

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE ADMINISTRATOR FOR THE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT TO ENTER INTO A MASTER SERVICES AGREEMENT WITH OPENCOUNTER ENTERPRISES, INC. FOR ACCESS TO CERTAIN SOFTWARE-BASED SERVICES VIA THE INTERNET FOR A PERIOD OF FOUR (4) YEARS, FOR A CONTRACT TOTAL NOT TO EXCEED ONE HUNDRED FORTY-TWO THOUSAND FIVE HUNDRED DOLLARS (\$142,500.00), WITH THE FIRST YEAR'S EXPENSE NOT TO EXCEED SIXTY-SEVEN THOUSAND DOLLARS (\$67,000.00).

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, That it is hereby authorizing the Administrator for the Department of Economic and Community Development to enter into a Master Services Agreement with OpenCounter Enterprises, Inc. for access to certain software-based services via the Internet for a period of four (4) years, for a contract total not to exceed \$142,500.00, with the first year's expense not to exceed \$67,000.00.

ADOPTED: _____, 2015

/mem

City of Chattanooga



Resolution/Ordinance Request Form

Date Prepared: November 23, 2015

Preparer: Tony O. Sammons for Donna C. Williams

Brief Description of Purpose for Resolution/Ordinance: Res./Ord. # _____ Council District # _____ Citywide _____

A resolution authorizing the Administrator of the Department of Economic and Community Development to enter into a Master Services Agreement with OpenCounter Enterprises, Inc., for access to certain software-based services via the Internet for a period of four (4) years, for a contract total not to exceed \$142,5000 with the first years expense not to exceed \$67,000.

Name of Vendor/Contractor/Grant, etc.	<u>Open Counter Enterprises, Inc.</u>	New Contract/Project? (Yes or No)	<u>Yes</u>
Total project cost \$	<u>142,500.00</u>	Funds Budgeted? (YES or NO)	_____
Total City of Chattanooga Portion \$	<u>142,500.00</u>	Provide Fund	<u>1100</u>
City Amount Funded \$	<u>142,500.00</u>	Provide Cost Center	<u>G00105</u>
New City Funding Required \$	<u>142,500.00</u>	Proposed Funding Source if not budgeted	_____
City's Match Percentage %	<u>0%</u>	Grant Period (if applicable)	_____

List all other funding sources and amount for each contributor.

<u>Amount(s)</u>	<u>Grantor(s)</u>
\$ _____	_____
\$ _____	_____
\$ _____	_____

Agency Grant Number _____

CFDA Number if known _____

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

Approved by: _____

Reviewed by: FINANCE OFFICE

DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, City Attorney and City Finance Officer

Revised: 1/26/09