

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE CHIEF INFORMATION TECHNOLOGY OFFICER TO RENEW THE BLANKET CONTRACT WITH CDW-G (COMPUTER DATA WAREHOUSE-GOVERNMENT), FOR THE PROVISIONING OF BROCADE SWITCHES AND ROUTERS RELATED TO MAINTENANCE AND SUPPORT SERVICES AND ALSO WITH MIKE COLLINS AND ASSOCIATES OF CHATTANOOGA (MCA) FOR THE PROVISIONING OF RELATED SUPPORT SERVICES, FOR AN AMOUNT NOT TO EXCEED ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000.00).

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, that the Chief Information Technology Officer is hereby authorized to renew the blanket contract with CDW-G (Computer Data Warehouse-Government), for the provisioning of Brocade switches and routers related to maintenance and support services and also with Mike Collins and Associates of Chattanooga (MCA) for the provisioning of related support services, for an amount not to exceed \$1.5 million.

ADOPTED: \_\_\_\_\_, 2014

/mem

# City of Chattanooga



## Resolution/Ordinance Request Form

Date Prepared: September 24, 2014

Preparer: D. Brent Messer, CIO/kc

Department: Information Technology

Brief Description of Purpose for Resolution/Ordinance: Res./Ord. # \_\_\_\_\_ Council District # \_\_\_\_\_

A resolution authorizing a blanket renewal for PO# 522855 concerning the contract with CDW-G for the provisioning of Brocade switches and routers related to maintenance and support services and a resolution authorizing a blanket renewal for PO# 522871 concerning the contract with Mike Collins & Associates, Inc for the provisioning of Brocade related support services.

Original Resolution # 27642 Overall 5-year life of the contract, purchases are not expected to exceed \$1.5-million.

Name of Vendor/Contractor/Grant, etc.	<u>CDW-G/Mike Collins &amp; Assoc.</u>	New Contract/Project? (Yes or No)	<u>No</u>
Total project cost	\$ <u>1.5-million</u>	Funds Budgeted? (YES or NO)	<u>Yes</u>
Total City of Chattanooga Portion	\$ <u>1.5-million</u>	Provide Fund	_____
City Amount Funded	\$ _____	Provide Cost Center	_____
New City Funding Required	\$ _____	Proposed Funding Source if not budgeted	_____
City's Match Percentage %	_____	Grant Period (if applicable)	_____

### List all other funding sources and amount for each contributor.

Amount(s)	Grantor(s)
<u>Network capital funds from Information Technology</u>	_____
<u>Telephony capital funds as allocated and available from other departments</u>	_____
<u>\$</u>	_____

Agency Grant Number \_\_\_\_\_

CFDA Number if known \_\_\_\_\_

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

Approved by: D. Brent Messer, CIO

Reviewed by: FINANCE OFFICE

DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, City Attorney and City Finance Officer

Revised: October, 2011

# Purchase Order BLANKET



City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 735492 Vendor Alternate ID: 8859  CDW Government Inc 230 N Milwaukee Ave Vernon Hills, IL 60061
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PO Date: 24-SEP-13 Buyer: Sharon Lea FOB: DESTINATION Terms: Immediate	Purchase Order Number <h3 style="text-align: center;">522855</h3> INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor	Requisition Number	Bid Number						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Line Nbr</th> <th style="width: 40%;">Item ID - Item Description</th> <th style="width: 10%;">Quantity</th> <th style="width: 10%;">Unit</th> <th style="width: 10%;">Unit Price</th> <th style="width: 10%;">Total</th> </tr> </thead> </table>			Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total			
Requisition No.: 77603 Ordering Dept.: Information Services Buyer: Mark McKee Phone No.: 423-757-4759  Items Being Purchased: Network Switching, Routing and Support Services (Brocade)  ATTACHMENTS: City of Chattanooga (COC) Terms and Conditions posted on Website <a href="http://www.chattanooga.gov/general-services/purchasing/standard-terms-and-conditions">http://www.chattanooga.gov/general-services/purchasing/standard-terms-and-conditions</a> If you can't download call buyer for a copy.  This Shall Be A Twelve (12) Month Blanket Contract To Supply Network Switches, Routers, and Support Services to the City of Chattanooga, Information Services.  The Contract Term May Be Renewed For An Additional Four (4) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.  Price Escalation Clause (For Lines 5 - 9): If as a result of a general change in price, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments  Purchase Order issued in accordance with CDW Government Best and Final Offer (BAFO) received on August 1, 2013 is hereby made part of this contract.  Resolution No. 27642 was approved by City Council on September 10, 2013 *****Resolution #27936 Approved 7/08/2014 To Increase Total Spend to \$700,000*****  Original Contract Term: 10/01/13 to 09/30/14  Vendor Contact: Whitney Willson Phone No.: 877-499-8920 Fax No.: 312-752-4253 Email: whitwil@cdwg.com								

