

RESOLUTION NO. _____

A RESOLUTION TO ESTABLISH A TECHNOLOGY REPLACEMENT FUND (TRF) TO SERVE AS AN INTERNAL SERVICE FUND WHOSE PURPOSE IS TO EFFECTIVELY AND EFFICIENTLY ACQUIRE AND MANAGE TECHNOLOGY ON A CITY-WIDE BASIS UTILIZING BEST INDUSTRY PRACTICES WHICH WILL AUTHORIZE THE CHIEF INFORMATION OFFICER TO ESTABLISH A TECHNOLOGY REPLACEMENT PROGRAM (TRP) AND POLICY FOR AN ACCURATE MEASUREMENT OF TECHNOLOGY REPLACEMENT AND TECHNOLOGY IMPLEMENTATIONS.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, it is hereby establishing a Technology Replacement Fund (TRF) to serve as an internal service fund whose purpose is to effectively and efficiently acquire and manage technology on a City-wide basis utilizing best industry practices which will authorize the Chief Information Officer to establish a Technology Replacement Program (TRP) and policy for an accurate measurement of technology replacement and technology implementations.

The TRP also provides a clear method for recovering technology costs through the establishment of user fees that ensures the availability of funds for the future technology investments including associated licensing costs. Programs and policies of this nature are a proven, industry “best practice” used to control costs, improve efficiency, enhance the benefits of existing technology and maximize the return on an organization’s technology investments. This program will ensure enterprise-wide accountability for all technology equipment which will be cataloged, tracked, and warranted, and when fully depreciated, reviewed for continual need, and then replaced in a timely fashion based on a fixed depreciation period. Effective date of the TRF fund shall be July 1, 2014.

ADOPTED: _____, 2014

/mem

City of Chattanooga



Resolution/Ordinance Request Form

Date Prepared: 6/25/2014

Preparer: Brent Messer, CIO

Department: Information Technology

Brief Description of Purpose for Resolution/Ordinance: Res./Ord. # _____ Council District # _____

A resolution to establish a Technology Replacement Fund (TRF) to serve as an internal service fund whose purpose is to effectively and efficiently acquire and manage technology on a City-wide basis utilizing best industry practices. The Chief Information Officer shall establish a Technology Replacement Program (TRP) and Policy to provide for an accurate measurement of technology replacement and technology implementations. The TRP also provides a clear method for recovering technology costs through the establishment of user fees that ensures the availability of funds for the future technology investments including associated licensing costs. Programs and policies of this nature are a proven, industry "best practice" used to control costs, improve efficiency, enhance the benefits of existing technology and maximize the return on an organization's technology investments. This program will ensure enterprise-wide accountability for all technology equipment which will be cataloged, tracked, and warranted, and when fully depreciated, reviewed for continual need, and then replaced in a timely fashion based on a fixed depreciation period. Effective date of the TRF fund shall be July 1, 2014

Name of Vendor/Contractor/Grant, etc.	<u>Technology Replacement Plan</u>	New Contract/Project? (Yes or No)	<u>Yes</u>
Total project cost \$	_____	Funds Budgeted? (YES or NO)	<u>Yes</u>
Total City of Chattanooga Portion \$	_____	Provide Fund	_____
City Amount Funded \$	_____	Provide Cost Center	_____
New City Funding Required \$	_____	Proposed Funding Source if not budgeted	_____
City's Match Percentage %	_____	Grant Period (if applicable)	_____

List all other funding sources and amount for each contributor.

<u>Amount(s)</u>	<u>Grantor(s)</u>
\$ _____	_____
\$ _____	_____
\$ _____	_____

Agency Grant Number _____

CFDA Number if known _____

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

Approved by: _____

Reviewed by: FINANCE OFFICE

DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, City Attorney and City Finance Officer

Revised: October, 2011