

RESOLUTION NO _____

A RESOLUTION AUTHORIZING THE EXPENDITURE UP TO EIGHTY-ONE THOUSAND DOLLARS (\$81,000.00) WITH DIVERSIFIED COMPANIES ON SEWER RELATED PRINTING AND ENVELOPES FOR ONE (1) YEAR BEGINNING JULY 1, 2015, PLUS FOUR (4) ONE YEAR EXTENSIONS.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, that it is hereby authorizing the expenditure up to \$81,000.00 with Diversified Companies on sewer related printing and envelopes for one (1) year beginning July 1, 2015, plus four (4) one year extensions.

ADOPTED: _____, 2015

/mem

City of Chattanooga



Resolution Request Form

(This form is only required for resolutions requiring expenditure of City funds)

Date Prepared: June 15, 2015

Preparer: Barry Teague

Department: Treasury

Brief Description of Purpose for Resolution:

The City will begin processing sewer fee billing 7/1/2015, printing bills for approximately 57,000 customer accounts monthly. We ask for authority to spend up to \$81,000 annually with Diversified Companies on sewer related printing and envelopes for one (1) year beginning July 1, 2015, plus four (4) one year extensions.

Name of Vendor/Contractor/Grant, etc. _____
Total project cost \$ _____
Total City of Chattanooga Portion \$ _____
City Amount Funded \$ _____
New City Funding Required \$ _____
City's Match Percentage % _____

New Contract/Project? (Yes or No) _____
Funds Budgeted? (YES or NO) Yes
Provide Fund 9099
Provide Cost Center C20003
Proposed Funding Source if not budgeted _____
Grant Period (if applicable) _____

List all other funding sources and amount for each contributor.

Amount(s)	Grantor(s)
\$ _____	_____
\$ _____	_____
\$ _____	_____

Agency Grant Number _____

CFDA Number if known _____

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

Approved by: _____

Reviewed by: FINANCE OFFICE

DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, accounting, City Attorney, City Finance Officer and Deputy Administrator Finance