

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING EAST LAKE NEIGHBORHOOD ASSOCIATION C/O LINDA G. RICHARDS TO USE TEMPORARILY THE PORTIONS OF SAID RIGHT-OF-WAY FOR THE INSTALLATION OF UP TO FOURTEEN (14) SIGNS AT THIRTEEN (13) LOCATIONS, AS SHOWN ON THE DRAWINGS AND PHOTOS ATTACHED HERETO AND MADE A PART HEREOF BY REFERENCE, SUBJECT TO CERTAIN CONDITIONS.

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, That EAST LAKE NEIGHBORHOOD ASSOCIATION C/O LINDA G. RICHARDS, (hereinafter referred to as "Temporary User") be and is hereby permitted to use temporarily the portions of said right-of-way for the installation of up to fourteen (14) signs at thirteen (13) locations, as shown on the drawings and photos attached hereto and made a part hereof by reference.

BE IT FURTHER RESOLVED, That said temporary usage shall be subject to the following conditions:

1. Temporary User shall execute the Indemnification Agreement attached hereto in favor of the City of Chattanooga, its officers, agents and employees for any and all claims for damages for injuries to persons or property related to or arising out of the temporary usage.
2. Temporary User agrees to vacate the property and temporary use upon reasonable notice from the City to do so.
3. Temporary User shall provide adequate access for maintenance of any utilities located within the easement.

4. The proposed signage must meet the minimum requirements per City Codes and Standards.

5. In the attached pictures, proposed locations for signs #11 and #12 appear to be on private property. If that is the case, the City of Chattanooga is not giving permission for them to be there; therefore, a signed agreement with each owner will need to be obtained and a copy forwarded to the City Engineer.

6. For sign #5's location, the sidewalk area must be maintained.

7. For each sign location, the sight triangle must be maintained.

ADOPTED: \_\_\_\_\_, 2013

/mms

## INDEMNIFICATION AGREEMENT

This Indemnification Agreement is entered into by and between THE CITY OF CHATTANOOGA, TENNESSEE (hereinafter the “City”), and EAST LAKE NEIGHBORHOOD ASSOCIATION C/O LINDA G. RICHARDS (hereinafter “Temporary User”), this \_\_\_\_ day of \_\_\_\_\_, 2013.

For and in consideration of the granting of the temporary usage of the portions of said right-of-way for the installation of up to fourteen (14) signs at thirteen (13) locations, as shown on the drawings and photos attached hereto and made a part hereof by reference, the receipt of which is hereby acknowledged, Temporary User agrees as follows:

1. Temporary User shall defend, and hold harmless the City of Chattanooga, Tennessee, its officers, agents and employees from any and all claims for damages for injuries to persons or property related to or arising out of the aforementioned temporary use.

2. Temporary User shall vacate the property and temporary use upon reasonable notice from the City to do so; the parties hereto agree that “reasonable notice” shall be deemed to be thirty (30) days. Temporary User shall restore the property to its original condition when it is returned to the City.

3. Temporary User shall provide adequate access for maintenance of any utilities located within the easement.

4. The proposed signage must meet the minimum requirements per City Codes and Standards.

5. In the attached pictures, proposed locations for signs #11 and #12 appear to be on private property. If that is the case, the City of Chattanooga is not giving permission for them to be there; therefore, a signed agreement with each owner will need to be obtained and a copy forwarded to the City Engineer.

6. For sign #5’s location, the sidewalk area must be maintained.

7. For each sign location, the sight triangle must be maintained.

EAST LAKE NEIGHBORHOOD ASSOCIATION

\_\_\_\_\_, 2013  
Date

BY: \_\_\_\_\_  
Linda G. Richards

CITY OF CHATTANOOGA, TENNESSEE

\_\_\_\_\_, 2013  
Date

BY: \_\_\_\_\_  
Andy Berke, Mayor

# City of Chattanooga



## Resolution Request Form

(This form is only required for resolutions requiring expenditure of City funds)

Date: September 5, 2013

Preparer: William C. Payne

Department: Public Works - Engineering

Brief Description of Purpose for Resolution:

Resolution Number (if approved by Council): DISTRICT 7

A City Council Action is requested to authorize the Temporary Usage No. 111219 for East Lake Neighborhood Association c/o Linda G. Richards for the installation up to fourteen signs at thirteen locations within portions of said right-of-way as shown on the attached drawings. Also, subject to the conditions recommended on the attached Memorandum.

Name of Vendor/Contractor/Grant, etc.	<u>N/A</u>	New Contract/Project? (Yes or No)	<u>N/A</u>
Total project cost \$	<u>N/A</u>	Funds Budgeted? (YES or NO)	<u>N/A</u>
Total City of Chattanooga Portion \$	<u>N/A</u>	Provide Fund	<u>N/A</u>
City Amount Funded \$	<u>N/A</u>	Provide Cost Center	<u>N/A</u>
New City Funding Required \$	<u>N/A</u>	Proposed Funding Source if not budgeted	<u>N/A</u>
City's Match Percentage %	<u>N/A</u>	Grant Period (if applicable)	<u>N/A</u>

List all other funding sources and amount for each contributor.

Amount(s)	Grantor(s)

Agency Grant Number \_\_\_\_\_

CFDA Number if known \_\_\_\_\_

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

Approved by:

Reviewed by: FINANCE OFFICE

DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, City Attorney and City Finance Officer

# Memorandum

**To:** Bill Payne  
**From:** Ed Bowen  
**cc:** Dennis Malone  
**Date:** August 21, 2013  
**Re:** Temporary Usage Request #111219  
Linda G. Richards/East Lake Neighborhood Association  
Thirteen Site Locations Within City of Chattanooga's Right-of-Way  
Recommendations Regarding Temporary Usage Request

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I have completed my review of Ms. Richards' request regarding the Temporary Usage of the right-of-way for the installation of fourteen signs at thirteen locations within portions of said right-of-way. Please refer to the attached map and drawings. My comments are as follows:

- Per submitted drawings, proposed signs will read "Welcome to East Lake", and each will be approximately 38" wide and 29" high.
- Per submitted drawings, proposed signs will not conflict with the city's infrastructure.
- It appears if placed per the submitted drawings the minimum requirements will be met for the subject signage.
- The signs will be at these locations (see attached map):
  - Sign # 1--29<sup>th</sup> Street and 13<sup>th</sup> Avenue and 28<sup>th</sup> Street
  - Sign # 2--Dodds Avenue and 29<sup>th</sup> Street
  - Sign # 3--Hickory Street and Brown Street/29<sup>th</sup> Street
  - Sign # 4--Clio Avenue and 37<sup>th</sup> Street
  - Sign # 5--Clio Avenue and 42<sup>nd</sup> Street
  - Sign # 6--43<sup>rd</sup> Street and 6<sup>th</sup> Avenue
  - Sign # 7--Dodds Avenue and 43<sup>rd</sup> Street
  - Sign # 8--43<sup>rd</sup> Street and 13<sup>th</sup> Avenue
  - Sign # 9--Shadowlawn and 38<sup>th</sup> Street
  - Sign # 10--(two signs) Dodds Avenue and 34<sup>th</sup> Street
  - Sign # 11--29<sup>th</sup> Street and 4<sup>th</sup> Avenue
  - Sign # 12--37<sup>th</sup> Street and 4<sup>th</sup> Avenue
  - Sign # 13--37<sup>th</sup> Street and 7<sup>th</sup> Street

After review, granting this Temporary Usage does not conflict with the public's interest. Therefore, I recommend that the request for **Temporary Usage be granted subject to the following conditions:**

- ***The proposed signage must meet the minimum requirements per City Codes and Standards.***
- ***In the attached pictures, proposed locations for signs #11 and #12 appear to be on private property. If that is the case, the City of Chattanooga is not giving permission for them to be there; therefore, a signed agreement with each owner will need to be obtained and a copy forwarded to the City Engineer.***
- ***For sign #5's location, the sidewalk area must be maintained.***
- ***For each sign location, the sight triangle must be maintained.***



4-3-2013 (Date)

William C. Payne, P. E.  
City Engineer  
Development Resource Center  
1250 Market Street, Suite 2100  
Chattanooga, Tennessee 37402

WO# 111219



For Office Use Only	
<i>J. Crabtree</i>	
Technician Signature	
4/2/13	
Date	

Re: Request for Temporary Usage

Dear Mr. Payne:

SR# 705070

CLOSED  
4-2-2013

This is a request for a temporary usage of THE THIRTEEN LOCATIONS AS INDICATED ON THE MAP AND A PICTURE OF EACH SITE IS ENCLOSED

The reason for this request is as follows:

"WELCOME TO EAST LAKE" SIGNS WILL LET THE COMMUNITY KNOW THE BOUNDERS OF THEIR NEIGHBORHOOD. RESIDENTS & BUSINESS IN THIS AREA ARE PRUD OF OUR COMMUNITY AND WOULD LIKE TO SHOW IT OFF WITH THESE SITE SIGNS.

