

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE WAIVER OF THE FEE FOR THE 9<sup>TH</sup> ANNUAL "BARK IN THE PARK" EVENT HELD AT HERITAGE PARK ON SATURDAY, OCTOBER 10, 2015, FOR THE TOTAL AMOUNT OF ONE THOUSAND DOLLARS (\$1,000.00).

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, That it is hereby authorizing the waiver of the fee for the 9<sup>th</sup> Annual "Bark in the Park" event held at Heritage Park on Saturday, October 10, 2015, for the total amount of \$1,000.00.

The Friends of East Brainerd hosts this event every fall with all proceeds used for improvements to the off-leash dog park. Admission to the event is free and activities include a dog adoption fair, working dog/agility/obedience demonstrations, and a vendor fair.

ADOPTED: \_\_\_\_\_, 2015

/mem

# City of Chattanooga



## Resolution Request Form

(This form is only required for resolutions requiring expenditure of City funds)

Date: 9-16-2015

Preparer: David Johnson *DJ.*

Department: Public Works

**Brief Description of Purpose for Resolution:**

Resolution Number (if approved by Council): \_\_\_\_\_

District \_\_\_\_\_

A City Council resolution is requested to authorize waiving the fee for the 9th Annual "Bark in the Park" event held at Heritage Park Saturday, October 10th, 2015 in the total amount of \$1,000.00. The Friends of East Brainerd hosts this event every fall with all proceeds used for improvements to the off-leash dog park. Admission to the event is free and activities include a dog adoption fair, working dog/agility/obedience demonstrations and a vendor fair.

Name of Vendor/Contractor/Grant, etc.	_____ N/A	New Contract/Project? (Yes or No)	_____ N/A
Total project cost \$	_____ N/A	Funds Budgeted? (YES or NO)	_____ N/A
Total City of Chattanooga Portion \$	_____ N/A	Provide Fund	_____ N/A
City Amount Funded \$	_____ N/A	Provide Cost Center	_____ N/A
New City Funding Required \$	_____ N/A	Proposed Funding Source if not budgeted	_____ N/A
City's Match Percentage %	_____ N/A	Grant Period (if applicable)	_____ N/A

**List all other funding sources and amount for each contributor.**

Amount(s)	Grantor(s)
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Agency Grant Number \_\_\_\_\_

CFDA Number if known \_\_\_\_\_

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

Approved by: \_\_\_\_\_

Reviewed by: FINANCE OFFICE

DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, City Attorney and City Finance Officer



September 7, 2015

David Johnson  
Parks Department, City of Chattanooga

David,

Per our conversation, I am sending this letter in behalf of the Friends of East Brainerd to request that the fee be waived for the Bark in the Park event at Heritage Park on Saturday, October 10<sup>th</sup> from 10AM-2PM. This is the ninth annual Bark in the Park event that in the past has been co-sponsored by Friends of East Brainerd and the City of Chattanooga. Admission to this community event is free. All proceeds after expenses are designated by Friends of East Brainerd for improvements to the off-leash dog park at Heritage Park.

This unique festival has the distinction of being able to remove barriers of color and religion and unite the community as they see each other in a positive light as fellow dog lovers and owners. Activities at the event include a large dog adoption fair, working dog/agility/obedience demonstrations and a vendor fair.

The community news will be running an article on Bark in the Park prior to the event and we will be on numerous radio programs, in various periodicals and online community calendars, as well as on the "This N That" television program promoting the festival.

We will have volunteers to assist with the set up and break down, parking and other duties during the festival. We plan to hire off duty officers to assist with parking.

We will need electric on at the gazebo and the bathrooms as we will have a PA system in the small dog park for demonstrations and contests throughout the day and music and announcements at the Gazebo.

We will also need 2 to 4 port-o-potties. Previously these have been provided by the city Parks Department. In the past we have also offered to reimburse the city in order to receive a discounted price from the city's vendor. If we need to provide reimbursement please let us know the costs.

We do not yet have a final count of the tents/tables and chairs required for the event (it is based on the number of sponsors), but last year we needed 22 tents, 30 tables and 71 chairs. We also need handicap parking signs for the back parking lot. The tents, tables and chairs are generally delivered prior to the event and stored in the barn.

If you need to contact me I can be reached at [downsdc@gmail.com](mailto:downsdc@gmail.com) or by phone at 423-827-8899. Per Chris Holley at Heritage House, this event has already been entered into the City's 311 system.

Thank you,

Craig Downs  
Chairman, Bark in the Park Festival  
Friends of East Brainerd