\*\*\*\*\* NOTICE \*\*\*\*\*

TERMS AND CONDITIONS set forth in our Bid or Quotation, see conditions attached or incorporated herein by reference become a part of this order. This Purchase Order valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

# Purchase Order BLANKET



City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 735492 Vendor Alternate ID: 8859
	CDW Government Inc 230 N Milwaukee Ave Vernon Hills, IL 60061

PO Date: 24-SEP-13 Buyer: Sharon Lea FOB: DESTINATION Terms: Immediate	Purchase Order Number <h3 style="text-align: center;">522855</h3> INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Brocade Hardware Discount from Catalog; 49%	0.00	Each	\$ 1.0000	\$ 0.00
2	Brocade Software Discount from Catalog; 49%	0.00	Each	\$ 1.0000	\$ 0.00
3	Brocade Maintenance Discount from Catalog; 28%	0.00	Each	\$ 1.0000	\$ 0.00
4	Brocade Training/Education Discount from Catalog; 20%	0.00	Each	\$ 1.0000	\$ 0.00
5	Expert Remote/Phone Assistance; 8x5	0.00	Each	\$ 140.0000	\$ 0.00
6	Expert Remota/Phone Assistance; 24x7	0.00	Each	\$ 140.0000	\$ 0.00
7	Expert Onsite Assistance; 8x5	0.00	Each	\$ 160.0000	\$ 0.00
8	Expert Onsite Assistance; 24x7	0.00	Each	\$ 160.0000	\$ 0.00
9	Training Onsite; 8x5	0.00	Each	\$ 100.0000	\$ 0.00

**TOTAL: \$ .00**

\*\*\*\*\* NOTICE \*\*\*\*\*

TERMS AND CONDITIONS set forth in our Bid or Quotation, see conditions attached or incorporated herein by reference become a part of this order. This Purchase Order valid only when signed or electronically approved by the Finance Officer.

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# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 742954 Vendor Alternate ID: 14622  Mike Collins & Associates, Inc Thomas M. Collins, Pres6048 Century Oaks Dr Chattanooga, TN 37416
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PO Date: 24-SEP-13 Buyer: Sharon Lea FOB: DESTINATION Terms: Immediate	Purchase Order Number <b>522871</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number
<b>Line Nbr</b>	<b>Item ID - Item Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Unit Price</b>
<b>Total</b>				
Requisition No.: 77803 Ordering Dept.: Information Services Buyer: Mark McKeel Phone No.: 423-757-4759  Items Being Purchased: Network Support Services (Brocade)  ATTACHMENTS: City of Chattanooga (COC) Terms and Conditions posted on Website <a href="http://www.chattanooga.gov/general-services/purchasing/standard-terms-and-conditions">http://www.chattanooga.gov/general-services/purchasing/standard-terms-and-conditions</a> If you can't download call buyer for a copy.  This Shall Be A Twelve (12) Month Blanket Contract To Supply Network Switches, Routers, and Support Services to the City of Chattanooga, Information Services.  The Contract Term May Be Renewed For An Additional Four (4) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.  Price Escalation Clause: If as a result of a general change in price, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.  Purchase Order issued in accordance with Mike Collins and Associates Best and Final Offer (BAFO) received on August 1, 2013 is hereby made part of this contract.  Resolution No. 27642 was approved by City Council on September 10, 2013  Contract begin/end dates: 10/01/13 - 09/30/14  Vendor Contact: Gene Altizer Phone No.: 423-892-8899 Fax No.: 423-892-4589 Email: <a href="mailto:galtizer@mcollins.com">galtizer@mcollins.com</a>				

