

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE ADMINISTRATOR FOR THE DEPARTMENT OF PUBLIC WORKS TO ENTER INTO A PARTNERSHIP AGREEMENT, CONTRACT NO. R-15-023-201, WITH CHATTANOOGA FLYING DISC CLUB, A 501(c)(3), FOR THE USE AND OPERATIONS OF ALL PRESENT AND FUTURE, DISC GOLF COURSES AT CITY PUBLIC PARKS FOR DAILY USE AND TOURNAMENT PLAY AS DESCRIBED IN THE AGREEMENT, AN ESTIMATED VALUE OF FORTY-SEVEN THOUSAND SEVEN HUNDRED DOLLARS (\$47,700.00) OF SERVICES AND EQUIPMENT TO BE DONATED BY THE REFERENCED ORGANIZATION.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, it is hereby authorizing the Administrator for the Department of Public Works to enter into a Partnership Agreement, Contract No. R-15-023-201, with Chattanooga Flying Disc Club, a 501(c)(3), for the use and operations of all present and future, disc golf courses at City public parks for daily use and tournament play as described in the agreement, an estimated value of \$47,700.00 of services and equipment to be donated by the referenced organization.

ADOPTED: _____, 2015

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City of Chattanooga



Resolution/Ordinance Request Form

Date Prepared: February 23, 2015

Preparer: Dennis Malone

Department: Public Works - Parks

Brief Description of Purpose for Resolution/Ordinance:

Res./Ord. # _____

Council District # _____

City Wide _____

A City Council resolution to authorize the Administrator of Public Works to enter into a Partnership Agreement, Contract No. R-15-023-201, with Chattanooga Flying Disc Club a 501c3, for the Use and Operations of All Present and Future, Disc Golf Courses at City Public Parks for Daily Use and Tournament Play as described in the agreement, an estimated valued of \$47,700.00 of services and equipment to be donated by the referenced organization.

Name of Vendor/Contractor/Grant, etc.	Chattanooga Flying Disc Club	New Contract/Project? (Yes or No)	Yes
Total project cost \$	47,700.00	Funds Budgeted? (YES OR NO)	No
Total City of Chattanooga Portion \$	-	Provide Fund	_____
City Amount Funded \$	-	Provide Cost Center	_____
New City Funding Required \$	_____	Proposed Funding Source if not budgeted	_____
City's Match Percentage %	_____	Grant Period (if applicable)	_____

List all other funding sources and amount for each contributor.

Amount(s)	Grantor(s)
_____	_____
_____	_____
_____	_____

Agency Grant Number _____

CFDA Number if known _____

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

Approved by: _____

DESIGNATED OFFICIAL/ADMINISTRATOR

Reviewed by: FINANCE OFFICE

Please submit completed form to @budget, City Attorney and City Finance Officer

Revised: 1/26/09

**CITY OF CHATTANOOGA
PUBLIC WORKS DEPARTMENT
PARKS DIVISION
PARTNERSHIP AGREEMENT**

**THE FOLLOWING ORGANIZATION IS ENTERING INTO AN AGREEMENT WITH
THE DEPARTMENT PUBLIC WORKS:** Chattanooga Flying Disc Club

Contact Persons: Kevin Turner and David "Scott" Snow

Division Responsible: Parks

Phone: (KT) 423-309-1685 (SS) 423-779-8876

Address: P.O. Box 4412

City: Chattanooga

State: TN

Zip Code: 37405

LOCATION OF PROJECT/PROGRAM

Venue: The Sinks Disc Golf Course at DuPont Park, Portland Park, Carver Park, Shepherd Park and future sites.

Address: 4502 N Access Rd, 1005 Suck Creek Rd, 600 N Orchard Knob Ave, 2124 Shepherd Rd

PUBLIC SERVED (TARGET MARKET) BY PROJECT/PROGRAM

Families (parents & children together) **Yes** **No**

Age Group (check all that apply)

- Youth (17 and under)
- Young Adult (18-24)
- Baby Boomer (25-50)
- Senior (50 & over)

Sex (check only one)

- Both Male and Female

Geographic Target: Chattanooga Metro Area

Other Demographics of Target Group:

