

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE ADMINISTRATOR OF THE DEPARTMENT OF YOUTH AND FAMILY DEVELOPMENT, TO APPLY FOR AND, IF GRANTED, ACCEPT A GRANT FROM THE NATIONAL RECREATION AND PARK ASSOCIATION (NRPA) AND WALMART FOUNDATION TO SUPPORT CHILDREN'S HEALTH AND PROVIDE MEAL PROGRAMS TO CHILDREN FROM LOW INCOME COMMUNITIES DURING OUT-OF-SCHOOL TIMES, FOR AN AMOUNT UP TO TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) AND ADDITIONAL RECEIVED IN-KIND NUTRITION LITERACY MATERIALS VALUED UP TO SEVEN THOUSAND DOLLARS (\$7,000.00).

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, That the Administrator of the Department of Youth and Family Development is hereby authorized to apply for and, if granted, accept a grant from the National Recreation and Park Association (NRPA) and Walmart Foundation to support children's health and provide meal programs to children from low income communities during out-of-school times, for an amount up to \$25,000.00 and additional received in-kind nutrition literacy materials valued up to \$7,000.00.

ADOPTED: _____, 2015

/mem

City of Chattanooga



Resolution/Ordinance Request Form

Date Prepared: 2/25/15

Department: Youth & Family Development

Brief Description of Purpose for Resolution/Ordinance: Res./Ord. # _____ Council District # ALL

Authorization for the Administrator of the Department of Youth and Family Development to apply for and accept a grant provided by National Recreation and Park Association (NRPA) and Walmart Foundation, to support children's health and provide meal programs to children from low-income communities, during out-of-school times, in the amount of up to \$25,000 and additional received in-kind nutrition literacy materials, valued up to \$7,000.00.

Name of Vendor/Contractor/Grant	<u>NRPA/Walmart</u>	New Contract/Project? (Yes or No)	<u>Yes</u>
Total project cost \$	<u>32,000.00</u>	Funds Budgeted? (YES or NO)	<u>No</u>
Total City of Chattanooga Portion \$	<u>0.00</u>	Provide Fund	<u>1100</u>
City Amount Funded \$	<u>0.00</u>	Provide Cost Center	<u>N10101</u>
New City Funding Required \$	<u>0.00</u>	Proposed Funding Source if not budgeted	<u>N/A</u>
City's Match Percentage %	<u>0%</u>	Grant Period (if applicable)	<u>2015</u>

List all other funding sources and amount for each contributor.

<u>Amount(s)</u>	<u>Grantor(s)</u>
\$ _____	_____
\$ _____	_____
\$ _____	_____

Agency Grant Number _____

CFDA Number if known _____

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

No matching City funds are required for the subject grant opportunity.

Approved by: *Lutone Jennings, Sr.*

Reviewed by: FINANCE OFFICE

DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, City Attorney and City Finance Officer

Revised: October, 2011

NRPA/Walmart Foundation 2015 Out-of-School Time Programs Grant Application

Introduction

The National Recreation and Park Association (NRPA) is pleased to announce the availability of grant funds from the Walmart Foundation to support children's health through park and recreation out-of-school time programs. Grants in 2015 will focus on four main goals:

1. Increase the number of healthy meals children in low-income communities receive through the Summer Food Service Program (SFSP) and the Child and Adult Care Food Program (CACFP) during out-of-school times;
2. Provide evidence-based, age appropriate nutrition literacy to children that creates behavior change by teaching the importance of healthy eating;
3. Implement nutrition standards that increase access to healthier foods and support a healthy eating environment; and
4. Promote meal and program efficiencies that will reduce costs, maximize existing resources, decrease food waste, and lead to more sustainable meal programs.

Eligibility

Applicants must:

- Be a local government agency (e.g., municipal park and recreation department, tribal recreation department, park district, etc.)
- Serve meals/snacks through both the SFSP and the CACFP in 2015.
- Be a member of NRPA at the Premier level.

Applicants not meeting the above requirements are not eligible for this grant

Availability of Funding

One-year grants are available and are expected to range from \$15,000 to \$25,000. Additional in-kind nutrition literacy materials valued at up to \$7,000 will also be provided to each grantee. Matching funds are not required.

Use of Funds

Grant funds will be designated for expenditures that help local park and recreation agencies achieve the stated goals of the program: increase healthy meals served to children; provide evidence-based nutrition literacy to children; implement nutrition and physical activity standards; and promote meal and program efficiencies that will lead to more sustainable meal programs.

