

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE ADMINISTRATOR OF THE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT TO ACCEPT A GRANT FROM THE BENWOOD FOUNDATION FOR NEIGHBORHOOD UNIVERSITY AND TO EXECUTE A GRANT AGREEMENT, IN THE AMOUNT OF FIFTY THOUSAND DOLLARS (\$50,000.00).

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, That it is hereby authorizing the Administrator of the Department of Economic and Community Development to accept a grant from the Benwood Foundation for Neighborhood University and to execute a grant agreement, in the amount of \$50,000.00.

ADOPTED: \_\_\_\_\_, 2015

/mem

# City of Chattanooga



## Resolution/Ordinance Request Form

27-Feb-15

Donna Williams

Department:

ECD

**Brief Description of Purpose for Resolution/Ordinance:**

Res./Ord. # \_\_\_\_\_

Council District # \_\_\_\_\_

The Administrator of the Department of Economic and Community Development is requesting a resolution to accept a grant from the Benwood Foundation in the amount of \$50,000.00 for Neighborhood University and to sign the Grant Agreement.

Name of Vendor/Contractor/Grant, etc. Benwood Foundation

New Contract/Project? (Yes or No) Yes

Total project cost \$ \$50,000

Funds Budgeted? (YES or NO) NA

Total City of Chattanooga Portion \$ NA

Provide Fund NA

City Amount Funded \$ NA

Provide Cost Center NA

New City Funding Required \$ NA

Proposed Funding Source if not budgeted NA

City's Match Percentage % NA

Grant Period (if applicable) 2014-2015

**List all other funding sources and amount for each contributor.**

Amount(s)

Grantor(s)

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

Agency Grant Number \_\_\_\_\_

CFDA Number if known \_\_\_\_\_

**Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)**

Approved by: \_\_\_\_\_

Reviewed by: FINANCE OFFICE

DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, City Attorney and City Finance Officer

Revised: October, 2011

## Grant Request

**Submitting Agency:** City of Chattanooga – Department of Economic and Community Development

**Proposed Project:** Grant funds for Neighborhood University

**Requested Amount:** \$50,000

**Background:** Neighborhood University is a year-long training course for 50 of the city's most active neighborhood leaders. Curriculum and instruction are provided by experienced and seasoned community development professionals from NeighborWorks America (nw.org). The leaders attend three 2-day sessions and a 1-day session over the course of a year. At the end of the course, leaders will be able to develop and execute plans of action for their specific neighborhood needs, gain supporters to help move their plans forward and measure the success of the plans along the way.

The first three sessions were held June 27 - 28, and October 31 - November 1, 2014, and January 16 - 17, 2015. The final two sessions will be held in March 2015.



**Project Description:** Once the neighborhood leaders complete Neighborhood University, their organizations will be able to apply for the Benwood Neighborhood University grant. Grant requests are allowed to be as small as \$1,500 and as large as \$15,000. All requests must serve to strengthen the neighborhood organization, improve the neighborhood, and fall within one or more of the City's priority areas, including

- Safer Streets
- Stronger Neighborhoods
- Smarter Students/Stronger Families
- Growing Economy

# BENWOOD

FEB 19 2015

February 16, 2015

Ms. Donna Williams  
City of Chattanooga  
Department of Economic & Community Development  
101 East 11<sup>th</sup> Street, Suite 200  
Chattanooga, Tennessee

Dear <sup>Donna</sup> ~~Ms. Williams~~:

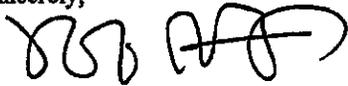
I am pleased to inform you that the Benwood Foundation has awarded a grant in the amount of \$50,000.00 to the City of Chattanooga for grant funds for Neighborhood University. Grant payment date will be scheduled upon receipt of signed contract. *Please review and sign this document where indicated agreeing to the grant stipulations stated below. We require this signed grant agreement before the grant can be paid.*

In accepting this grant from the Benwood Foundation, you agree to the following:

- *The grant will be used solely for the purpose or purposes described in the attached grant proposal.*
- *Any portion of the amount granted not used for the purpose stated will be returned to the foundation.*
- *An expense report documenting how funds were used and an evaluation of whether or not the project met its objectives will be provided in the form of a Final Report within one year of the date the grant was paid.*

On behalf of the Trustees, please accept our good wishes. If you have any questions, please do not hesitate to call me.

Sincerely,



Jeff Pfitzer  
Program Officer

<b>Grant Recipient:</b>	Ms. Donna Williams Dept. of Economic & Community Development City of Chattanooga Chattanooga, Tennessee
<b>Grant Amount:</b>	\$50,000.00
<b>Funding Purpose:</b>	Grant funds for Neighborhood University

\_\_\_\_\_  
Ms. Donna Williams

\_\_\_\_\_  
Date

Benwood Foundation  
736 Market Street, #1600  
Chattanooga, TN 37402

info@benwood.org

423-267-4311

benwood.org