RECEIVED

APR 2 - 2013

STORM WATER

In making this request: Temporary User agrees as follows:

1. Temporary User will defend, indemnify, and hold harmless the City of Chattanooga, Tennessee its officers, agents, and employees from any and all claims for damages for injuries to persons or property related to or arising out of the aforementioned temporary use.
2. Temporary User will vacate the property and temporary use upon reasonable notice from the City to do so; the parties have to agree that reasonable notice shall be deemed to be thirty (30) days to restore the property to substantially the same condition that existed prior to granting the temporary use, including complying with any environmental regulations upon the request of the city to vacate the property and temporary use.
3. Temporary User will provide full access for maintenance of any utilities located within the easement.
4. Temporary User will obtain any and all other permits, variances, or approvals necessary to accommodate the temporary use.
5. Temporary user agrees to maintain the property in the condition equal to or better than the condition at the time the temporary use is granted.
6. If this request is for maintaining wells the applicant will upon satisfactory completion of use as determined by the Tennessee Department of Environment and Conservation, the wells will be abandoned using standard and acceptable practices, which shall include grouting from the bottom to top with a mixture of Portland cement and powdered bentonite and restoring the surface to its original condition as reasonably as possible.

My address and phone number are as follows:

Linda G. Richards 2812 14<sup>th</sup> Ave (423) 698-5408  
TED NEELANDS V-PRESIDENT 2900 13<sup>th</sup> STREET (540) 429-1351  
JEAN BARKER 2610 E 39<sup>th</sup> STREET (423) 867-4664 @ELL256 566-0786

(Processing Fee \$110.00)

East Lake Neighborhood  
Print Applicant Name Association

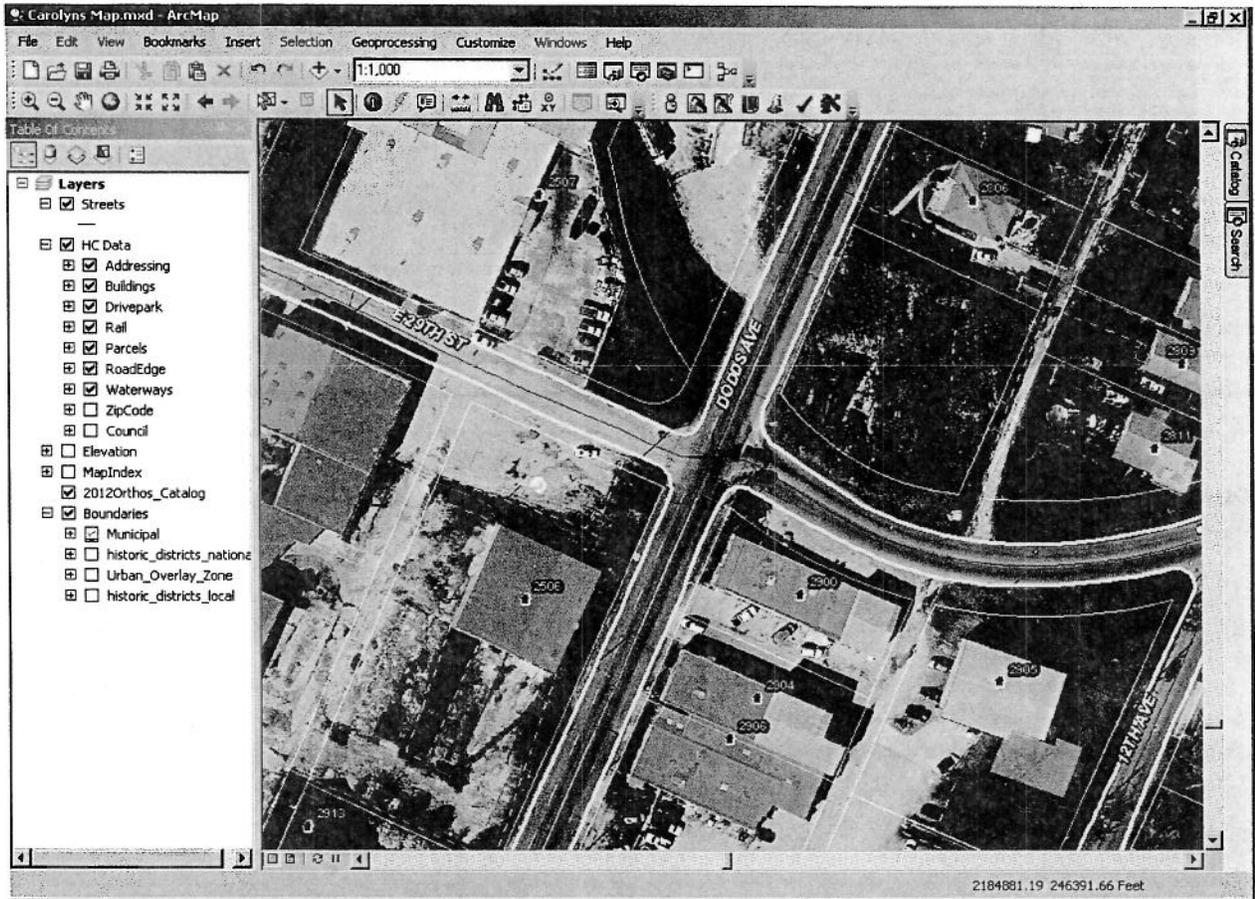
4/1/2013  
Date

Linda G. Richards, President  
Print Owner's Name

4/1/2013  
Date

*Linda G. Richards*  
Owner's Signature (Required)

NOTE: This application will not be processed without the owner's signature and a site map/drawing of the location.





**CITY OF CHATTANOOGA  
PUBLIC WORKS DEPARTMENT  
UNIFIED WORK ORDER**

Project/Funding:

Work Order Number: \* 1 1 1 2 1 9 \*



**Address: 2900 DODDS AVE** Tax Map/Grid: 1560

<b>Required Work Type:</b> ENG - Temporary Use		<b>Category:</b> ADMIN	<b>Date Needed:</b> 6/1/2013
<b>WO Initiated:</b> 4/2/2013 4:01:01 PM	<b>Initiated By:</b> FISHER, CAROLYN C	<b>Requested By:</b> CANNON, WILLIAM E	<b>Priority:</b> 3
		<b>District:</b> 7	<b>Transferred To/Submitted to:</b> CANNON, WILLIAM E - 4/2/2013 4:05:11 PM
			<b>Status:</b> UNDINV

**Instructions:**

**Comments:** From: Request ID: 705070, 4/2/2013 4:00:53 PM Problem Details:  
  
By FISHER, CAROLYN C: 4/2/2013 4:05:29 PM  
REQUEST FOR TEMPORARY USAGE OF THE 13 LOCATIONS AS INDICATED ON THE MAP AND A PICTURE OF EACH SITE IS ENCLOSED. REASON: "WELCOME TO EAST LAKE" SIGNS WILL LET THE COMMUNITY KNOW THE BOUNDARIES OF THEIR NEIGHBORHOOD. RESIDENTS & BUSINESSES IN THE AREA ARE PROUD OF OUR COMMUNITY AND WOULD LIKE TO SHOW IT OFF WITH THESE SITE SIGNS.

**Date Completed:** Supervisor: WO Closed :

Associated Service Request(s), If Any:

SR#	Date/Time Init.	Priority	Description	Problem Address
705070	4/2/2013 4:00:03 PM	3	ENG - Temporary Right-of-Way Use	2900 DODDS AVE
<b>Customer Name</b> NEIGHBORHOOD, EAST LAKE			<b>Customer Work Phone</b> (423) 698-5808	<b>Customer Zip</b> 37407

**Work Comments/Results:**



**CITY OF CHATTANOOGA**  
**PUBLIC WORKS DEPARTMENT**  
**SERVICE REQUEST**

Date/Time Printed: 4/2/13 @ 4:04 PM

**CityworksSR #: 705070**

<b>SR Type:</b>	ENG - Temporary Right-of-Way Use		
<b>Submitted to:</b>	CANNON, WILLIAM E	<b>Dispatched:</b>	CANNON, WILLIAM E
<b>Input By:</b>	FISHER, CAROLYN C	<b>Priority:</b>	3
<b>Create Date:</b>	4/2/2013 4:00:03 PM	<b>Status:</b>	CLOSED
<b>District:</b>	7	<b>Due Date:</b>	7/1/2013
<b>Location:</b>	2900 DODDS AVE 37407		

Question	Answer

**Callers/Complainants**

First Name	Last Name	Address	Apt.	Zip
EAST LAKE	NEIGHBORHOOD	2900 13TH STREET		37407
Home Phone	Work Phone	Other Phone		
(423) 698-5808				

**Additional Information**

CSRID	13-00030706
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**Additional Details/Comments:**