Examples of eligible expenses include:

- Staffing to support program implementation
- Marketing and promotions within the local community
- Supplies (tables and chairs, for example)
- Food service equipment (heating or refrigeration units, for example)
- Program transportation costs
- Other basic needs to create or expand access to out-of-school nutrition programs.

Funding cannot be used to purchase food. Funding cannot be used to pay for NRPA membership. Additionally, NRPA will provide an evidence-based, nutrition literacy curriculum for all agencies to use and implement.

Application Due Date

Applications are due by midnight ET on **Thursday March 5, 2015**. It is anticipated that NRPA will notify applicants by April 3, 2015.

Please ensure responses are recorded accurately. You can save your progress and continue at a later time by clicking the "Save and continue later" link at the top of the page. **Note: Only completed pages are saved** - please enter a draft answer for each question on the page if you plan to save and return to your work later. The application is available in PDF format to assist in preparation of responses, but the application **MUST** be submitted through this online form. For a PDF copy [please click HERE](#).

Definitions

A site is defined as a public park, recreation/community center, or park-led program at another community site implementing an out-of-school-time enrichment program.

Out-of-school time is defined as before/afterschool and summer.

Questions

Please refer to our [Frequently Asked Questions](#) document for additional information.

Please contact outofschoolrfa@nrpa.org with any questions that are not addressed in the FAQ document.

Eligibility

1. Are you a local, municipal, regional, or state government agency (e.g., park and recreation department) or federally recognized tribal community? *

Yes

No

NRPA Membership

Premier level NRPA membership is a requirement to apply for this grant. Membership status will be verified as part of the application review process. Learn more about NRPA Premier membership at: www.nrpa.org/premier.

2. NRPA Premier Member Number

Contact Information

3. Applicant Information

(Information about the agency)

Agency Name *

Federal Identification Number *

Director *

Street Address

Apt/Suite/Office

City

State

Zip

Director's Email Address

Phone Number

4. Grant Application Contact

(Who to contact regarding this grant application)

First Name *

Last Name *

Title *

Organization Name *

Street Address

Apt/Suite/Office

City

State

Zip

Email Address *

Phone Number *

Program Participants

VALIDATION Min = 0 Max = 100 Must be percentage Whole numbers only

5. What is the age of participants you serve in your out-of-school time programs? (Please provide a percentage for each to total 100.) *

Infants (birth -2)

Children (3-12)

Teens (13-18)

0 out of 100% Total

VALIDATION Min = 0 Max = 100 Must be percentage Whole numbers only

6. What race/ethnicity are the participants you serve in your out-of-school time programs? (Please provide a percentage for each to total 100.) *

American Indian or Alaskan Native

Asian and Pacific American Islander

African American or Black

Hispanic or Latino

White or Caucasian

Multi-ethnic

0 out of 100% Total

7. What special populations do you serve in your out-of-school time programs? (Please check all that apply.)

- SNAP (food stamp) recipients
- Head Start
- Indian nations, reservations
- Low-income areas or neighborhoods
- Underserved or socially disadvantaged farmers
- WIC recipients
- Persons with disabilities
- Other *

Current Programs

8. Does your agency currently provide meals and/or snacks to children through a USDA food service program? Please check all that apply *

- Summer Food Service Program (SFSP)
- Child and Adult Care Food Program (CACFP)

9. Is your agency the USDA sponsor of SFSP? *

- Yes
- No

VALIDATION Max character count = 200

10. If not, who is the SFSP sponsor?

11. Is your agency the USDA sponsor of CACFP? *

Yes

No

VALIDATION Max character count = 200

12. If not, who is the CACFP sponsor?

VALIDATION Max character count = 100

13. What are the start and end dates of your summer program in 2015? *

VALIDATION Max character count = 100

14. What are the start and end dates of your before/after school program in fall 2015? *

VALIDATION Max character count = 200

15. Please describe the frequency of participation in your programs. Are they drop-in programs or do they require registration? How consistent is attendance in your out-of-school time programs? *

Program Description

VALIDATION Max word count = 500

16. Briefly describe your agency's food service program and the benefits it provides your community. What challenges exist in meeting the needs of your community? *

(500 word limit)

Meal and Site Specifics

VALIDATION Must be numeric Whole numbers only Positive numbers only

17. How many total meals and snacks (including seconds) did your agency serve through **ALL** out-of-school time (before/afterschool and summer) programs in 2013? *

(During the 2013 calendar year)

VALIDATION Must be numeric Whole numbers only Positive numbers only

18. How many total meals and snacks (including seconds) did your agency serve through **ALL** out-of-school time (before/afterschool and summer) programs in 2014? *

(During the 2014 calendar year)

VALIDATION Must be numeric Whole numbers only Positive numbers only

19. How many children did your agency serve through **ALL** out-of-school time (before/after school and summer) programs in 2014?

