

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING THE ACCEPTANCE OF THE SHELTER PLUS CARE (SPC) RENEWAL GRANT FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD), IN THE AMOUNT OF TWO HUNDRED THIRTY-FIVE THOUSAND EIGHT HUNDRED NINETY-NINE DOLLARS (\$235,899.00).

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, That it is hereby approving the acceptance of the Shelter Plus Care (SPC) Renewal Grant from the U.S. Department of Housing and Urban Development (HUD), in the amount of \$235,899.00.

ADOPTED: \_\_\_\_\_, 2014

/mem

# City of Chattanooga



## Resolution/Ordinance Request Form

Date Prepared: JULY 14, 2014

Preparer: DANA WOMBLE FOR DONNA C. WILLIAMS

**Brief Description of Purpose for Resolution/Ordinance:** Res./Ord. # \_\_\_\_\_ Council District # \_\_\_\_\_

A resolution approving the acceptance of the Shelter Plus Care (SPC) Renewal Grant TN0010L4J001306 from the U.S. Department of Housing and Urban Development (HUD) in the amount of Two Hundred Thirty-Five Thousand Eight Hundred Ninety-Nine Dollars (\$235,899) and approval for the Administrator of the Department of Economic and Community to enter into agreements with the following organizations to provide rental assistance for homeless persons with disabilities: Fortwood Center, Inc.; Chattanooga Cares; The AIM Center, Inc.; and Volunteer Behavioral Health System d/b/a Joseph W. Johnson, Jr. Mental Health Center, Inc.

Name of Vendor/Contractor/Grant, etc. \_\_\_\_\_  
Total project cost \$ \_\_\_\_\_  
Total City of Chattanooga Portion \$ N/A  
City Amount Funded \$ \_\_\_\_\_  
New City Funding Required \$ \_\_\_\_\_  
City's Match Percentage % \_\_\_\_\_

New Contract/Project? (Yes or No) \_\_\_\_\_  
Funds Budgeted? (YES or NO) \_\_\_\_\_  
Provide Fund 8646  
Provide Cost Center G62001  
Proposed Funding Source if not budgeted HUD  
Grant Period (if applicable) \_\_\_\_\_

**List all other funding sources and amount for each contributor.**

Amount(s)	Grantor(s)
\$ _____	_____
\$ _____	_____
\$ _____	_____

Agency Grant Number \_\_\_\_\_

CFDA Number if known \_\_\_\_\_

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

Approved by: 

Reviewed by: FINANCE OFFICE

DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, City Attorney and City Finance Officer

Revised: 1/26/09



U. S. Department of Housing and Urban Development

Knoxville Field Office, Region IV  
John J. Duncan Federal Building  
710 Locust Street, Suite 300  
Knoxville, Tennessee 37902 - 2526

July 14, 2014

Sandra Gober, Manager  
Neighborhood Services & Community Development  
101 E. 11<sup>th</sup> Street  
Chattanooga, TN 37402

Dear Ms. Gober:

SUBJECT: Transmittal of Exhibit 2, Scope of Work for FY 2013 Competition  
Continuum of Care (CoC) Program  
Project Number: TN0010L4J001306 SPC 2014-2015

Congratulations on the final selection of the Continuum of Care project for renewal grant funding under the CoC Program. All conditions attached to your award for this project have been met. This one-year award will continue to support your program previously funded by HUD in 2012, further contributing to our national effort to end homelessness.

Upon execution of the Exhibit 2 Scope of Work for FY2013 Competition by you and HUD, HUD will obligate the total funds for this project in the amount of \$235,899, allocated as follows:

- |                      |           |
|----------------------|-----------|
| 1. Rental assistance | \$221,304 |
| 2. Administration    | \$ 14,595 |

Please print three copies of the attached FY2013 Exhibit 2, Scope of Work for FY2013 Competition, and **sign all three copies. Since the FY2013 Exhibit 2 has been electronically signed by this Office, please retain one signed copy and return the other two original signed copies to this Office as soon as possible.** Once the two signed copies of the FY2013 Exhibit 2 are received in this Office, one will be retained in this Office and the other will be mailed to our Fort Worth Accounting system for entering the information into the Line of Credit Control System (LOCCS). Once the fiscal information has been entered, the grant's new Voice Response Number for your renewal grant will be generated and sent to you under separate cover.

Please attach your executed copy of FY2013 Exhibit 2 to your copy of last year's FY2012 Grant Agreement and Interim Rule (which included Exhibit 1). Since this grant was renewed under CoC in 2012, execution of the entire grant agreement for FY 2013 renewal projects is not

required. For each year a project is renewed, the Exhibit number will increase, i.e., this year is Exhibit 2 and next year will be Exhibit 3, etc.

The following were provided to you and processed at the time of your most recent grant award: Grantee Financial Instructions, Direct Deposit Sign-up Form (SF-1199A), LOCCS Voice Response Security Access Authorization Form (HUD-27054), and SNAP's Request Voucher for Grant Payment (HUD-27053-A). If you need additional forms or need to make any changes for any reason, please contact this Office.

No funds can be disbursed to you until the Exhibit 2 Scope of Work for FY2013 Competition is fully executed. Enclosed you will find an Audit Survey form to be completed and returned to this Office. The completion of the audit survey is needed to ensure that your organization remains in compliance to the Office of Management and Budget's requirements regarding the submission of audits. If you have any questions regarding the audit survey, please contact Geri Clark, Financial Analyst, at (865) 545-4391.

Your prompt cooperation in returning the signed Exhibit 2 (two original signed copies), completed audit survey, and signed MOU is appreciated in order to expedite the grant execution process. If you have any questions regarding the renewal grant, please contact Apryl LaMaster, Program Assistant at (865) 545-4391. We look forward to working with you toward the successful continuation of your grant to assist us in eliminating homelessness.

Very sincerely yours,

/s/

Mary C. Wilson, Director  
Office of Community Planning  
and Development

Enclosures