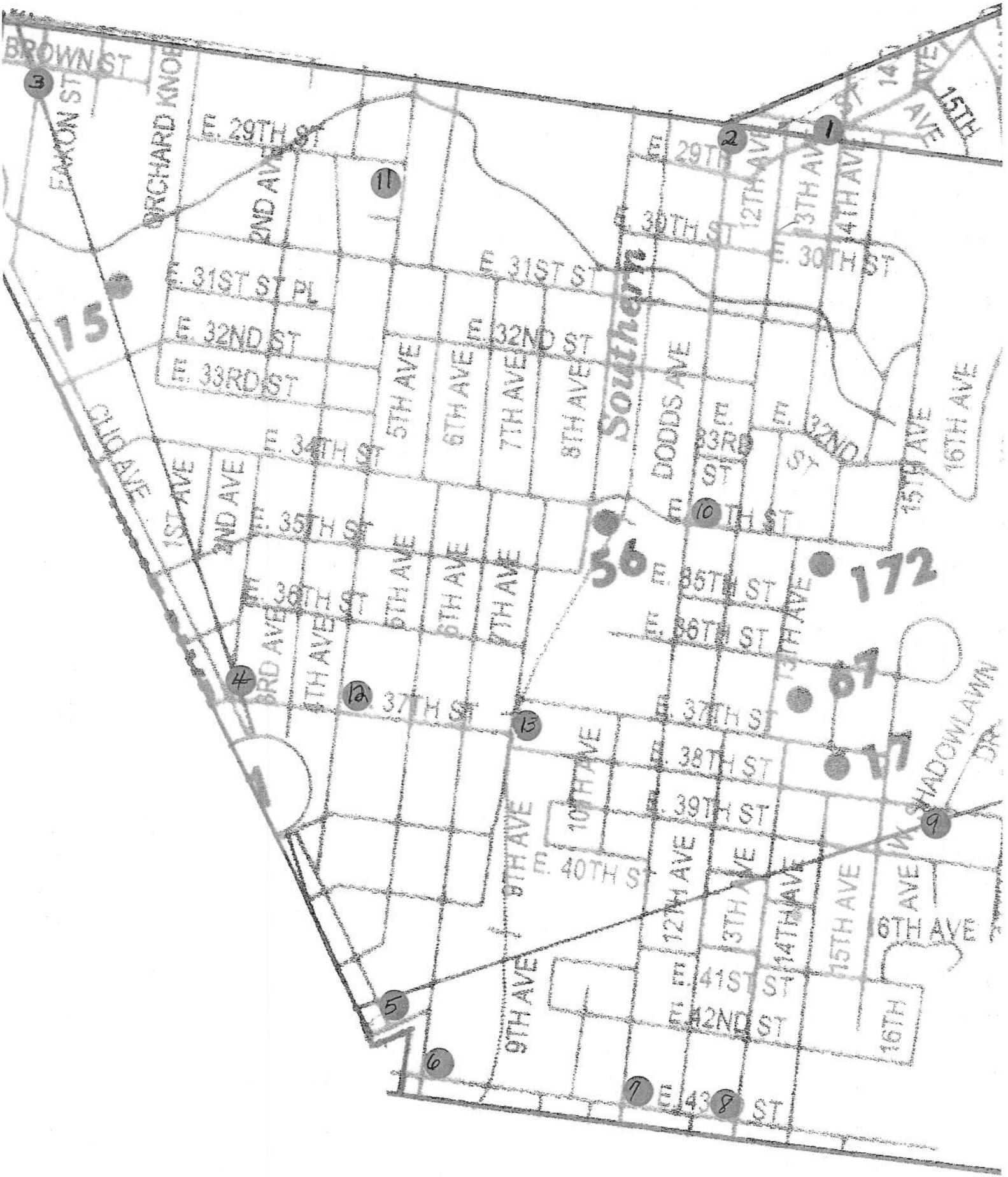
By FISHER, CAROLYN C: 4/2/2013 4:00:03 PM

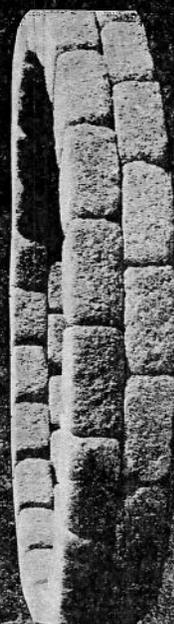
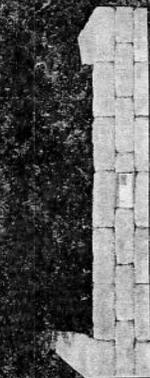
By FISHER, CAROLYN C: 4/2/2013 4:03:25 PM

REQUEST FOR TEMPORARY USAGE: OF THE 13 LOCATIONS AS INDICATED ON THE MAP AND A PICTURE OF EACH SITE IS ENCLOSED. REASON: "WELCOME TO EAST LAKE" SIGNS WILL LET THE COMMUNITY KNOW THE BOUNDARIES OF THEIR NEIGHBORHOOD. RESIDENTS & BUSINESSES IN THE AREA ARE PROUD OF OUR COMMUNITY AND WOULD LIKE TO SHOW IT OFF WITH THESE SITE SIGNS.

By FISHER, CAROLYN C: 4/2/2013 4:04:02 PM

LINDA G. RICHARD, PRESIDENT  
 2812 14TH AVENUE (423) 6985408  
 TED NEELANDS - V. PRESIDENT  
 2900 13TH STREET (540) 429-1351  
 JEAN BAKER 2610 E. 39TH STREET  
 (423)867-4664 OR CELL: (256) 566-0786

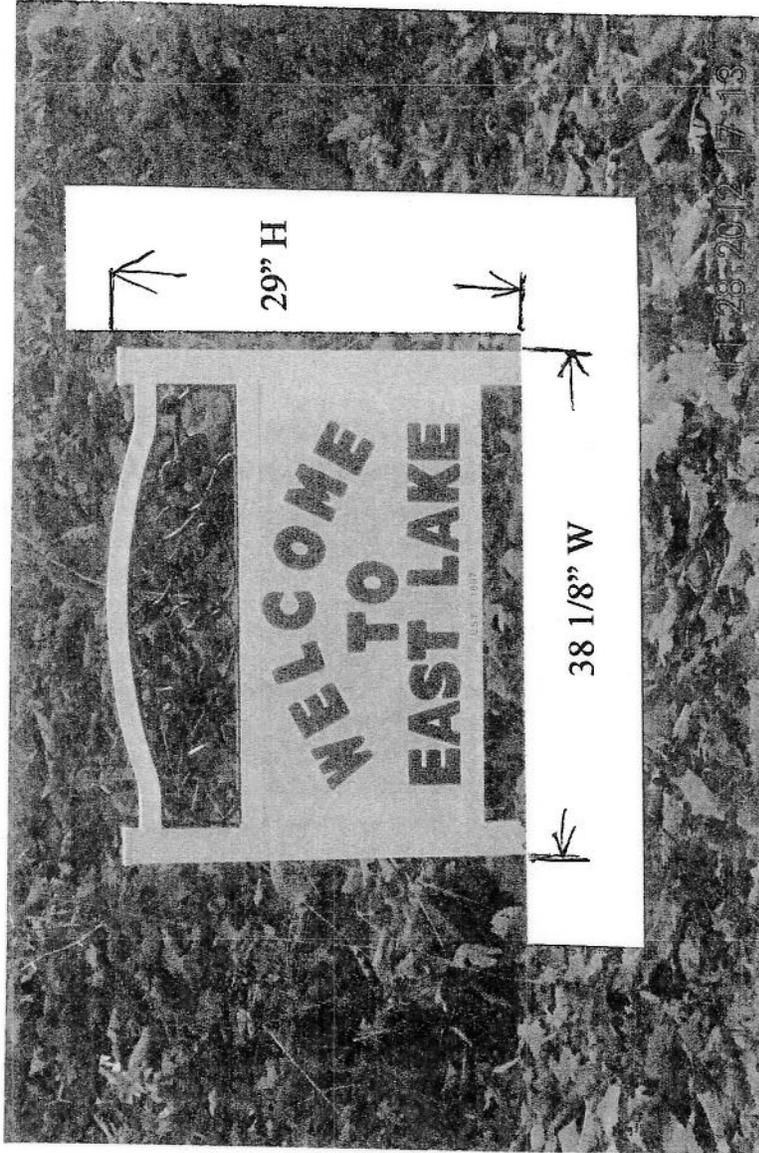




**WELCOME TO EAST LAKE** signs will be as follows:

- 1 One or two rolls of retaining blocks
- 2 Circles
- 3 Rectangles
- 4 Filled with mulch for low maintenance