\*\*\*\*\* NOTICE \*\*\*\*\*

TERMS AND CONDITIONS set forth in our Bid or Quotation, see conditions attached or incorporated herein by reference become a part of this order. This Purchase Order valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

# Purchase Order BLANKET



City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 742954 Vendor Alternate ID: 14622  Mike Collins & Associates, Inc Thomas M. Collins, Pres6048 Century Oaks Dr Chattanooga, TN 37416	PO Date: 24-SEP-13 Buyer: Sharon Lea FOB: DESTINATION Terms: Immediate	Purchase Order Number <b>522871</b>	INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
<b>S H I P T O</b>		<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402	

Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Expert Remote/Phone Assistance; 8x5	0.00	Each	\$ 145.0000	\$ 0.00
2	Expert Remote/Phone Assistance; 24x7	0.00	Each	\$ 145.0000	\$ 0.00
3	Expert Onsite Assistance; 8x5	0.00	Each	\$ 145.0000	\$ 0.00
4	Expert Onsite Assistance; 24x7	0.00	Each	\$ 145.0000	\$ 0.00
5	Training Onsite; 8x5	0.00	Each	\$ 145.0000	\$ 0.00

**TOTAL: \$ .00**

\*\*\*\*\* NOTICE \*\*\*\*\*

TERMS AND CONDITIONS set forth in our Bid or Quotation, see conditions attached or incorporated herein by reference become a part of this order. This Purchase Order valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.



City Council Building  
Chattanooga, Tennessee  
**COUNCIL MEETING MINUTES**  
July 8, 2014  
6:00 PM

**CALL TO ORDER**

Council Chairman Chip Henderson called the meeting to order with Vice Chair Dr. Carol Berz and Councilpersons Chris Anderson, Moses Freeman, Russell Gilbert, Larry Grohn, Yusuf Hakeem, Jerry Mitchell and Ken Smith all present. City Attorney Wade Hinton, Management Analyst Randy Burns and Deputy Clerk Nicole Gwyn, CMC, were also present.

**PLEDGE OF ALLEGIANCE**

Councilman Anderson led the assembly in the Pledge of Allegiance and invited the Rev. Pamela Rumancik of the Unitarian Universalist Church of Chattanooga to bring the invocation.

**APPROVAL OF LAST MINUTES**

On motion of Councilman Anderson and seconded by Councilman Smith, the minutes of the last meeting (July 1, 2014) were approved as published.

**ORDINANCES – FINAL READING:**

On motion of Councilman Smith and seconded by Vice Chair Dr. Berz,

**ORDINANCE #12837**

**AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 18, ARTICLE III, SECTIONS 18-49 AND 18-52 RELATIVE TO SERVICE FEES FOR COLLECTION AND RECYCLABLES.**

**ACTION: APPROVED**

**ORDINANCES – FIRST READING:**

Councilman Freeman requested to move the reading of Ordinance #12845 (agenda item H) to the top agenda for Ordinances on First Reading. Hearing no objection, Chairman Henderson ordered the reading of Ordinance #12845 ahead of all other Ordinances on First Reading.

