services relative to Contract No. E-03-044-101, Oakwood Drive at Jersey Pike Intersection Improvements, in an amount not to exceed \$62,200.00.

ADOPTED: September 28, 2010

/add

PWPM: E-03-044-19  
**VOLKERT**

Acct: Location: E03044  
 Activity: 000101

**Volkert, Inc.**  
 1428 Chestnut Street  
 Suite C  
 Chattanooga, TN 37402

ATTN: Mr. William C. Payne, P.E.

REF: Intersection Improvements for Oakwood Drive at Jersey Pike  
 CODE: Volkert Project No. 032400.17 / 032400.37  
 PO: E-03-044

Office 423.842.3335  
 Fax 423.842.8630

Date: August 31, 2012  
 Invoice No.: 1908201

www.volkert.com

TW  
 A 1892062

Mr. William C. Payne, P.E.  
 City Engineer  
 City of Chattanooga  
 Engineering Department/DRC  
 1250 Market Street, Suite 2100  
 Chattanooga, TN 37402

For Professional Services from 7/26/12 to 8/22/12

Description	Fee	Fee Basis	Percent Work to Date	Amount Billed	Previous Billed	This Invoice Billed
<b>Basic Services:</b>						
Design Services	\$27,300.00	LS	100%	\$ 27,300.00	\$ 27,300.00	\$ -
Bidding Phase Engineering Services:	\$3,000.00	LS	100%	\$ 3,000.00	\$ 3,000.00	\$ -
Construction Phase Engineering Services:	\$6,100.00	LS	100%	\$ 6,100.00	\$ 5,490.00	\$ 610.00
<b>Total Basic Services:</b>	<b>\$36,400.00</b>			<b>\$ 36,400.00</b>	<b>\$ 35,790.00</b>	<b>\$ 610.00</b>

Description	Fee	Fee Basis	Percent Work to Date	Amount Billed	Previous Billed	This Invoice Billed
<b>Supplemental Services:</b>						
SWPPP preparation:	\$3,750.00	LS	100%	\$ 3,750.00	\$ 3,750.00	\$ -
Right-of-way Documents	\$7,800.00	LS	100%	\$ 7,800.00	\$ 7,800.00	\$ -
Resident Project Representative Services:	\$68,500.00	CP		\$ -	\$ -	\$ -
Additional Services:	\$5,000.00	CP		\$ 1,800.00	\$ 1,800.00	\$ -
Reimbursable Expenses:	\$2,500.00	CP		\$ 1,220.21	\$ 1,220.21	\$ -
Geotechnical and Lab Materials Testing:	\$2,250.00	CP		\$ -	\$ -	\$ -
Sanitary Sewer Design	\$4,500.00	LS	100%	\$ 4,500.00	\$ 4,500.00	\$ -
<b>Total Supplemental Services:</b>	<b>\$94,300.00</b>			<b>\$ 19,070.21</b>	<b>\$ 19,070.21</b>	<b>\$ -</b>

\* Revised per CRF-1Engr

**TOTAL THIS INVOICE**

**\$ 610.00**

Prior invoices	\$ 54,860.21
This invoice	\$ 610.00
Payments	\$ -54,860.21
Balance on Account	\$ 610.00

\$ 55470.21

CERTIFIED TRUE AND CORRECT:

David A. Yates, P.E.  
 Vice President

APPROVED  
 [Signature]  
 9/13/12

NOTE:  
 There Shall be only one invoice per contract per billing period.  
 Any necessary details should be attached as backup.

**Office Locations:**

Birmingham, Foley, Mobile, Montgomery, Alabama • Gainesville, Pensacola, Tampa, Florida • Atlanta, Georgia  
 Collinsville, Illinois • Baton Rouge, New Orleans, Slidell, Louisiana • Biloxi, Jackson, Mississippi • Jefferson City, Missouri  
 Raleigh, North Carolina • Columbia, South Carolina • Chattanooga, Tennessee • Alexandria, Virginia • Washington, D.C.



# VOLKERT

Received

SEP 1 2012

CH

Volkert, Inc.

1428 Chestnut Street  
Suite C  
Chattanooga, TN 37402

Office 423.842.3335  
Fax 423.842.8630

www.volkert.com

Inv # 18 p 182

September 1, 2012

Mr. Dennis Malone  
Assistant City Engineer  
City of Chattanooga  
1250 Market Street, Suite 2000  
Chattanooga, TN 37402

Re: Intersection Improvements for Oakwood Drive at Jersey Pike  
Volkert Project No. 032400.17/032400.37  
City Project No. E-03-044

Dear Mr. Malone:

Please find enclosed **Invoice 1908201** for the amount of **\$610.00**. The project contract amounts and percent completions are indicated along with all other relevant billing data. The construction of the project is complete and a final inspection was held July 30<sup>th</sup>.

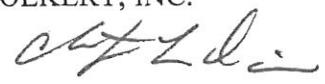
During this time period the following activities have occurred:

- Project Administration
- Construction Phase Engineering Services
  - Answer Contractors Questions
  - Hold Construction Progress Meeting and Write Minutes
  - Review Contractors Submittals
  - Make Periodic Site Visits
  - Review and Make Recommendation Concerning Contractor's Alternate Materials Request
  - Make Revisions due to Field Conditions

If this invoice meets with your approval, please process for payment. Should you have any questions, please feel free to call me at (423) 842-3335.

Sincerely,

VOLKERT, INC.



Christopher L. Davis  
Project Manager

For Malone 12 Sept 2012



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Collinsville, Illinois • Baton Rouge, New Orleans, Slidell, Louisiana • Biloxi, Jackson, Mississippi • Jefferson City, Missouri  
Raleigh, North Carolina • Columbia, South Carolina • Chattanooga, Tennessee • Alexandria, Virginia • Washington, D.C.