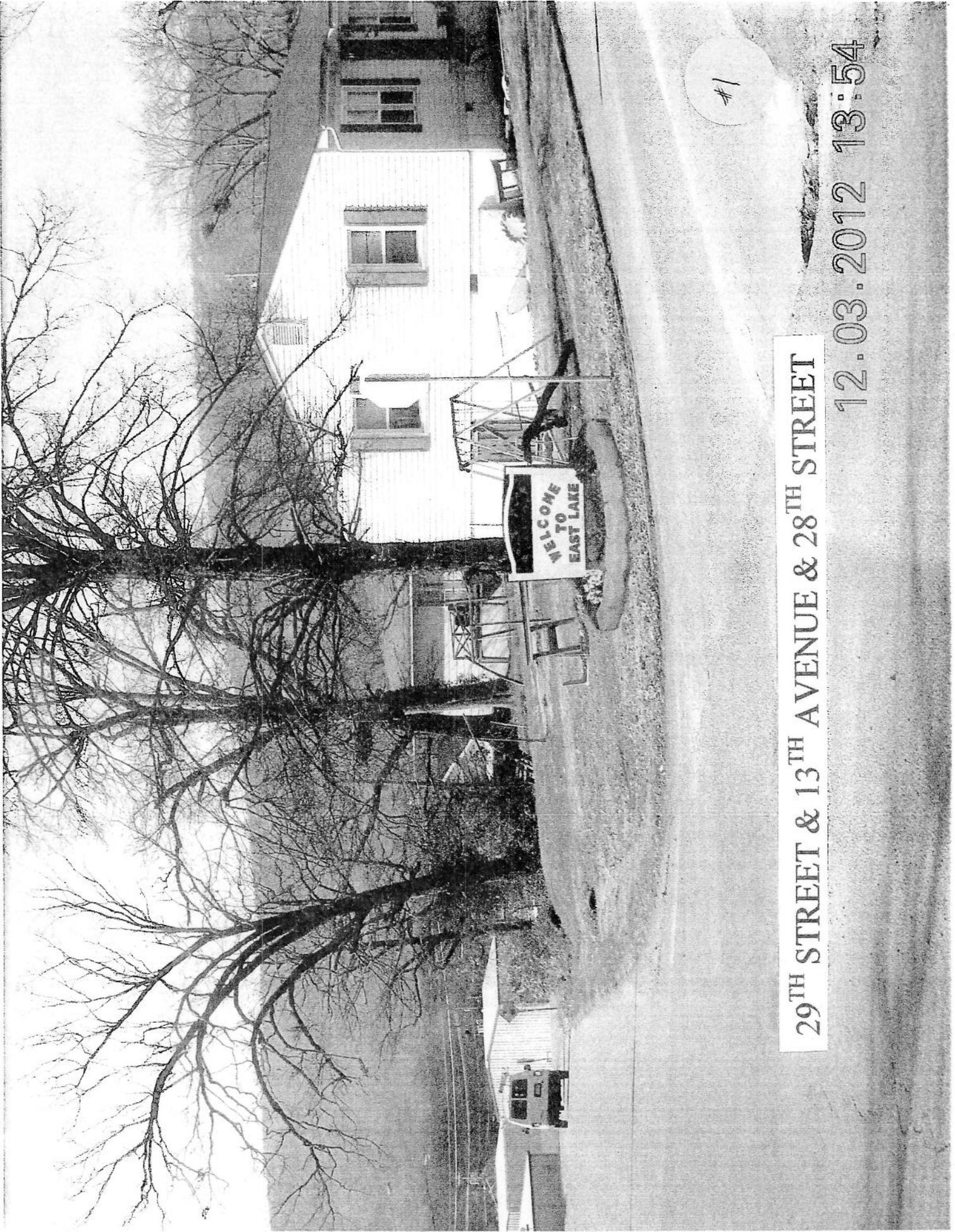
12:19:36



29" H

38 1/8" W

11-28-2012 17:13



#1

29<sup>TH</sup> STREET & 13<sup>TH</sup> AVENUE & 28<sup>TH</sup> STREET

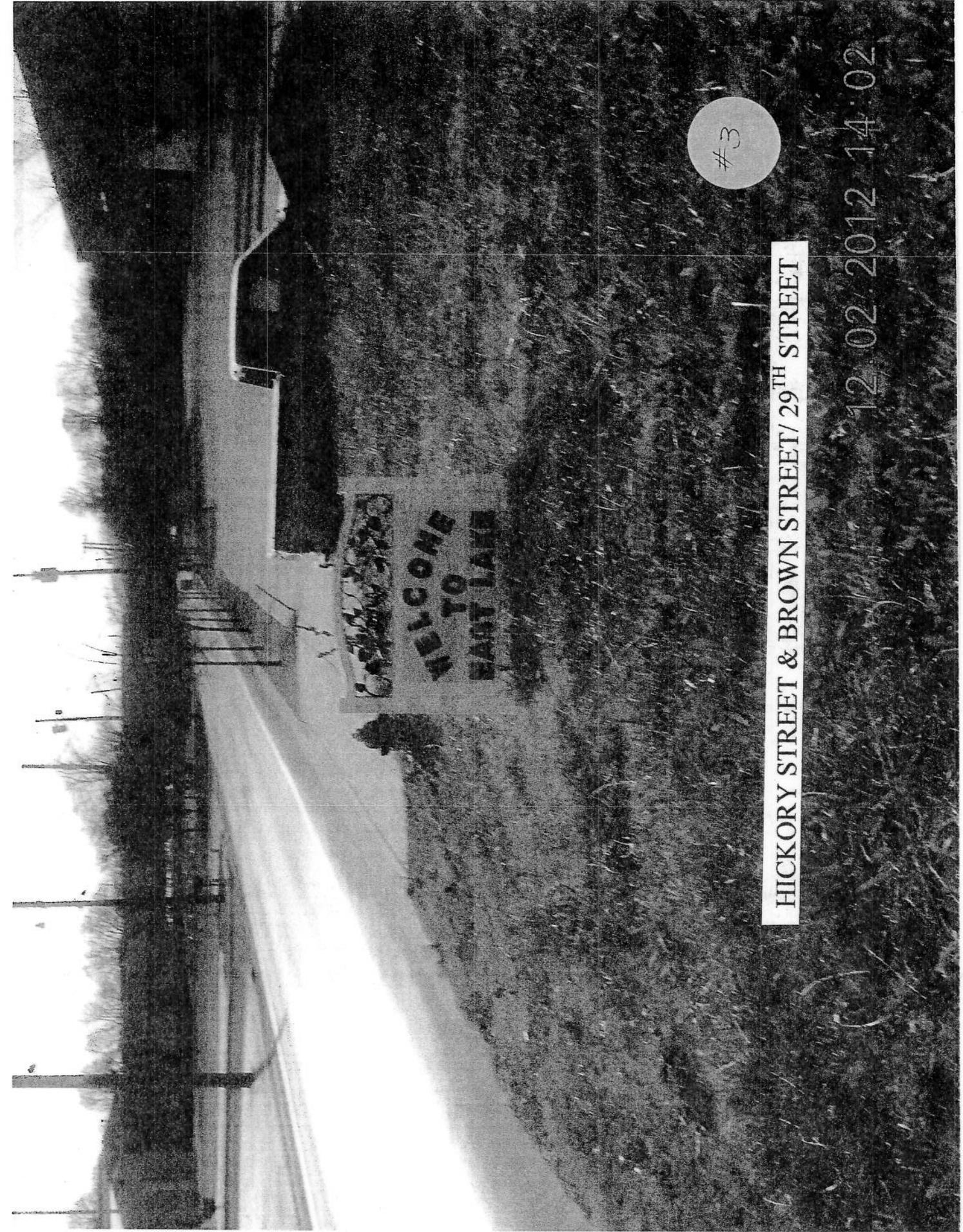
12.03.2012 13:54



#2

11 28.2012 17:04

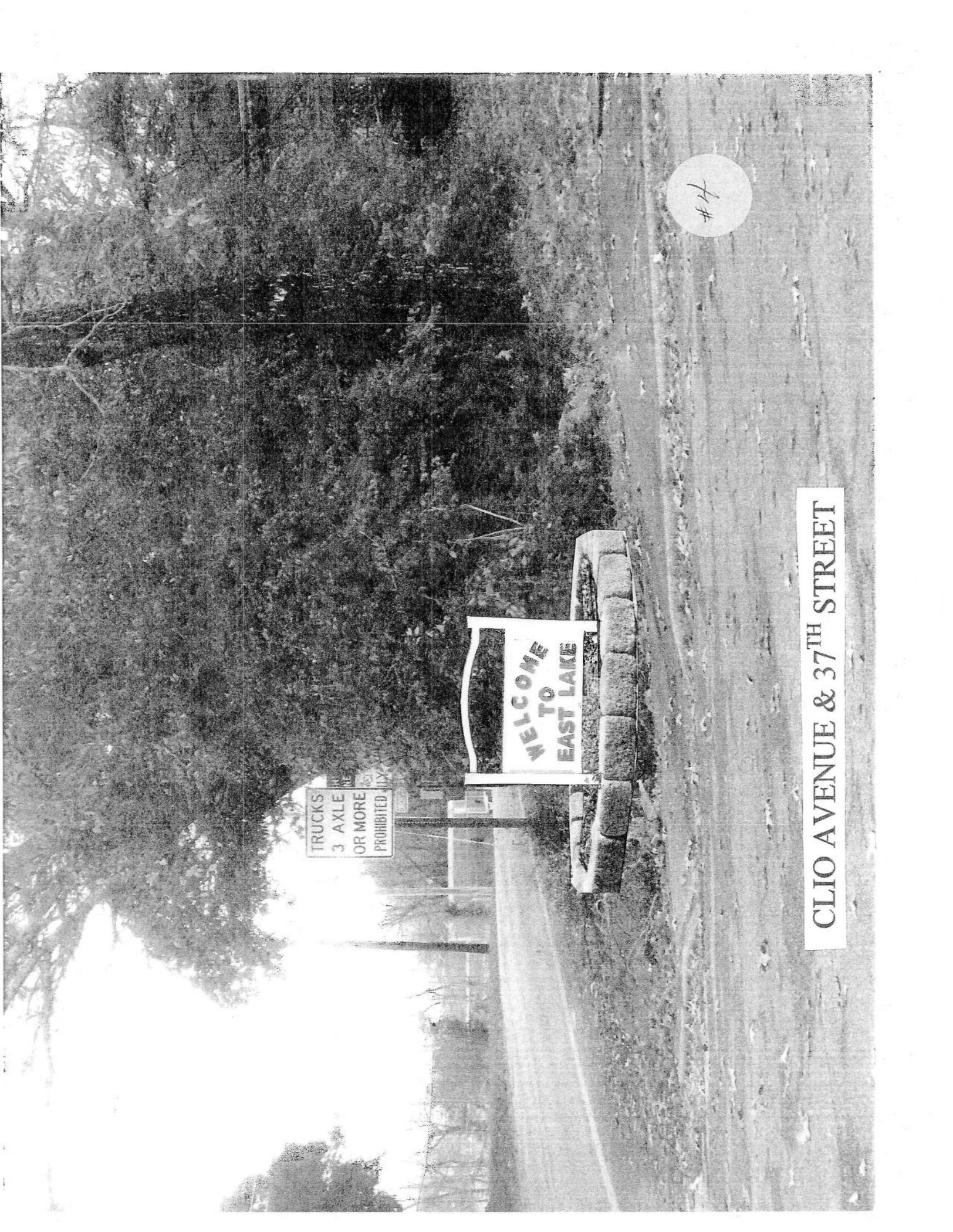