On motion of Vice Chair Dr. Berz and seconded by Councilman Hakeem,

**RESOLUTION #27935**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF ERIC MICHAEL WYATT AS A SPECIAL POLICE OFFICER (UNARMED) FOR THE CITY OF CHATTANOOGA DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT, TO DO SPECIAL DUTY AS PRESCRIBED HEREIN, SUBJECT TO CERTAIN CONDITIONS.**

**ACTION: ADOPTED**

On motion of Councilman Smith and seconded by Councilman Gilbert,

**RESOLUTION #27936**

**A RESOLUTION AUTHORIZING A CHANGE ORDER CONCERNING THE CONTRACT WITH CDW-G (COMPUTER DATA WAREHOUSE-GOVERNMENT), FOR THE PROVISIONING OF BROCADE SWITCHES AND ROUTERS RELATED TO MAINTENANCE AND SUPPORT SERVICES, FOR A CONTRACT INCREASE IN THE AMOUNT OF \$400,000.00, FOR A TOTAL AMOUNT NOT TO EXCEED \$700,000.00.**

**ACTION: ADOPTED**

On motion of Councilman Grohn and seconded by Councilman Smith,

**RESOLUTION #27937**

**A RESOLUTION TO ESTABLISH A TECHNOLOGY REPLACEMENT FUND (TRF) TO SERVE AS A SEPARATE FUND WHOSE PURPOSE IS TO EFFECTIVELY AND EFFICIENTLY ACQUIRE AND MANAGE TECHNOLOGY ON A CITY-WIDE BASIS UTILIZING BEST INDUSTRY PRACTICES WHICH WILL AUTHORIZE THE CHIEF INFORMATION OFFICER TO ESTABLISH A TECHNOLOGY REPLACEMENT PROGRAM (TRP) AND POLICY FOR AN ACCURATE MEASUREMENT OF TECHNOLOGY REPLACEMENT AND TECHNOLOGY IMPLEMENTATIONS.**

**ACTION: ADOPTED**

RESOLUTION NO. 27936

A RESOLUTION AUTHORIZING CHANGE ORDER CONCERNING THE CONTRACT WITH CDW-G (COMPUTER DATA WAREHOUSE-GOVERNMENT), FOR THE PROVISIONING OF BROCADE SWITCHES AND ROUTERS RELATED TO MAINTENANCE AND SUPPORT SERVICES, FOR A CONTRACT INCREASE IN THE AMOUNT OF FOUR HUNDRED THOUSAND DOLLARS (\$400,000.00), FOR A TOTAL AMOUNT NOT TO EXCEED SEVEN HUNDRED THOUSAND DOLLARS (\$700,000.00).

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, that it is hereby authorizing a Change Order concerning the contract with CDW-G (Computer Data Warehouse-Government), for the provisioning of Brocade switches and routers related to maintenance and support services, for a contract increase in the amount of \$400,000.00, for a total amount not to exceed \$700,000.00.

ADOPTED: July 8, 2014

/mem



City Council Building  
Chattanooga, Tennessee  
**COUNCIL MEETING MINUTES**  
September 10, 2013  
6:00 PM

**CALL TO ORDER**

Chairman Yusuf Hakeem called the meeting to order with Vice Chairman Henderson and Councilpersons Carol Berz, Chris Anderson, Moses Freeman, Russell Gilbert, Larry Grohn, Jerry Mitchell and Ken Smith all present. City Attorney Wade Hinton, Management Analyst Randy Burns and Deputy Clerk Nicole Gwyn were also present.

**PLEDGE OF ALLEGIANCE**

Councilman Gilbert led the assembly in the Pledge of Allegiance and invited his brother, Pastor Ron Gilbert, to lead the invocation.

**APPROVAL OF LAST MINUTES**

On motion of Vice Chairman Henderson and seconded by Councilman Gilbert, the minutes of the last meeting (September 3, 2013) were approved as published.