Please provide your enrollment number, counting each child only once. *

(During the 2014 calendar year)

VALIDATION Must be numeric Whole numbers only Positive numbers only

20. At how many meal sites did your agency operate meal programs during out-of-school times (before/after school and summer) in 2014? *

(During the 2014 calendar year)

VALIDATION Max word count = 500

21. How will these grant funds help you increase the number of meals/snacks served through your out-of-school time programs in 2015? If you do not currently have one, how will these grant funds help you start a meal program during your out-of-school time programming? *

(500 word limit)



22. Does your agency currently have policies and procedures in place that address food waste reduction in your meal programs? *

- Yes
- No

23. If yes, are they written policies that have been officially adopted by your agency?

Yes

No

VALIDATION Max word count = 500

24. If your agency has adopted official written policies and procedures on food waste, please describe them.

(500 word limit)

VALIDATION Max word count = 500

25. If your agency has not adopted official policies and procedures on food waste, please describe any informal policies or procedures that you currently follow. Have you explored or are you considering adopting official agency policies that reduce food waste?

(500 word limit)



Nutrition Literacy Implementation

NRPA will require each grantee to implement the OrganWise Guys (OWG) curriculum in at least 10 sites (or as many as possible if you do not have 10 sites) beginning in Summer 2015 and continuing through afterschool programs in Fall 2015. OWG is an evidence-based nutrition literacy program which through studies has shown significant improvements in program children's weight, blood pressure, and waist circumference measures, as well as significantly higher average standardized test scores, as compared to outcomes of children in non-program schools. The program is an 8-week summer and afterschool program which includes interactive nutrition and healthy living learning activities to complement existing park programming. More information can be found on the OWG website at: www.organwiseguys.com. Up to ten OWG kits will be provided to each grantee agency as an in-kind component of the grant funding.

VALIDATION Max word count = 500

26. Please describe your agency's past experience, if any, with implementing a nutritional literacy program. *

(500 word limit)

VALIDATION Max word count = 300

27. Please describe your agency's capacity and willingness to implement the OWG curriculum in at least 10 out-of-school time sites in Summer 2015 AND Fall 2015. *
(500 word limit)

VALIDATION Must be numeric

28. If your agency does not have 10 out-of-school time sites, you may still apply for a grant. Please remember that kits used in the summer can also be used again in afterschool programs. If you have fewer than 10 sites, at how many sites could you implement the OWG curriculum?

VALIDATION Must be numeric Whole numbers only

29. How many children do you anticipate reaching through implementation of the OWG curriculum? *

VALIDATION Max word count = 500

30. How do you engage the parents/caregivers of the children in your out-of-school time programs (host regular family nights, for example)? *

(500 word limit)

31. NRPA will be conducting focus groups with some of the grantee agencies including staff, parents/caregivers and children in the 4th and 5th grades. The focus groups will measure the level of increase in knowledge of nutrition and healthy living as a result of nutrition literacy training being implemented through the OWG curriculum.

If selected for grant funding, is your agency willing to host focus groups at one or more of your sites to include program participants, parents/caregivers, and staff? *

- Yes
- No

32. NRPA will be asking some of the grantee agencies to administer pre- and post-program surveys to staff of their out-of-school time programs. The surveys will measure the level of increase in knowledge of nutrition and healthy living as a result of nutrition literacy training being implemented through the OWG curriculum.

If selected for grant funding, is your agency willing to administer surveys to your out-of-school time programs staff? *

- Yes
- No

Nutrition and Physical Activity Standards Pledge

Commit to Health

Park and recreation agencies are the health and wellness leaders in their communities. Having a safe place to go after school, being active and eating healthy are vital services park and recreation agencies provide. That's why NRPA created Commit to Health—a campaign that supports the implementation and evaluation of Healthy Eating, Physical Activity (HEPA) standards in park and recreation sites across the country.

The HEPA standards were created by a national coalition of out-of-school time leaders to create evidence-based, practical values that foster the best possible nutrition and physical activity outcomes for children in grades K-12 attending out-of-school time programs. The HEPA standards have been adopted by many organizations, including NRPA.