DODDS AVENUE & 29<sup>TH</sup> STREET



#3

HICKORY STREET & BROWN STREET/ 29<sup>TH</sup> STREET

12 02 2012 14 02



TRUCKS  
3 AXLE  
OR MORE  
PROHIBITED

WELCOME  
TO  
EAST LAKE

#4

CLIO AVENUE & 37<sup>TH</sup> STREET

E 42<sup>ND</sup> ST  
2000

RIGHT  
LANE  
  
ONLY

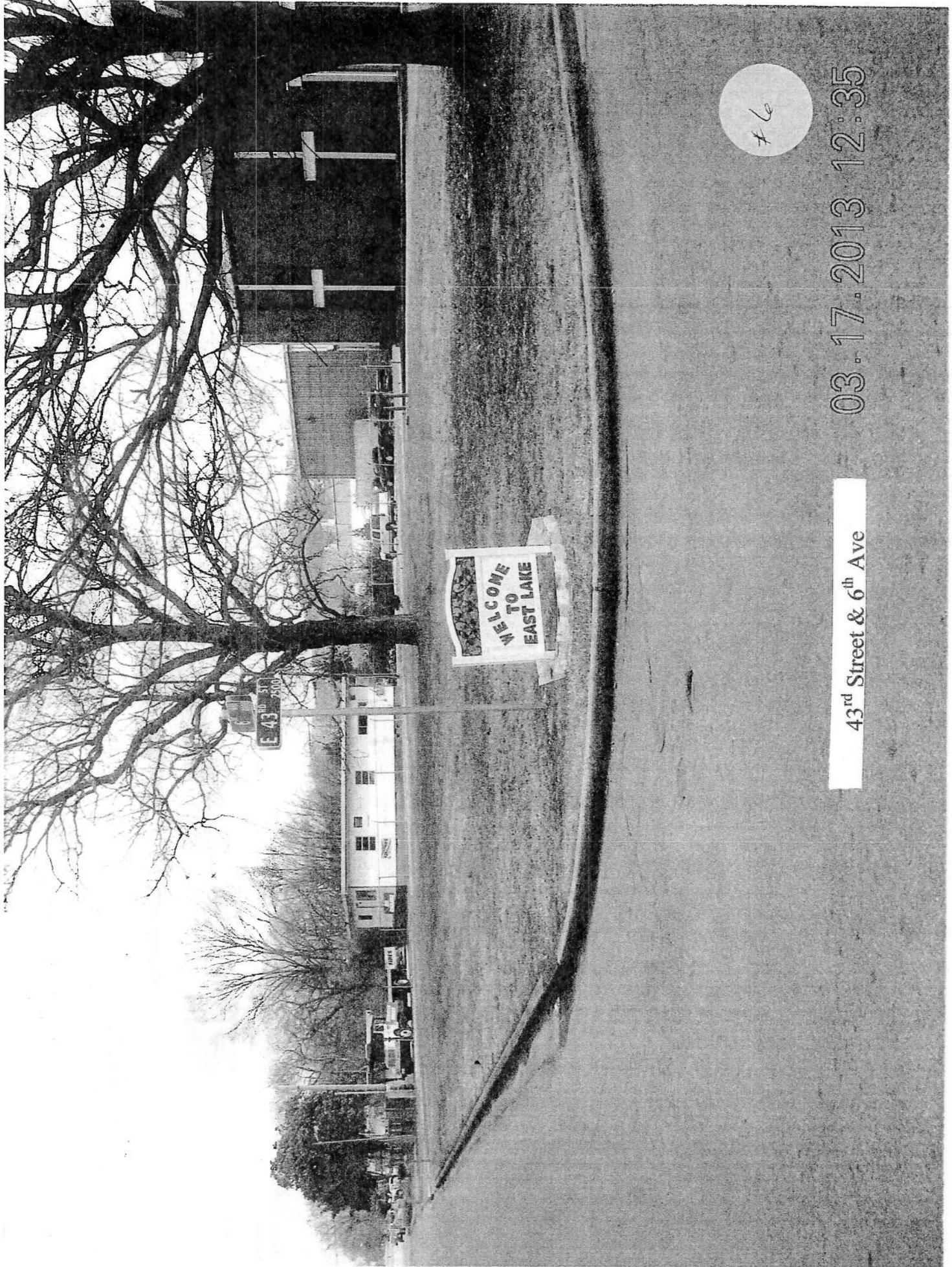
ORCHARD AVEB ↑

4116

WELCOME  
TO  
EAST LAKE  
EST. 1807

#5

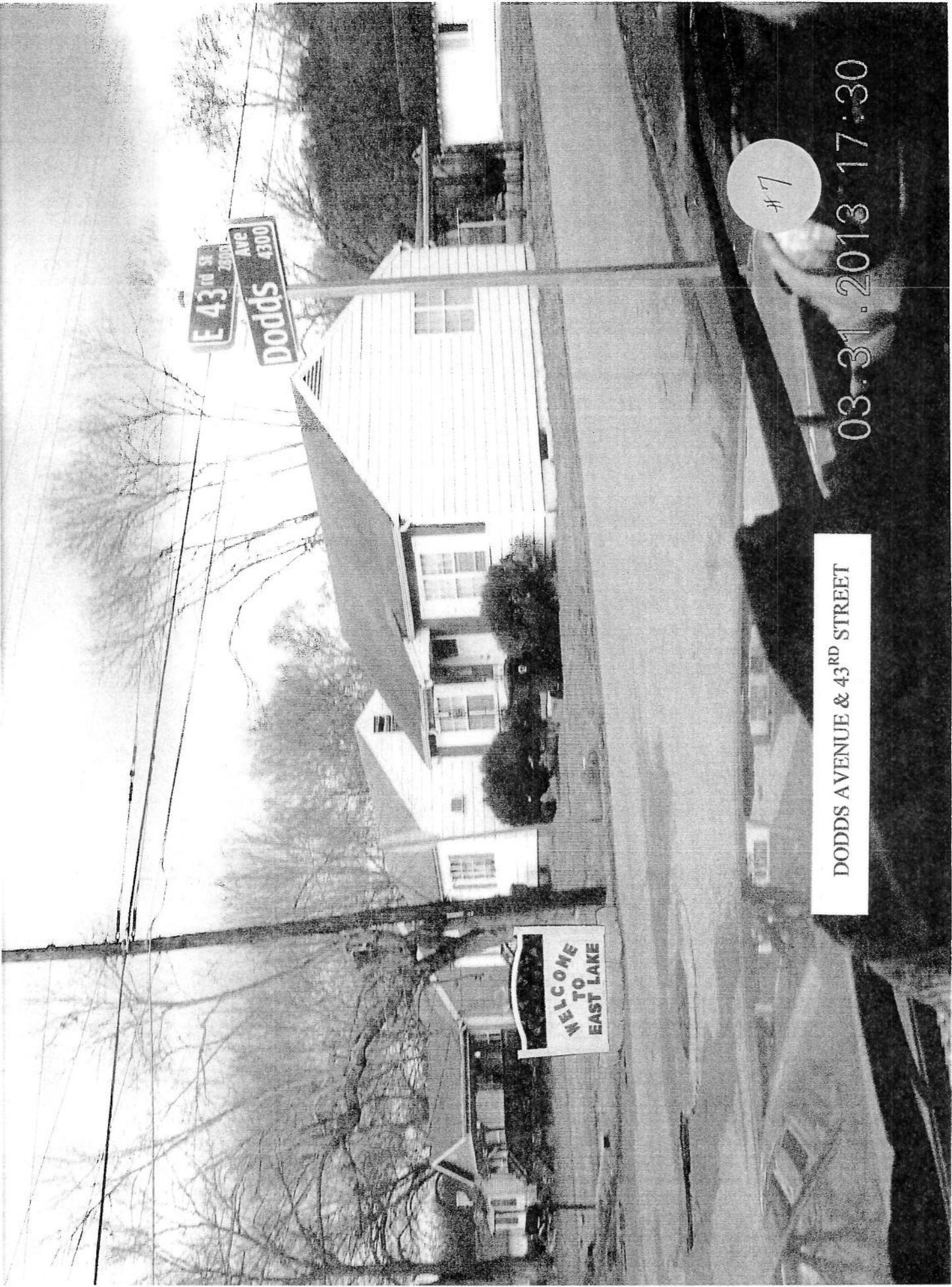
CLIO AVENUE & 42<sup>ND</sup> STREET



#6

03.17.2013 12:35

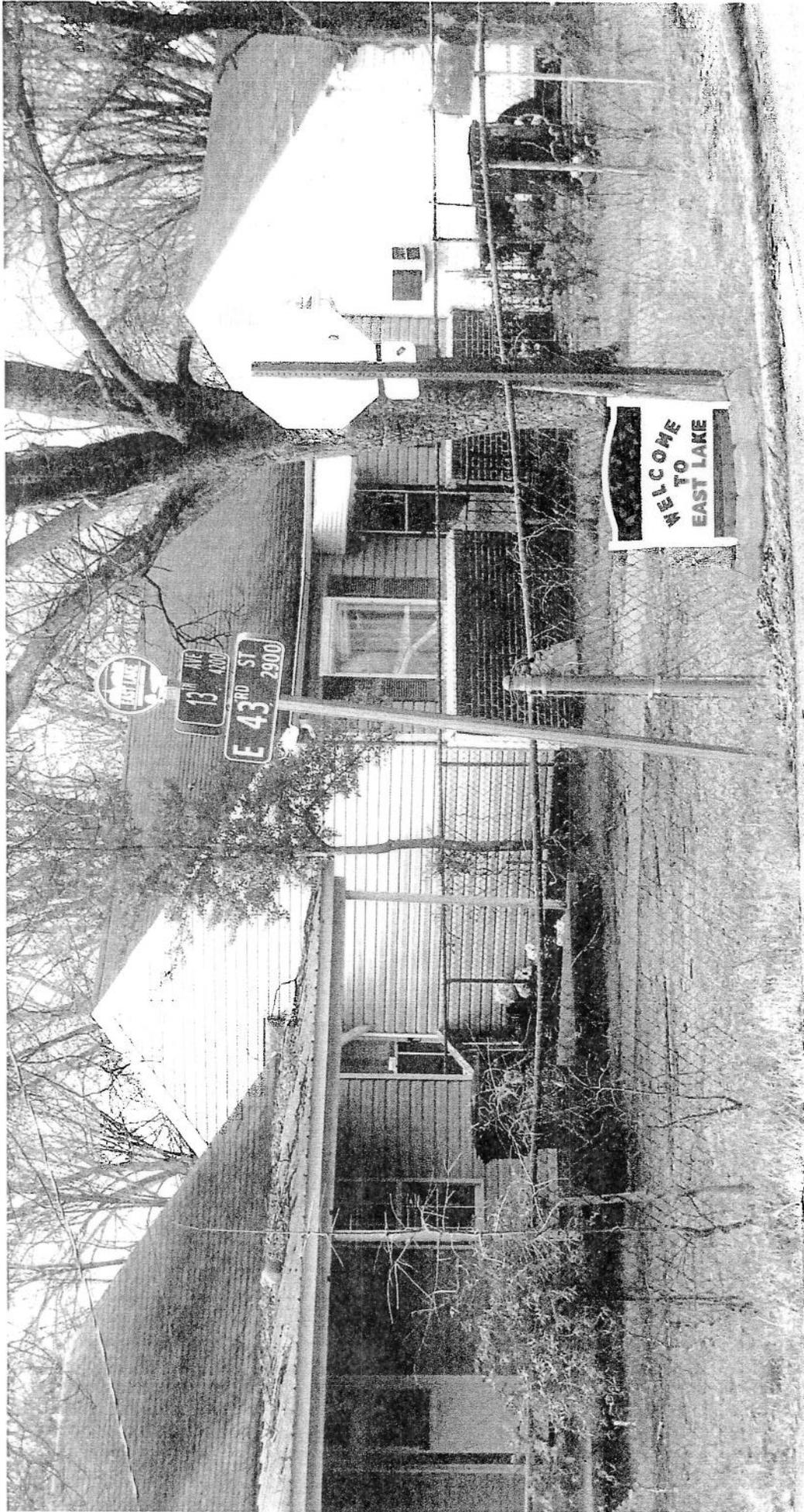
43<sup>rd</sup> Street & 6<sup>th</sup> Ave



