

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC WORKS – WASTE RESOURCES DIVISION TO ENTER INTO A TRAINING SERVICES AGREEMENT WITH CHATTANOOGA STATE COMMUNITY COLLEGE TO PROVIDE EMPLOYEES WITH ON-SITE TRAINING CLASSES TO FURTHER EFFORTS TOWARDS MAINTENANCE RELIABILITY, EFFICIENCIES, AND “LEAN” TECHNOLOGIES, SAID CLASSES TO BE OFFERED OVER SEVEN (7) SEMESTERS, FOR AN AMOUNT NOT TO EXCEED ONE HUNDRED THOUSAND DOLLARS (\$100,000.00).

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, it is hereby authorizing the Director of Public Works – Waste Resources Division to enter into a Training Services Agreement with Chattanooga State Community College to provide employees with on-site training classes to further efforts towards maintenance reliability, efficiencies, and “lean” technologies, said classes to be offered over seven (7) semesters, for an amount not to exceed \$100,000.00.

ADOPTED: _____, 2013.

/mms

City of Chattanooga



Resolution Request Form

(This form is only required for resolutions requiring expenditure of City funds)

Date: October 4, 2013

Preparer: Alice L. Cannella, Director

Handwritten signature: Henry G. ... for Alice Cannella

Department: Public Works - Waste Resources Division

Brief Description of Purpose for Resolution:

Resolution Number (if approved by Council): _____

To provide employees with on-site training classes offered by Chattanooga State Community College to further efforts towards maintenance reliability, efficiencies and "lean" technologies. These classes would be offered over seven (7) semesters in an amount not to exceed \$100,000.00.

| | | | |
|---------------------------------------|--------------------------|---|-------------------|
| Name of Vendor/Contractor/Grant, etc. | <u>Chattanooga State</u> | New Contract/Project? (Yes or No) | <u>Yes</u> |
| Total project cost \$ | <u>100,000.00</u> | Funds Budgeted? (YES or NO) | <u>Yes</u> |
| Total City of Chattanooga Portion \$ | <u>100,000.00</u> | Provide Fund | <u>6010</u> |
| City Amount Funded \$ | <u>25,000.00</u> | Provide Cost Center | <u>K30104</u> |
| New City Funding Required \$ | _____ | Proposed Funding Source if not budgeted | <u>FY15, FY16</u> |
| City's Match Percentage % | _____ | Grant Period (if applicable) | _____ |

List all other funding sources and amount for each contributor.

| Amount(s) | Grantor(s) |
|-----------|------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Agency Grant Number _____

CFDA Number if known _____

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

ISS Operations Budget FY14 \$25,000; FY15 \$50,000; FY16 \$25,000

Approved by: *Handwritten signature: Lee Morris*
 DESIGNATED OFFICIAL/ADMINISTRATOR

Reviewed by: FINANCE OFFICE

Please submit completed form to @budget, City Attorney and City Finance Officer

RESOLUTION NUMBER:

RESOLUTION AUTHORIZING THE CITY OF CHATTANOOGA PUBLIC WORKS ADMINISTRATOR to execute an agreement with Chattanooga State Community College in an amount not to exceed one hundred thousand dollars (\$100,000.00) for training classes for Waste Resources Division Personnel.

BE IT RESOLVED THAT THE CITY OF CHATTANOOGA PUBLIC WORKS ADMINISTRATOR is authorized to execute an agreement with Chattanooga State Community College for lean maintenance technology training classes for Waste Resources Personnel for a total of seven (7) semesters in an amount not to exceed \$100,000.00.

ADOPTED:

TRAINING SERVICES AGREEMENT

This Training Service Agreement (this "Agreement") between City of Chattanooga (hereinafter referred to as "City") and Chattanooga State Community College (hereinafter referred to as "the College") is executed to be effective as of _____, 2013.

Background:

- A. City's Waste Resources Division plans to improve skill of personnel and quality of operation and maintenance by implementing training program with a foundation certificate and additional certificates for current and future personnel.
- B. The College is an educational institution that operates under the authority of the Tennessee Boards of Regents ("TBR").
- C. City has identified the College as its provider of choice for educational and training services for employees and prospective employees.
- D. City and the College now desire to outline the terms and conditions upon which the College will provide such education and training services.

Agreement:

- A. The College agrees to deliver courses on campus, at City's locations, or mutually agreed locations to best meet the performance outcome for the participants and course measurements.
- B. City will provide participants to each class, minimum of 10, maximum of 20.
- C. The College will invoice City at the current rate of application fee, tuition, and textbook charges each semester.

TERMS:

The term of this agreement and the completion of work shall not exceed total invoice of \$100,000, or completion of needed training.

STANDARD TERMS AND CONDITIONS:

- A. City shall not be bound by this agreement until it is approved by the appropriate officials as indicated on the signature page of this agreement.
- B. This agreement may be modified only by a written amendment which has been executed and approved by the appropriate parties as indicated on the signature page of this agreement.
- C. Either party may terminate the agreement by giving at least ten (10) days written notice before start of the semester. The College shall be entitled to receive equitable compensation for satisfactory authorized services completed as of the termination date.
- D. If the College fails to properly meet the training obligation, City shall have the right to immediately terminate the training and withhold payments in excess of fair compensation for completed services.

In witness whereof, the parties executed this Agreement effective as of the date first above written.

City of Chattanooga, Tennessee

BY: _____

NAME: _____

TITLE: _____
Public Works Administrator

DATE: _____

Chattanooga State Community College

BY: _____

NAME: _____

TITLE: _____

DATE: _____



Department of Public Works
Waste Resources Division

Proposed Chattanooga State Community College Classes:

Core Classes

- ET 112 Industrial Math
- MD 104 Blueprint Reading
- ET 115 Computers in Engineering Technology
- MN 116 Industrial Safety

Lean Certificate

- QA 201 Special Topics in Quality
- QA 211 Root Cause Analysis
- QA 221 Continuous Improvement and Human Performance Measures