

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING WASHINGTON HILLS NEIGHBORHOOD ASSOCIATION C/O CALVIN JONES TO USE TEMPORARILY 4628 OAKWOOD DRIVE FOR THE INSTALLATION OF A NEIGHBORHOOD SIGN, AS SHOWN ON THE PHOTO ATTACHED AND MADE A PART HEREOF BY REFERENCE, SUBJECT TO CERTAIN CONDITIONS.

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, That WASHINGTON HILLS NEIGHBORHOOD ASSOCIATION C/O CALVIN JONES, (hereinafter referred to as “Temporary User”) be and is hereby permitted to install a neighborhood sign at 4628 Oakwood Drive, as shown on the photo attached hereto and made a part hereof by reference.

BE IT FURTHER RESOLVED, That said temporary usage shall be subject to the following conditions:

- 1. Temporary User may execute the Indemnification Agreement prior to the granting of a temporary use by the City Council provided that any obligation to Indemnify and hold the City of Chattanooga, its officers, agents and employees harmless for any claims for damages for injuries to persons or property shall be void if the Temporary Use is not granted to applicant by the Chattanooga City Council. Temporary User agrees to comply with all terms and conditions of the Indemnification Agreement in the event a temporary use is granted by the City Council.
- 2. Temporary User agrees to vacate the property and temporary use upon reasonable notice from the City to do so.
- 3. Temporary User shall provide adequate access for maintenance of any utilities located within the easement.

4. The sign cannot have a height greater than 36'' above the ground.
5. The location is to be approved by Traffic Engineering before installation.
6. The location is to be outside of the 25' sight triangle.

ADOPTED: \_\_\_\_\_, 2014

/mem

# City of Chattanooga



## Resolution Request Form

(This form is only required for resolutions requiring expenditure of City funds)

Date Prepared: September 2, 2014

Preparer: Bert Kuyrkendall *BK*

Department: Transportation

### Brief Description of Purpose for Resolution:

Resolution Number (if approved by Council):

District 5

A City Council Action is requested to authorize, Mr. Calvin Jones/Vice President/Washington Hills Neighborhood Association for Temporary Usage # 135896 for the installation of a neighborhood sign at 4628 Oakwood Drive.

Total project cost \$ n/a  
Total City of Chattanooga Portion \$ n/a  
City Amount Funded \$ n/a  
New City Funding Required \$ n/a  
City's Match Percentage % n/a

New Contract/Project? (Yes or No) n/a  
Provide Fund n/a  
Provide Cost Center n/a  
Proposed Funding Source n/a  
Grant Period (if applicable) n/a

### List all other funding sources and amount for each contributor.

	Grantor(s)

Agency Grant Number \_\_\_\_\_

CFDA Number if known \_\_\_\_\_

### Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

Approved by: \_\_\_\_\_

Reviewed by: FINANCE OFFICE

DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, City Attorney and City Finance Officer

# Memorandum

**To:** Fritz Brogdon <sup>FB</sup>  
**From:** Ed Bowen <sup>EB</sup>  
**cc:** Bertran Kuyrkendall; Brandon Sutton <sup>BS</sup>  
**Date:** August 27, 2014  
**Re:** Temporary Usage Request #135896  
4628 Oakwood Drive (District 5)  
Calvin Jones/Vice President/Washington Hills Neighborhood Association

## Recommendations Regarding Temporary Usage Request

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I have completed my review of Mr. Jones' request regarding Temporary Usage of 4628 Oakwood Drive for installation of a neighborhood sign as shown on the attached photo. My comments are as follows:

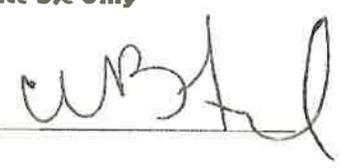
- The sign will serve as the primary source of information regarding neighborhood meetings and events.
- The sign will be a non-illuminated letterboard approximately 48" wide x 36" high x 3 1/8" deep.
- The city of Chattanooga has no sanitary sewer infrastructure in the subject area.

After review, granting this Temporary Usage does not conflict with the public's interest. Therefore, I recommend that the request for **Temporary Usage be granted with these conditions:**

- The sign cannot have a height greater than 36" above the ground.
- The location is to be approved by Traffic Engineering before installation.
- The location is to be outside of the 25' sight triangle.



WO# 135896  
SR# 872110

For Office Use Only  
  
Technician Signature

9/29/14

(DATE)

Bertran Kuyrkendall, P.E.  
Transportation Engineer  
Development Resource Center  
1250 Market Street, Suite 3000  
Chattanooga, Tennessee 37402

**Re: Request for Temporary Usage**

Dear Mr. Kuyrkendall:

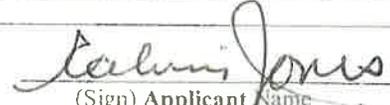
This is a request for a temporary usage of 4628 OAKWOOD DRIVE

The reason for this request is as follows: NEIGHBORHOOD SIGN 48" W X 30" H X 3 1/8" D

In making this request: Temporary User agrees as follows:

1. Temporary User will defend, indemnify, and hold harmless the City of Chattanooga, Tennessee its officers, agents, and employees from any and all claims for damages for injuries to persons or property related to or arising out of the aforementioned temporary use.
2. Temporary user agrees to comply with any and all conditions recommended by the City Transportation Engineer and/or City Transportation Department and approved by the Chattanooga City Council during the review of this application. The failure to comply with any condition approved by the City Council may be grounds for revocation of this temporary use at any time after its approval
3. Temporary User will vacate the property and temporary use upon reasonable notice from the City to do so; the parties have to agree that reasonable notice shall be deemed to be thirty (30) days to restore the property to substantially the same condition that existed prior to granting the temporary use, including complying with any environmental regulations upon the request of the city to vacate the property and temporary use.
4. Temporary User will provide full access for maintenance of any utilities located within the easement.
5. Temporary User will obtain any and all other permits, variances, or approvals necessary to accommodate the temporary use.
6. Temporary user agrees to maintain the property in the condition equal to or better than the condition at the time the temporary use is granted.
7. If this request is for maintaining wells the applicant will upon satisfactory completion of use as determined by the Tennessee Department of Environment and Conservation, the wells will be abandoned using standard and acceptable practices, which shall include grouting from the bottom to top with a mixture of Portland cement and powdered bentonite and restoring the surface to its original condition as reasonably as possible.

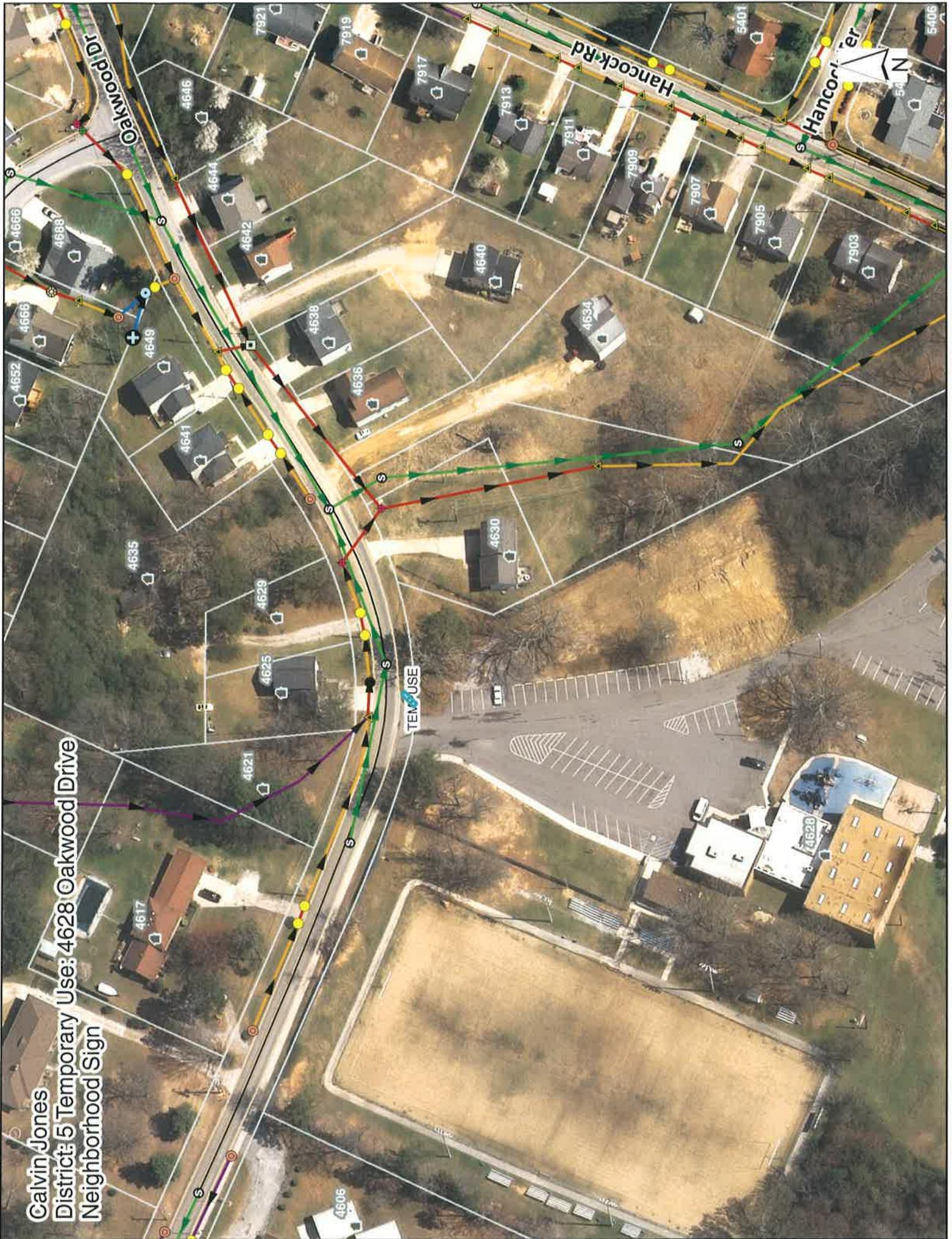
My address and phone number is as follows:  
5121 LOBS LANE (423) 899-9021 C(423) 385-9383

<u>CALVIN JONES</u> (Print) Applicant Name	 (Sign) Applicant Name	(email address) <u>CALVINHOUSE4@AOL.COM</u>
<u>SAME</u> (Print) Owner's Name	<u>SAME</u> (Sign) Owner's Name	<u>7-30-2014</u> Date
		<u>SAME</u> Date

This application must include the owner's signature and a site map of the referenced location to complete processing.

(Processing Fee of \$110.00 payable to: City of Chattanooga)

Calvin Jones  
District 5 Temporary Use: 4628 Oakwood Drive  
Neighborhood Sign





*Sample - Senior City Signs*