

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE ADMINISTRATOR OF THE DEPARTMENT OF YOUTH AND FAMILY DEVELOPMENT, TO APPLY FOR AND, IF GRANTED, ACCEPT A GRANT FROM THE TENNESSEE DISABILITY COALITION FOR THERAPEUTIC RECREATION SERVICES (TRS) TO HELP STRENGTHEN COMMUNITY-BASED THERAPEUTIC RECREATION OPPORTUNITIES FOR THE CITY OF CHATTANOOGA AND SURROUNDING AREAS, IN THE AMOUNT OF TEN THOUSAND DOLLARS (\$10,000.00).

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, That the Administrator of the Department of Youth and Family Development apply for and, if granted, accept a grant from the Tennessee Disability Coalition for Therapeutic Recreation Services (TRS) to help strengthen community-based therapeutic recreation opportunities for the City of Chattanooga and surrounding areas, in the amount of \$10,000.00.

ADOPTED: _____, 2014

/mem

City of Chattanooga



Resolution/Ordinance Request Form

Date Prepared: 03/26/14

Preparer: Carla Johnson

Department: Youth & Family Development

Brief Description of Purpose for Resolution/Ordinance: Res./Ord. # _____ Council District # _____

Authorization for the Administrator of the Department of Youth and Family Development to apply for and, if awarded, accept a grant from the Tennessee Disability Coalition for Therapeutic Recreation Services (TRS) to help strengthen community-based therapeutic recreation opportunities for the City of Chattanooga and surrounding areas in the amount of \$10,000.00.

Name of Vendor/Contractor/Grant, etc.	<u>TN Disability Coalition</u>	New Contract/Project? (Yes or No)	_____
Total project cost \$	<u>None</u>	Funds Budgeted? (YES or NO)	_____
Total City of Chattanooga Portion \$	<u>None</u>	Provide Fund	_____
City Amount Funded \$	<u>None</u>	Provide Cost Center	_____
New City Funding Required \$	<u>None</u>	Proposed Funding Source if not budgeted	_____
City's Match Percentage %	<u>None</u>	Grant Period (if applicable)	_____

List all other funding sources and amount for each contributor.

Amount(s)	Grantor(s)
\$ _____	_____
\$ _____	_____
\$ _____	_____

Agency Grant Number _____

CFDA Number if known _____

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

The City of Chattanooga YFD Therapeutic Programs will match with TRS In-Kind Contributions equal to the grant award through Fund 9080, Cost Center N10502.

Approved by: *Lurone Johnson*
DESIGNATED OFFICIAL/ADMINISTRATOR

Reviewed by: FINANCE OFFICE

Please submit completed form to @budget, City Attorney and City Finance Officer

Revised: October, 2011

City of Chattanooga – Therapeutic Recreation Services Letter of Intent

Agency Name: *Therapeutic Recreation Services* (TRS)

Mailing Address: 1254 East Third Street, Chattanooga, TN 37404

Indication of governmental entity: Department within City of Chattanooga

Federal ID Number: 62-6000259W

Submitters Name and Title: Elaine Adams, CTRS. Therapeutic Recreation Program Coordinator

Contact Info: (T) 423-697-1345 (F) 423-697-1374 (Email): adams_e@chattanooga.gov

Therapeutic Recreation Service (TRS) was established in 2002 in response to a community request to provide recreation opportunities to citizens with disabilities. Since that time, TRS has expanded its geographic area and programming to include individuals of all abilities in the Hamilton County and surrounding areas. There are over 47,000 individuals with disabilities in Hamilton County alone. TRS continuously goes to great lengths to raise awareness about disability and recreation, including programming, education, partnerships and community involvement. Through our small operating budget, two full time staff (both CTRS), multiple community partners, donations and other grants, we were able to serve over 16,000 individuals and their families in the 2013 calendar year with the help of 262 volunteers (serving over 3,603 contact hours).

Our mission is as follows: The Therapeutic Recreation Services division of the Chattanooga Youth and Family Development department seeks to provide leisure and recreation opportunities for citizens of all abilities and their families. We serve both youth and adults with physical, cognitive, and/or emotional disabilities within the city of Chattanooga and surrounding areas. Through our programs, education and advocacy, individuals can build confidence, improve physical and cognitive abilities, expand support and social networks; and enhance overall quality of life.

Throughout the year, our services include Adaptive Outdoor Recreational Activities (rock climbing, kayaking, hiking, cycling), Adaptive Sports (indoor and outdoor soccer, basketball for IDD, wheelchair basketball, gymnastics, golf, Special Olympics bocce and basketball), Arts and Wellness Programs (dance, cooking, gardening, fitness, visual and fine arts), Social/Special Events (young adult social group, dances throughout the year including Prom, summer day

City of Chattanooga – Therapeutic Recreation Services Letter of Intent

camp), Education and Advocacy (meetings with community interest groups, accessibility awareness trainings and volunteer recruitment and training).

Therapeutic Recreation Services seeks to provide leisure and recreation opportunities for both youth and adults with physical, intellectual, and/or emotional disabilities within the City of Chattanooga and surrounding areas. This funding (if awarded) would help solidify the services TRS provides through a volunteer recruitment and management program, expansion of TRS programs and furthering educational opportunities. This project will contribute to capacity building for our organization by educating and sustaining volunteers, enhancing overall collaboration with community partners through needed equipment and facility use, and therefore allowing TRS to fully carry out our mission for the community.

We firmly believe in the power of recreation and our overall goal of this project is to strengthen community based therapeutic recreation opportunities for Chattanooga and surrounding areas.

Recreational therapy interventions address restoration of physical and/or cognitive functioning; ongoing health maintenance and self-management; prevention; community functioning and re-integration; and psychosocial well-being. Interventions include structured activities which enhance specific functional skills; organized sports and fitness activities; adventure or challenge activities; lifestyle/behavioral and family education; and supported community re-integration activities (www.atra-online.com).

Volunteer Recruitment and Management: The reconstruction of our volunteer program would not only benefit the participants our volunteers serve, but also increase the awareness and educational opportunities within the Chattanooga community as a whole. Volunteers are a crucial asset to carrying out the mission of TRS and are in need of valid and professional training that includes education on a variety of disabilities, accessibility and adaptations that pertain to our services. This rebuilding would also include a volunteer appreciation component that we feel is lacking and vital to the sustainability of recruited volunteers. Through their involvement in this new volunteer recruitment and management program, the training attendees will become well-rounded advocates for individuals of all abilities.

City of Chattanooga – Therapeutic Recreation Services Letter of Intent

Project Budget Line Items	Request from Tennessee Disability Coalition	Funds Commltted or Allocated to this project	Total
Salaries & Wages		TRS In-Kind	
Benefits & Payroll Taxes		TRS In-Kind	
Consultants/Professional Services	\$1100		\$1100
Staff Development			
Insurance		TRS In-Kind	
Rent/Mortgage		TRS In-Kind	
Building Maintenance		TRS In-Kind	
Equipment	\$3900		\$3900
Equipment Maintenance/Rental	\$2000		\$2000
Technology/Computers		TRS In-Kind	
Program supplies	\$3000		\$3000
Marketing		TRS In-Kind	
Postage/Mallngs		TRS In-Kind	
Printing		TRS In-Kind	
Office supplies		TRS In-Kind	
Travel/Mileage			
Utilities/Telephone		TRS In-Kind	
Other (specify):			
TOTAL PROJECT EXPENSES	\$10000		\$10000