

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE ADMINISTRATOR OF THE DEPARTMENT OF YOUTH AND FAMILY DEVELOPMENT TO RENEW THE GRANT CONTRACT WITH THE SOUTHEAST TENNESSEE AREA AGENCY ON AGING AND DISABILITY FOR PROGRAMMING AT THE EASTGATE SENIOR ACTIVITY CENTER, IN THE AMOUNT OF FORTY-SIX THOUSAND FOUR HUNDRED FIFTY DOLLARS (\$46,450.00).

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, That the Administrator of the Department of Youth and Family Development is hereby authorized to renew the grant contract with the Southeast Tennessee Area Agency on Aging and Disability for programming at the Eastgate Senior Activity Center, in the amount of \$46,450.00.

If approved, a three year contract will be executed. Other in-kind services valued at \$10,000.00 is provided through community sponsors and partnerships.

ADOPTED: _____, 2014

/mem

City of Chattanooga



Resolution/Ordinance Request Form

Date Prepared: 06/10/14

Preparer: Carla Johnson

Department: Youth & Family Development

Brief Description of Purpose for Resolution/Ordinance: Res./Ord. # _____ Council District # 6

Authorization for the Administrator of the Department of Youth and Family Development to renew the Grant Contract with the Southeast Tennessee Area Agency on Aging and Disability for programming at the Eastgate Senior Activity Center in the amount of \$46,450.00. If approved, a three-year contract will be executed.

Other In-kind services valued at \$10,000.00 is provided through community sponsors and partnerships.

Name of Vendor/Contractor/Grant, etc.	<u>SETAAAD</u>	New Contract/Project? (Yes or No)	<u>No</u>
Total project cost \$	<u>46,450.00</u>	Funds Budgeted? (YES or NO)	<u>No</u>
Total City of Chattanooga Portion \$	<u>None</u>	Provide Fund	_____
City Amount Funded \$	<u>None</u>	Provide Cost Center	_____
New City Funding Required \$	<u>None</u>	Proposed Funding Source if not budgeted	_____
City's Match Percentage %	<u>None</u>	Grant Period (if applicable)	<u>07/01/14 - 06/30/17</u>

List all other funding sources and amount for each contributor.

<u>Amount(s)</u>	<u>Grantor(s)</u>
\$ _____	_____
\$ _____	_____
\$ _____	_____

Agency Grant Number _____

CFDA Number if known _____

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

Approved by: _____

Lutone Jennings, Sr.

Reviewed by: FINANCE OFFICE

DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, City Attorney and City Finance Officer

Revised: October, 2011

Southeast Tennessee Area Agency on Aging and Disability



A program of the Southeast Tennessee Development District
P. O. Box 4757 • 1000 Riverfront Parkway • Chattanooga, TN 37405
Phone (423) 266-5781 • Fax (423) 424-4225 • 866-836-6678
www.setaaad.org



May 16, 2014

Mr. Lurone Jennings, Administrator
City of Chattanooga
Department of Youth and Family Development
1001 Lindsay Street
Chattanooga, TN 37402

Dear Mr. Jennings:

Thank you for being a partner of the Southeast Tennessee Area Agency on Aging and Disability / Southeast Tennessee Development District in providing services for seniors. You are a valuable part of our team as we work together to serve seniors with multiple programs in the region.

The Eastgate Senior Center's current contract will expire on June 30, 2014. I have enclosed a copy of the application to renew your contract. This year we will be executing a three-year contract. Please be sure to complete the attached budget form for FY 2015 and remember that revenue must equal expenses. You will notice that the senior center funding is slightly higher this year.

Senior Center funding: \$46,450.00

Please return your completed application and budget as soon as possible but no later than June 1, 2014. Mr. Jennings, this application needs to go to someone in your office who can complete the budget as this is the major part of the application. If you have questions, please contact me at 423-424-4255.

Thank you again for the work you are doing. We look forward to continuing to work with you and your organization!

Sincerely,

Steve Witt
Director

APPLICATION FOR STATE SENIOR CENTER FUNDS
Southeast Tennessee Development District/ Area Agency on Aging & Disability
PERIOD JULY 1, 2014- JUNE 30, 2017

Date Prepared: 06/09/14

Basic Agency Information

Name of Agency: <u>City of Chattanooga Department of Youth & Family Development and Eastgate Senior Activity Center</u>	
Street Address: <u>1102 S. Watkins Street</u>	
Mailing Address: <u>1102 S. Watkins Street</u>	
City: <u>Chattanooga</u>	Zip: <u>37404</u> Phone #: <u>643-6081</u>
Program Directors Name: <u>Clarence Williams</u>	
Days & Hours of Operations: <u>Monday – Friday 8:30 a.m. to 5:00 p.m. and</u> <u>Saturday 8:30 a.m. – 1:30 p.m.</u>	
Geographic Area Served: <u>Chattanooga – Hamilton County</u>	

Sponsoring Agency, Organization or Government Entity Information

Name of Entity: <u>City of Chattanooga, Department of Youth and Family Development</u>	
Mailing Address: <u>1102 S. Watkins Street</u>	
City: <u>Chattanooga</u>	Zip: <u>37404</u> Phone # <u>643-6081</u>
Contract Name and Position: <u>Greta Hayes, Director of Recreation</u>	

Senior Center Funding Request

Senior Center Funding Received for FY 2014: <u>\$44,016.00</u>
Senior Center Funding Requested for FY 2015: <u>\$46,450.00</u>

ATTACHMENT 2.

City of Chattanooga

Service Provider

CONTRACT BUDGET

For

07-01-14 to 06-30-17

Contract Period

	SENIOR CENTER FY2015	TOTAL
REVENUE SOURCE:		
STATE:	46,450.00	
FEDERAL:		
Title III -B		
OTHER:		
COUNTY		
CITY	263,043.18	
CONTRIBUTIONS:		
CASH	1,200.00	
PROGRAM INCOME		
IN-KIND:		
BUILDING		
VOLUNTEER		
OTHER	10,000.00	
TOTAL REVENUE	320,693.18	
EXPENSES:		
SALARIES &	154,587.96	
FRINGE BENEFITS	84,455.22	
TRAVEL	N/A	
POSTAGE	N/A	
TELEPHONE	105.00	
SUPPLIES	1,555.00	
MAINT./REPAIRS	650.00	
EQUIP MAINT./REPAIRS	1,980.00	
PROF. SERVICES	N/A	
OCCUPANCY	19,035.00	
CONFERENCE/MEETINGS	75.00	
INSURANCE	N/A	
GRANTS & AWARDS	46,450.00	
INTEREST	N/A	
PRINTING/PUBLICATIONS	N/A	
ADMINISTRATIVE EXPENSES	600.00	
OTHER	1,200.00	
IN-KIND (FROM ABOVE)	10,000.00	
TOTAL PROGRAM EXPENSES	320,693.18	
REVENUE OVER/UNDER		