DODDS AVENUE & 43<sup>RD</sup> STREET

#7

03-31-2013 17:30



#8

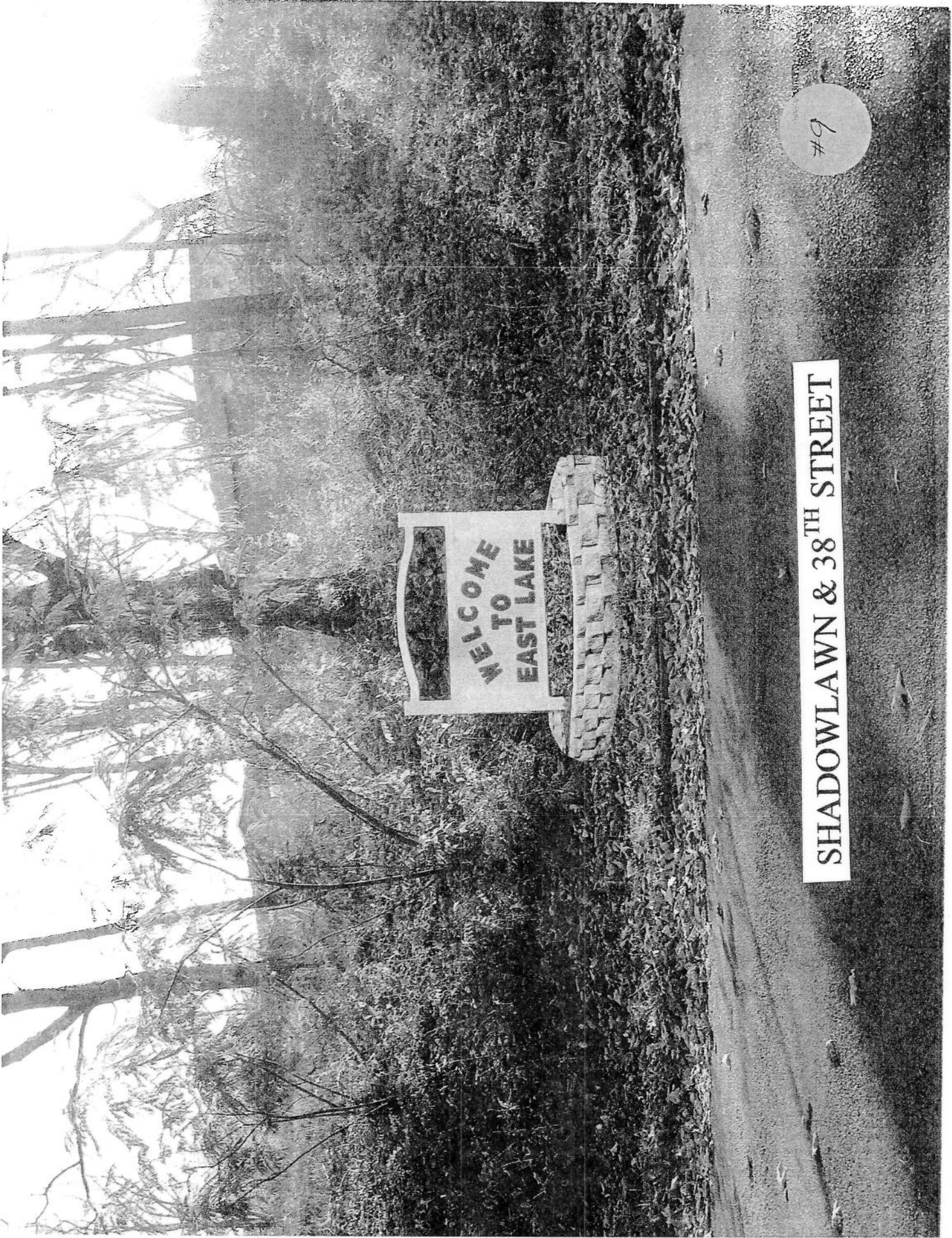
03.31.2013 17:23

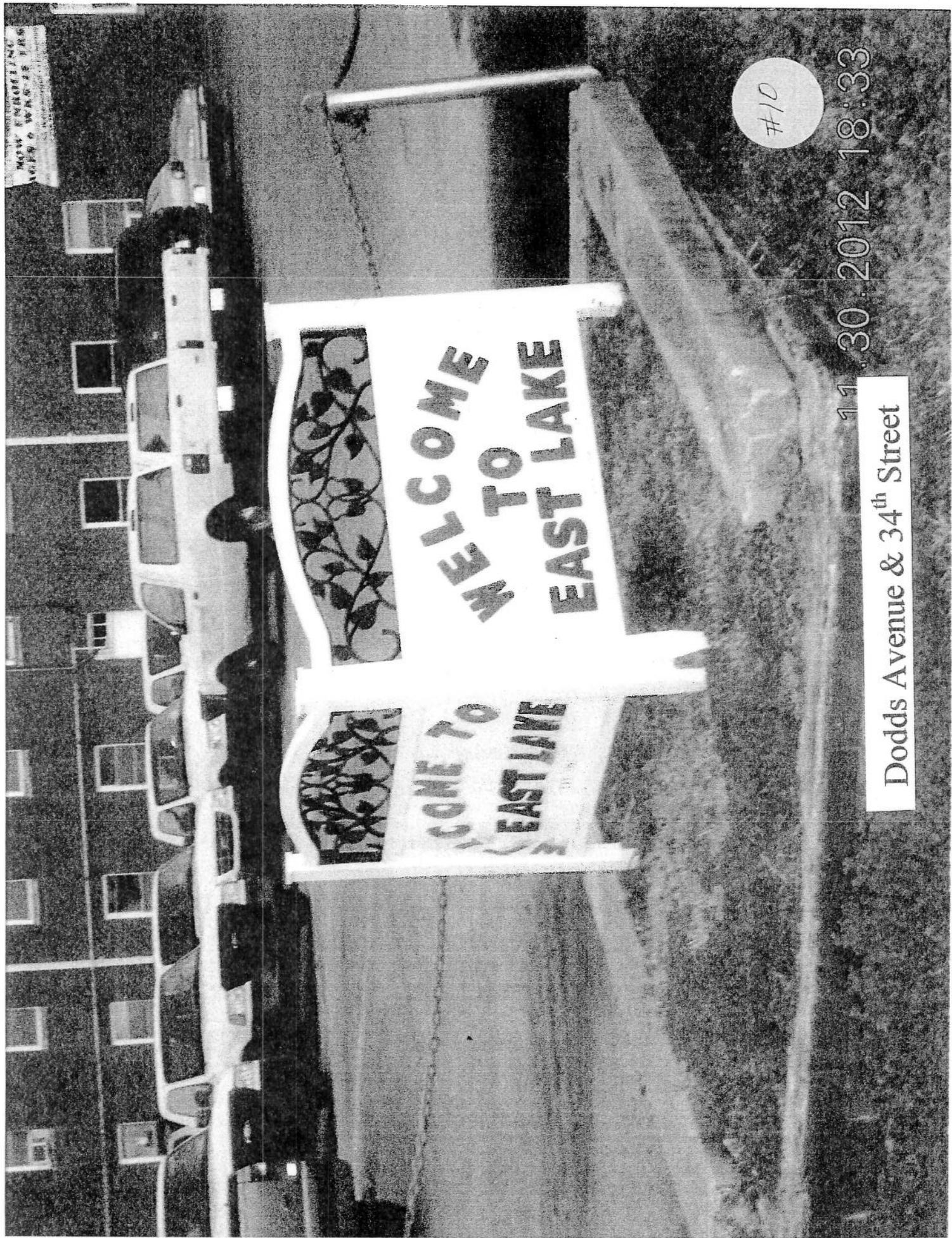
43<sup>RD</sup> STREET & 13<sup>TH</sup> AVENUE

#9

SHADOWLAWN & 38<sup>TH</sup> STREET

WELCOME  
TO  
EAST LAKE



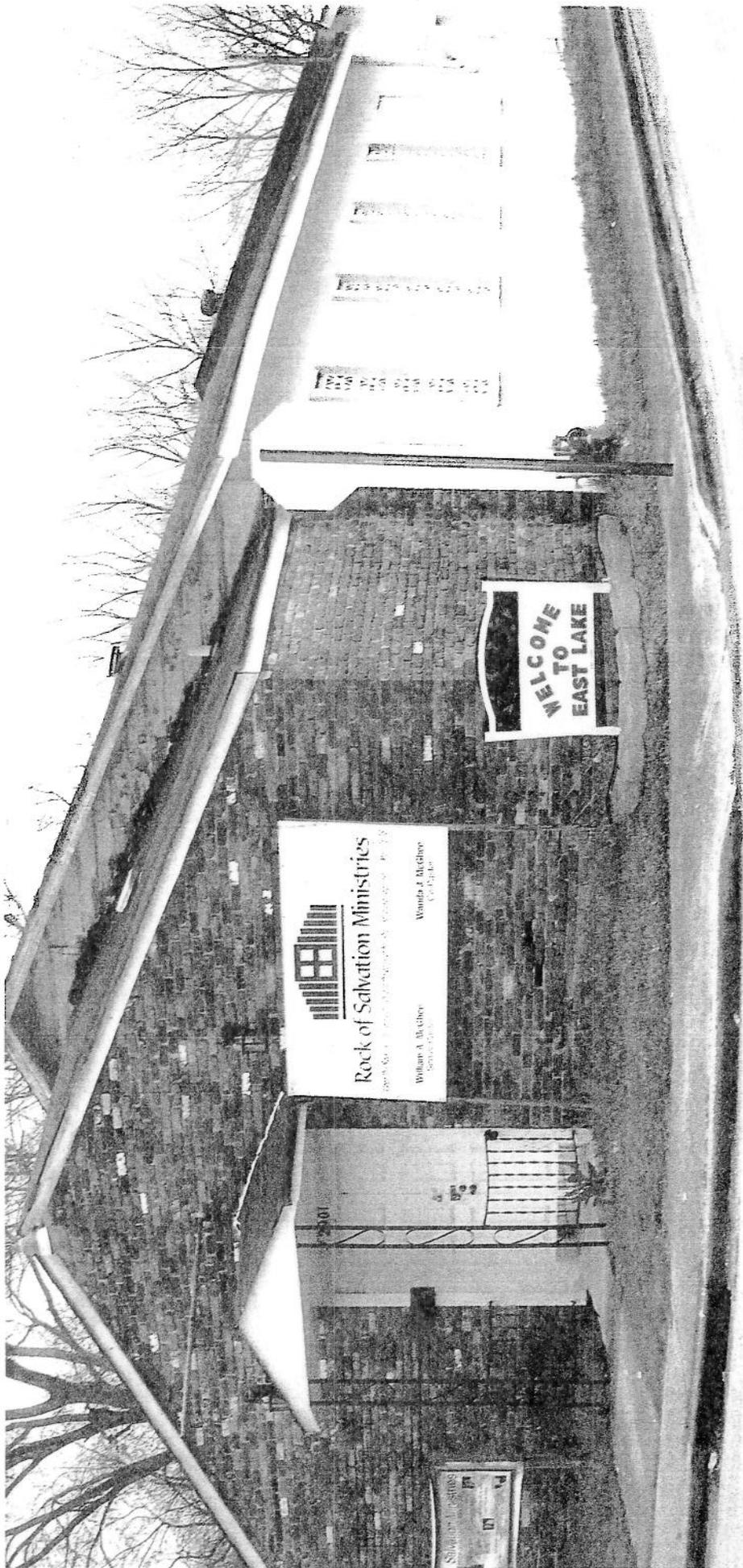


WASH. ENGINEERING  
ALLEN & WALKER, P.E.  
1100 1st Avenue, Seattle, WA 98101  
206.461.1100