Working in collaboration with the Partnership for a Healthier America (PHA), NRPA is carrying out a large-scale, national campaign that improves healthy eating and physical activity among youth across the nation. Founded in 2010 in conjunction with – but independent from – Let's Move!, PHA is a nonpartisan, nonprofit that is led by some of the nation's most respected health and childhood obesity advocates.

NRPA has made a five-year commitment to PHA to help solve the childhood obesity crisis. In addition, NRPA is working with the Alliance for a Healthier Generation to provide technical assistance and planning support to park and recreation sites as they implement the HEPA standards.

For more information visit <http://nrpa.org/committohealth>

VALIDATION Max word count = 500

33. Please describe your agency's experience, if any, with the adoption of healthy eating and/or physical activity standards for out-of-school time programming. *

(500 word limit)

34. NRPA is asking agencies as part of this grant to pledge to implement a set of nutrition standards in your out-of-school time programs. Specifically, NRPA would like your agency to work towards implementation of at least five of the nutrition standards [linked here](#) that you are not currently implementing.

Is your agency willing to work towards implementation of at least five of the nutrition standards referenced in the above linked document at a minimum of 10 (or the number of sites you indicated in Question 26) of your out-of-school time sites? *

- Yes
- No

VALIDATION Max word count = 200

35. List the five nutrition standards your agency would adopt at your out-of-school time sites. *

36. NRPA is asking agencies as part of this grant to pledge to implement a set of physical activity standards in your out-of-school time programs. Specifically, NRPA would like your agency to work towards implementation of at least two of the physical activity standards [linked here](#) that your agency has not currently implemented.

Is your agency willing to work towards implementation of at least two of the physical activity standards referenced in the above linked document at a minimum of 10 (or the number of sites you indicated in Question 26) of your out-of-school time sites? *

- Yes
- No

VALIDATION Max word count = 200

37. List the two physical activity standards your agency would adopt at your out-of-school time sites. *

VALIDATION Accepts 1 file. **Allowed types:** png, gif, jpg, doc, xls, docx, xlsx, pdf, txt, mov, mp3, mp4. Max file size: 1 MB

38. Please upload a letter from the head of your agency as evidence of their support of this grant application and the adoption of the HEPA standards at your out-of-school time sites.

Browse...

Choose File

No file selected

Upload

VALIDATION Max word count = 500

39. What do you anticipate will be the greatest challenges to implementing these nutrition and physical activity standards in your out-of-school time programming? *

(500 word limit)



40. NRPA will require your agency to pledge to adopt these standards at 10 of your out-of-school time sites (or the number of sites you answered in question 26). As part of this commitment you will be asked to fill out the Alliance for a Healthier Generation's Out-of-School Time Inventory (a series of yes/no questions) once at the beginning of the grant cycle before grant funds are released and once at the end of the grant by (February 1, 2016). For more information about the inventory, please visit <https://host.healthiergeneration.org>.

Are you willing to complete the inventory for the out-of-school time sites where the HEPA standards are adopted twice during the grant period? *

Yes

No

41. Are you able and willing to send a representative to the Nutrition Literacy and Training Summit that will be hosted by NRPA on May 12, 2015 in Reston, Virginia?

NRPA will provide a travel stipend of \$1,200 in addition to awarded grant funding. *

Yes

No

Budget

VALIDATION Must be currency Using custom RegEx pattern

42. What is the total amount of cash grant funding you are requesting? Cash grant awards will typically range from \$15,000 to \$25,000 plus travel stipend and additional in-kind nutrition literacy materials. *

43. List itemized anticipated expenses to reflect how the amount of funding requested above would be implemented for your out-of-school time programs. Please be sure that the total of expenses equals the amount requested above.

	Dollar Amount	Description
Expense	<input type="text"/>	<input type="text"/>
Expense	<input type="text"/>	<input type="text"/>
Expense	<input type="text"/>	<input type="text"/>
Expense	<input type="text"/>	<input type="text"/>
Expense	<input type="text"/>	<input type="text"/>
Expense	<input type="text"/>	<input type="text"/>
Expense	<input type="text"/>	<input type="text"/>
Expense	<input type="text"/>	<input type="text"/>
Expense	<input type="text"/>	<input type="text"/>

Final page

44. Thank you for completing an application for a grant from NRPA. We will contact you if additional information is needed. Are you ready to submit your application? *

- Yes
- No (click Save or Back)

Thank You!

Thank you for submitting your funding request. We anticipate that all applicants will be notified of the status of their application by April 3, 2015. Please contact outofschoolrfa@nrpa.org with any questions. A copy of your completed application will be automatically sent to the email address you provided for the grant application contact. You may now close this web page.