RESOLUTION NO.

A RESOLUTION AUTHORIZING THE WAIVER OF THE PARK RESERVATION FEE FOR THE PURPOSE OF "NATIONAL NIGHT OUT" TO BE HELD ON OCTOBER 6, 2015, BETWEEN 4:00 P.M. AND 8:30 P.M., AT THE EAST LAKE PARK.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA,

TENNESSEE, That it is hereby authorizing the waiver of the park reservation fee for the purpose

of "National Night Out" to be held on October 6, 2015, between 4:00 p.m. and 8:30 p.m. at the

East Lake Park.

ADOPTED: _____, 2015

/mem

CITY OF CHATTANOOGA PUBLIC WORKS DEPARTMENT PARKS DIVISION PARTNERSHIP AGREEMENT

THE FOLLOWING ORGANIZATION IS ENTERING INTO AN AGREEMENT WITH THE DEPARTMENT PUBLIC WORKS: <u>East Lake Neighborhood Association</u>

Contact Persons: <u>Heather Jones</u> Linda Ric	<u>chards</u>			
Phone: (HJ) 904-838-8885 (LR) 423-698-5	<u>5408</u>			
Address: 2812 14 th Ave				
City: Chattanooga Sta	ate: <u>TN</u>		Zip Code:	37404
Division Responsible: Parks				
LOCATION OF PROJECT/PROGRAM				
Venue: East Lake Park				
Date & Time of Event: October 6, 2015	5_4:00 - 8:3	0 pm		
Address: 34 th & 13 th Avenue				
PUBLIC SERVED (TARGET MARKET) BY PRO	DJECT/PROG	<u>iram</u>		
Families (parents & children together)	<u>x</u>	Yes	Νο	
Age Group (check all that apply)XYouth (17 and under)XYoung Adult (18-24)XBaby Boomer (25-50)XSenior (50 & over)				
Sex (check only one) <u>X</u> Both Male and Female				
Geographic Target: Families involved in Ea Other Demographics of Target Group:	<u>st Lake Nei</u>	<u>ghborhoo</u>	<u>d</u>	
Start/End of Working Agreement				

Start date: October 6, 2015 RE-EVALUATION DATE: 12/31/2015 End date: October 6, 2015

GOAL MEASUREMENT

PARK			
Park Goals and Desired Outcomes	How Measured?	By Whom?	When?
COMMUNITY PARTNER			
Community partner's Goals (desired outcomes)	How Measured?	By Whom?	When:
Provide a family friendly activity to increase community awareness cultural awareness, music appreciation	Survey forms and observation, communication with those in attendance, observation	East Lake Neighborhood members	Following each event

DOLLAR VALUE OF CONTRIBUTIONS

Park Dollar Value Contribution		
Personnel Services (staff consulting, labor, etc.	Date of Contribution	Dollar Value
staff time at \$20/hour		
Supplies/Material/Items (Consumable)		
Equipment (Non-Consumable)		
Facilities – Walker pavilion and Coolidge Park		
Other		
Cash Commitment	Date Committed	Cash Amount
Total Parks Contribution	Grand Total	
	(Cash & Dollar Value)	

COMMUNITY PARTNER DOLLAR VALUE CONTRIBUTION

Personnel Services (staff consulting, labor, volunteer time, etc.	Date of Contribution	Dollar Value
ell.		
Full time staff @ \$ /hour x hours		
Seasonal staff time @ \$		
Volunteer time @ \$ /hour /hour		
Supplies/Material/Items (Consumable)		
Supplies/Equipment		
Printing (brochures, signage, etc.)		
T-Shirts		
Permits		
Food/Beverages		
Audio		
Tables/chairs		
Insurance		
Advertising		
Park Employee		
Chattanooga Police		
Merchandise		
Miscellaneous		
Total		
Equipment (Non-Consumable)		
Facilities		
Other		
Cash Commitment	Date Committed	Cash Amount
Total Community Partner Dollar Value Contribution	Grand Total	
	(Cash & Dollar Value)	

EXPECTED REVENUE

Projected revenue to be kept for Parks Division: \$0.00

Projected revenue to be kept for Community Partner: <u>If additional funds remain they will be used for</u> additional programs for the community related to autism.

ONGOING COMMUNICATION

Both Parties agree to communicate in the following way: Email and phone

At the following intervals: When needed

INSURANCE

Complete the insurance information requested below in effect for this Agreement

PARK CITY LIABILITY PROVISION:

The City maintains a self-funded insurance plan under the provisions of the Tennessee Governmental Tort Liability Act, T.C.A. 29-20-201, et seq., which established the limits of liability for governmental entities in the State of Tennessee

Special Event Insurance offered:	None	
Who is covered:		
Limits & Limitations:		

<u>COMMUNITY PARTNER</u> (Insurance policies must name the City of Chattanooga as a Co-Insured Party)

Type of Insurance offered: <u>Rider for Event – see agreement</u>

Limits & Limitations:

AGREEMENT TERMS

Both Parties agree to the following:

- The intent of this agreement is to build and document a mutually beneficial partnership between the Parks Division and its partners.
- The projected dollar values of the services contributed are accurate.
- This agreement may be terminated by either party with seven (7) days written notice.
- The staff and personnel involved will at all times represent both parties in this partnership in a professional manner, and reflect the commitment of both parties in quality services and customer satisfaction.
- The commitment of personnel, facilities, supplies/materials, and cash will be honored according to the timetable agreed upon by both parties.

COMMUNITY PARTNER SIGNATURE

PUBLIC WORKS SIGNATURE

East Lake Neighborhood Association Representative
Title: _____

Lee Norris

Administrator of Public Works

Date

Date

Form content and provisions approved by Chattanooga City Attorney's office on

____/