

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE CITY OF CHATTANOOGA TO ENTER INTO A LEASE AGREEMENT WITH LUKEN HOLDINGS, INC. TO LEASE SEVEN THOUSAND THREE HUNDRED FIFTY (7,350) SQUARE FEET OF SPACE AT 5741 CORNELISON ROAD, FOR THE PURPOSE OF TEMPORARY OFFICE SPACE FOR THE FAMILY JUSTICE CENTER FOR A PERIOD OF ONE YEAR, FOR AN AMOUNT NOT TO EXCEED ONE HUNDRED TWO THOUSAND NINE HUNDRED DOLLARS (\$102,900.00).

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, it is hereby authorizing the City of Chattanooga to enter into a Lease Agreement with Luken Holdings to lease 7,350 square feet of space at 5741 Cornelison Road, for the purpose of temporary office space for the Family Justice Center for a period of one year, for an amount not to exceed \$102,900.00.

ADOPTED: \_\_\_\_\_, 2015

/mem

# City of Chattanooga



## Resolution/Ordinance Request Form

Date Prepared: January 9, 2015

Preparer: VALERIE RADU

Department: FAMILY JUSTICE CENTER

Brief Description of Purpose for Resolution/Ordinance: Res./Ord. # \_\_\_\_\_ Council District # 6

A RESOLUTION REQUEST AUTHORIZING THE CITY OF CHATTANOOGA TO ENTER INTO A LEASE AGREEMENT WITH LUKEN HOLDINGS, INC. TO LEASE 7,350 SQUARE FEET OF SPACE AT 5741 CORNELISON ROAD, FOR THE PURPOSE OF TEMPORARY OFFICE SPACE FOR THE FAMILY JUSTICE CENTER FOR A PERIOD OF ONE YEAR WITH AN AMOUNT NOT TO EXCEED ONE HUNDRED TWO THOUSAND NINE HUNDRED DOLLARS (\$102,900).

Name of Vendor/Contractor/Grant, etc.	<u>Luken Holdings, Inc.</u>	New Contract/Project? (Yes or No)	<u>Yes</u>
Total project cost \$	<u>\$102,900.00</u>	Funds Budgeted? (YES or NO)	<u>Yes</u>
Total City of Chattanooga Portion \$	_____	Provide Fund	<u>4012</u>
City Amount Funded \$	_____	Provide Cost Center	<u>H30133</u>
New City Funding Required \$	_____	Proposed Funding Source if not budgeted	_____
City's Match Percentage %	_____	Grant Period (if applicable)	_____

List all other funding sources and amount for each contributor.

Amount(s)	Grantor(s)
\$ _____	_____
\$ _____	_____
\$ _____	_____

Agency Grant Number \_\_\_\_\_

CFDA Number if known \_\_\_\_\_

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

Approved by: \_\_\_\_\_

Reviewed by: FINANCE OFFICE DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, City Attorney and City Finance Officer

Revised: 1/26/09