#10

11.30.2012 18:33

Dodds Avenue & 34<sup>th</sup> Street

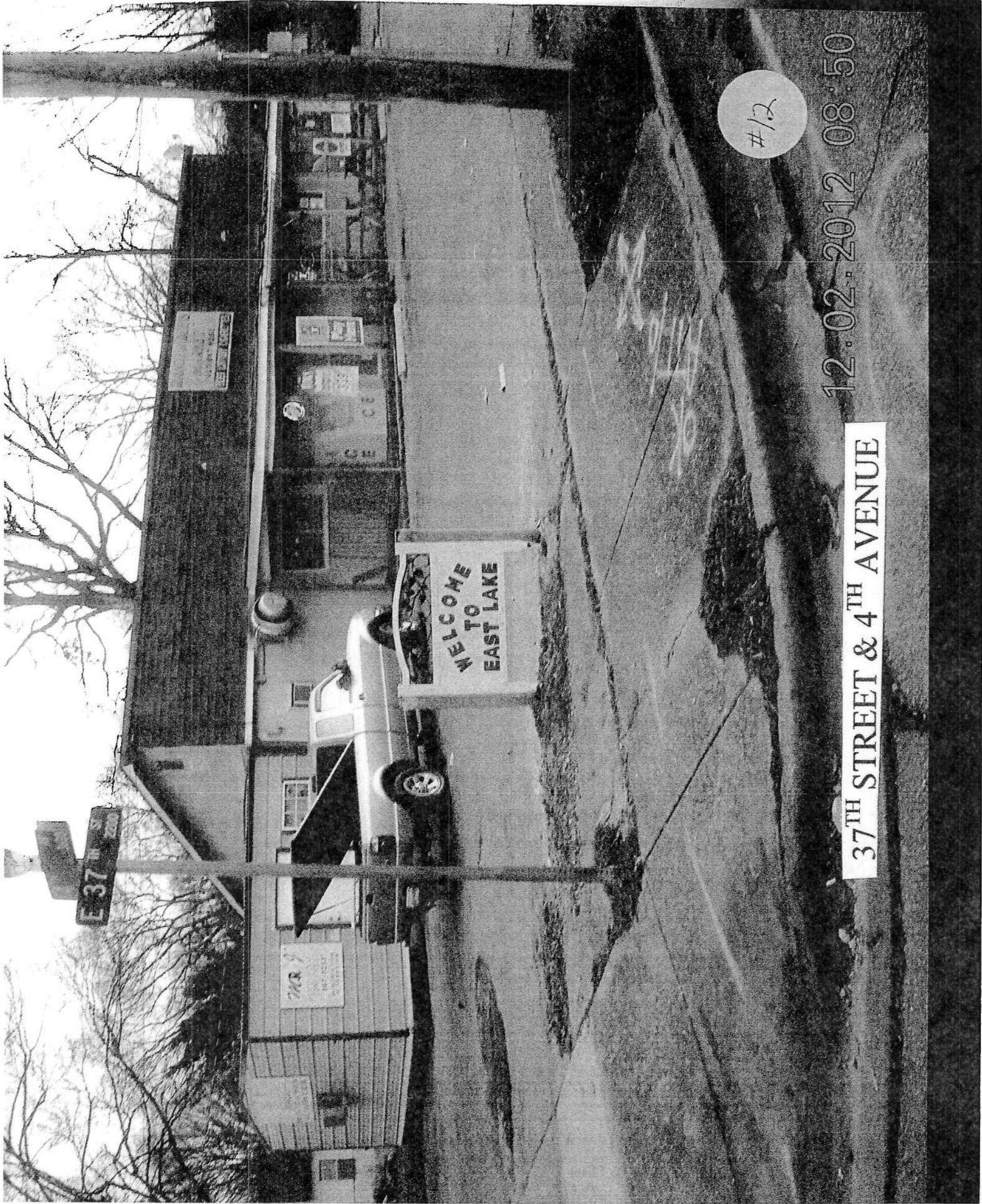


#11

03.31.2013 17:38

29<sup>TH</sup> STREET & 4<sup>TH</sup> AVENUE

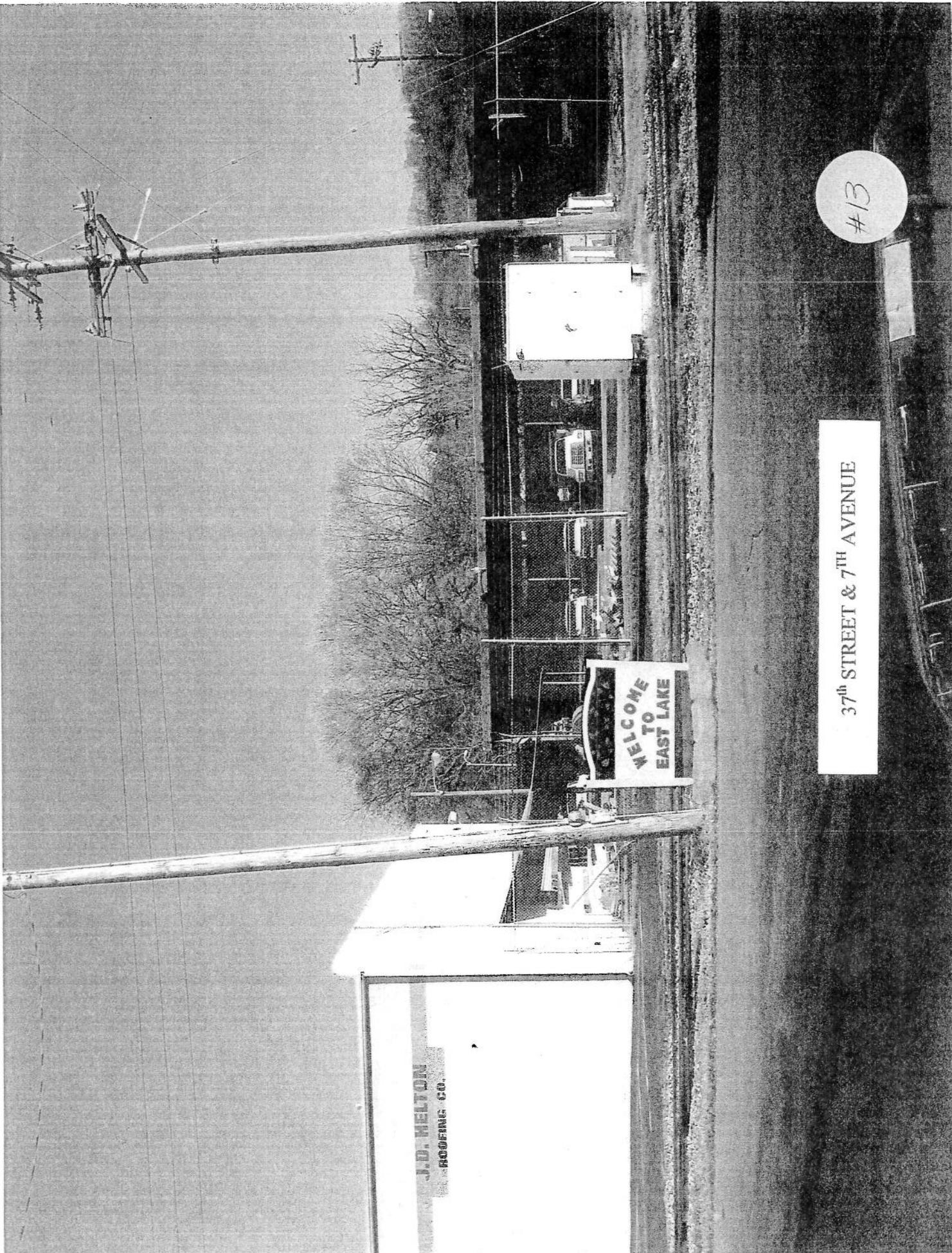




#12

12.02.2012 08:50

37<sup>TH</sup> STREET & 4<sup>TH</sup> AVENUE



J.D. NELTON  
ROOFING CO.

WELCOME  
TO  
EAST LAKE

37<sup>th</sup> STREET & 7<sup>th</sup> AVENUE

#13



CITY OF CHATTANOOGA

RECEIPT NO. 193632

DATE 4/2/13  
Received from East Lake Neighborhood Assoc.

Amount of One Hundred Ten and 00/100 Dollars and 00 Cents

For F.A.P. Usage - Neighborhood signs

Cash \$ \_\_\_\_\_  
 Check \$ 110.00 # 1089  
\_\_\_\_\_  
Department/Division  
[Signature]  
Signature

<p>EAST LAKE NEIGHBORHOOD ASSOCIATION PH. 423-698-0514 3205 4TH AVE CHATTANOOGA, TN 37407</p>	<p>1089 64-103/611</p>	<p>DATE <u>3-1-13</u></p> <p>PAY TO THE ORDER OF <u>City of Chattanooga</u> \$ <u>110.00</u></p> <p><u>One hundred ten and 00/100</u> DOLLARS</p> <p><u>[Signature]</u> FOR <u>Sign inspection</u> <u>[Signature]</u> MP</p> <p>⑆06⑆①①0①03②⑆ 2 032 357⑈ 1089</p>
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