

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE CHATTANOOGA POLICE DEPARTMENT TO ACCEPT A DONATION FROM THE FBI OF A GRASSHOPPER LAWN MOWER MODEL 325D TO BE USED AT THE POLICE FIRING RANGE, WITH A VALUE OF TEN THOUSAND FIVE HUNDRED DOLLARS (\$10,500.00).

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, that it is hereby authorizing the Chattanooga Police Department to accept a donation from the FBI of a grasshopper lawn mower Model 325D to be used at the police firing range, with a value of \$10,500.00.

ADOPTED: \_\_\_\_\_, 2015

/mem

# City of Chattanooga



## Resolution/Ordinance Request Form

Date Prepared: 8/4/2015

Preparer: Ulystea Oates

Department: Police

Brief Description of Purpose for Resolution/Ordinance: Res./Ord. # \_\_\_\_\_ Council District # \_\_\_\_\_

*A RESOLUTION AUTHORIZING THE CHIEF OF THE CHATTANOOGA POLICE DEPARTMENT TO ACCEPT A DONATION FROM THE FBI OF A GRASSHOPPER LAWN MOWER MODEL 325D WITH A VALUE OF TEN THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$10,500.00) TO BE USED AT THE POLICE FIRING RANGE.*

Name of Vendor/Contractor/Grant, etc. FBI  
Total project cost \$ \_\_\_\_\_  
Total City of Chattanooga Portion \$ \_\_\_\_\_  
City Amount Funded \$ \_\_\_\_\_  
New City Funding Required \$ \_\_\_\_\_  
City's Match Percentage % \_\_\_\_\_

New Contract/Project? (Yes or No) Yes  
Funds Budgeted? (YES or NO) Yes  
Provide Fund 1100  
Provide Cost Center H00703  
Proposed Funding Source if not budgeted \_\_\_\_\_  
Grant Period (if applicable) \_\_\_\_\_

### List all other funding sources and amount for each contributor.

Amount(s)	Grantor(s)
\$ _____	_____
\$ _____	_____
\$ _____	_____

Agency Grant Number \_\_\_\_\_

CFDA Number if known \_\_\_\_\_

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

Approved by: \_\_\_\_\_

Reviewed by: FINANCE OFFICE

DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, City Attorney and City Finance Officer

Revised: October, 2011

**CITY OF CHATTANOOGA  
NEW FIXED ASSETS INFORMATION SHEET**

**TO BE COMPLETED BY DEPARTMENT**

Asset Description	Lawn Mower	Cost (excl maintenance)	10,500.00
Serial # (or Map/Group/Parcel)	6519249	Oracle Receipt # or Check #	
Make	Grasshopper	PO Number	
Model	325D	Invoice Number	
Estimated Useful Life	5 yr	Accounting String	
Acquisition Date		How acquired (purchase, donated, etc)	Donated

**Physical Location:**

Department	Police
Physical address where housed	Police Firing Range

**Additional information which may help identify the asset:**

Grasshopper Lawn Mower	
Fixed Asset Number	
Fixed Asset Tag Number	
Asset Category	

Print Administrator's Name \_\_\_\_\_ Administrator Signature \_\_\_\_\_ Responsible Party \_\_\_\_\_ Date \_\_\_\_\_

Forward the original and email excel version to Accounting. Maintain copies in the department files.

*H00703 Training*