Start/End of Working Agreement

Start date: 3/1/2015

End date: Continuous

RE-EVALUATION DATE: Annual

GOAL MEASUREMENT

PARK			
Park Goals and Desired Outcomes	How Measured?	By Whom?	When?
Development of new courses and facilities	Number of holes added	Park Staff	Annually
Maintenance of disc golf courses	311 service requests and visual inspection	Park Staff	Bi-annually
COMMUNITY PARTNER			
Community partner's Goals (desired outcomes)	How Measured?	By Whom?	When:
Development of new courses	Number of holes added	CFDC volunteers and Parks Staff	Annually
Maintenance of current courses	Visual inspection	CFDC volunteers and Parks Staff	Monthly
Promotion of disc golf in Chattanooga	Special events and club gatherings participation	CFDC volunteers	Weekly
Development of youth leagues	Number of participants in organized league	CFDC volunteers	Annually
Host PDGA-sanctioned events	Number of PDGA-sanctioned events	CFDC volunteers	Annually

DOLLAR VALUE OF CONTRIBUTIONS

Park Dollar Value Contribution		
Personnel Services (staff consulting, labor, volunteer time, etc.	Date of Contribution	Dollar Value
Full time staff time 40 hours at \$16/hour	As needed	\$640
Seasonal staff time 20 hours at \$12/hour	As needed	\$240
Volunteer time 30 hours at \$22.00/hour	Once annually	\$660
Replacement Parts	As needed	\$1000
Gravel to maintain parking areas	As needed	\$300
Course maintenance beyond volunteer capabilities	As needed	
Waive fee for use of disc golf courses for CFDC functions. Use of disc golf courses and park facilities previously designated in agreement for club event. These events will be for disc golf competitions, high school and youth disc golf events, and community events targeted towards families and awareness of sport.	Upon reservation by CFDC contact representatives	9 events at \$500 per event
Total Parks Contribution	Grand Total	
	(Cash & Dollar Value)	\$7,340

COMMUNITY PARTNER DOLLAR VALUE CONTRIBUTION

Personnel Services (staff consulting, labor, volunteer time, etc.	Date of Contribution	Dollar Value
Volunteer time 1,000 hours at \$10/hour	Continually	\$10,000
Trash bags for The Sinks	Continually	\$200
Lumber/concrete for course upkeep	As needed	\$500
Tools and supplies from club members	As needed	\$1,000
Course Development	As needed	
Previous development of disc golf equipment, including targets, tee pads, signage, benches, etc.		\$36,000
Total Community Partner Contribution	Grand Total	
	(Cash + Dollar Value)	\$47,700

EXPECTED REVENUE

Projected revenue to be kept for Parks Division \$0

Projected revenue to be kept for Community Partner Entry fees and donations to CFDC; all revenue is re-invested into operations, maintenance and development of additional courses and facilities

ONGOING COMMUNICATION

Both Parties agree to communicate in the following way: Email and phone

At the following intervals: Monthly

INSURANCE

Complete the insurance information requested below in effect for this Agreement

The Chattanooga Flying Disc Club holds its own insurance policy and obtains a special events policy for every PDGA-sanctioned event.

PARK CITY LIABILITY PROVISION:

The City maintains a self-funded insurance plan under the provisions of the Tennessee Governmental Tort Liability Act, T.C.A. 29-20-201, et seq., which established the limits of liability for governmental entities in the State of Tennessee

Special Event Insurance offered: None

Who is covered:

Limits & Limitations:

COMMUNITY PARTNER (Insurance policies must name the City of Chattanooga as a Co-Insured Party)

Type of Insurance offered: All PDGA-sanctioned events will cover the City of Chattanooga, Chattanooga Flying Disc Club and the Tournament Director. Liability \$1,000,000/\$2,000,000

Limits & Limitations: see attached copy of previous insurance coverage for such events

AGREEMENT TERMS

Both Parties agree to the following:

- The intent of this agreement is to build and document a mutually beneficial partnership between the Parks Division and its partners.
- The projected dollar values of the services contributed are accurate.
- This agreement may be terminated by either party with seven (7) days written notice.
- The staff and personnel involved will at all times represent both parties in this partnership in a professional manner, and reflect the commitment of both parties in quality services and customer satisfaction.
- The commitment of personnel, facilities, supplies/materials, and cash will be honored according to the timetable agreed upon by both parties.

COMMUNITY PARTNER SIGNATURE

PUBLIC WORKS SIGNATURE

Kevin Turner and David Snow
CFDC Disc Golf Directors

Lee Norris
Administrator of Public Works

Date

Date

Form content and provisions approved by Chattanooga City Attorney's office on

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