**ORDINANCES – FINAL READING:**

Councilman Smith moved to approve, seconded by Councilman Anderson,

**ORDINANCE #12763**

**AN ORDINANCE TO AMEND PART II, CHATTANOOGA CITY CODE,  
CHAPTER 24, ARTICLE XIV, SECTION 24-504, SCHEDULE IV, ONE-WAY  
STREETS.**

**ACTION: APPROVED**

Councilman Smith moved to approve, seconded by Vice Chairman Henderson,

**RESOLUTION #27640**

**A RESOLUTION AUTHORIZING THE CITY OF CHATTANOOGA TO ACCEPT TRAVEL ACCOMMODATIONS FROM GREEN FOR ALL, A NON-PROFIT PRIVATE ORGANIZATION, FOR THE DIRECTOR OF WASTE RESOURCES TO ATTEND THE NATIONAL UTILITIES CONVENTION IN WASHINGTON, DC, FOR AN AMOUNT OF APPROXIMATELY \$820.00.**

**ACTION: ADOPTED**

Councilman Smith moved to approve, seconded by Councilman Mitchell,

**RESOLUTION #27641**

**A RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION NO. 27630 TO REPLACE DOUG WILSON WITH JAMES W. ADAMS TO USE TEMPORARILY THE RIGHT-OF-WAY LOCATED AT 306 CHEROKEE BOULEVARD TO INSTALL PLANTERS IN FRONT OF THE BUILDING WITH METAL FRAME CANVAS AWNINGS, AS SHOWN ON THE MAP ATTACHED HERETO AND MADE A PART HEREOF BY REFERENCE, SUBJECT TO CERTAIN CONDITIONS.**

**ACTION: ADOPTED**

Councilman Mitchell moved to approve, seconded by Vice Chairman Henderson,

**RESOLUTION #27642**

**A RESOLUTION AUTHORIZING THE DEPUTY INFORMATION SYSTEMS OFFICER TO BEGIN A BLANKET CONTRACT WITH CDW-G (COMPUTER DATA WAREHOUSE-GOVERNMENT), RENEWABLE ANNUALLY FOR A PERIOD OF UP TO FIVE (5) YEARS, FOR THE PROVISIONING OF BROCADE SWITCHES AND ROUTERS RELATED TO MAINTENANCE AND SUPPORT SERVICES AND ALSO WITH MIKE COLLINS AND ASSOCIATES OF CHATTANOOGA (MCA) FOR THE PROVISIONING OF RELATED SUPPORT SERVICES, FOR APPROXIMATELY \$300,000.00 PER YEAR OR FOR A TOTAL AMOUNT OF APPROXIMATELY \$1.5 MILLION.**

A discussion ensued with Doug Eckert of Information Services. Upon no further questions or comments, the motion carried.

**ACTION: ADOPTED**

RESOLUTION NO. 27642

A RESOLUTION AUTHORIZING THE DEPUTY INFORMATION SYSTEMS OFFICER TO BEGIN A BLANKET CONTRACT WITH CDW-G (COMPUTER DATA WAREHOUSE-GOVERNMENT), RENEWABLE ANNUALLY FOR A PERIOD OF UP TO FIVE (5) YEARS, FOR THE PROVISIONING OF BROCADE SWITCHES AND ROUTERS RELATED TO MAINTENANCE AND SUPPORT SERVICES AND ALSO WITH MIKE COLLINS AND ASSOCIATES OF CHATTANOOGA (MCA) FOR THE PROVISIONING OF RELATED SUPPORT SERVICES, FOR APPROXIMATELY THREE HUNDRED THOUSAND DOLLARS (\$300,000.00) PER YEAR OR FOR A TOTAL AMOUNT OF APPROXIMATELY ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000.00).

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, that the Deputy Information Systems Officer is hereby authorized to begin a blanket contract with CDW-G (Computer Data Warehouse-Government), renewable annually for a period of up to five (5) years, for the provisioning of Brocade switches and routers related to maintenance and support services and also with Mike Collins and Associates of Chattanooga (MCA) for the provisioning of related support services, for approximately \$300,000.00 per year or for a total amount of approximately \$1.5 million.

This equipment is needed to replace aging data communications networking equipment through the City to maintain supportability, avoid increased outages, and to support the implementation of digital telephony (voice over IP). Purchases will be made depending upon budgeted availability of funds.

ADOPEd: September 10, 2013

/mms