

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE ADMINISTRATOR FOR THE DEPARTMENT OF TRANSPORTATION TO AMEND AN AGREEMENT WITH VOLKERT, INC. RELATIVE TO CONTRACT NO. T-14-034-101 FOR PROFESSIONAL SERVICES ASSOCIATED WITH THE LAKESIDE SAFE ROUTES TO SCHOOL PROJECT FOR AN INCREASED AMOUNT OF THREE THOUSAND NINE HUNDRED FIFTY DOLLARS (\$3,950.00), FOR A REVISED CONTRACT AMOUNT OF TWENTY-SIX THOUSAND SIX HUNDRED NINETY DOLLARS (\$26,690.00).

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, it is hereby authorizing the Administrator for the Department of Transportation to amend an agreement with Volkert, Inc. relative to Contract No. T-14-034-101 for professional services associated with the Lakeside Safe Routes to School Project for an increased amount of \$3,950.00, for a revised contract amount of \$26,690.00.

ADOPTED: _____, 2016

/mem

City of Chattanooga



Resolution/Ordinance Request Form

Date Prepared: February 10, 2016

Preparer: Bertran Kuyrkendall

Department: Transportation

Brief Description of Purpose for Resolution/Ordinance: Res./Ord. # _____ Council District # 5

A City Council Resolution is requested to authorize the Administrator of the Department of Transportation to amend an agreement with Volkert, Inc. relative to City Contract No. T-14-034-101, for professional services associated with the Lakeside Safe Routes to School project for an increased amount of \$3,950.00 for a revised contract amount of \$26,690.00.

Name of Vendor/Contractor/Grant, etc.	<u>Volkert, Inc.</u>	New Contract/Project? (Yes or No)	<u>No</u>
Total project cost \$	<u>26,690.00</u>	Funds Budgeted? (YES or NO)	<u>Yes</u>
Total City of Chattanooga Portion \$	<u>26,690.00</u>	Provide Fund	<u>4022</u>
City Amount Funded \$	<u>22,740.00</u>	Provide Cost Center	<u>P20304</u>
New City Funding Required \$	<u>3,950.00</u>	Proposed Funding Source if not budgeted	_____
City's Match Percentage %	<u>100%</u>	Grant Period (if applicable)	_____

List all other funding sources and amount for each contributor.

<u>Amount(s)</u>	<u>Grantor(s)</u>
_____	_____
_____	_____
_____	_____
_____	_____

Agency Grant Number _____

CFDA Number if known _____

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

Approved by: 

Reviewed by: FINANCE OFFICE

DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, City Attorney and City Finance Officer

Revised: October, 2011



**CITY OF CHATTANOOGA
DEPARTMENT OF TRANSPORTATION**

Development Resource Center
1250 Market Street, Suite 3030
Chattanooga, TN 37402
Phone: (423) 643-5950
Fax: (423) 643-5951

CHANGE ORDER

Contract No.:	<u>T-14-034-201</u>	Change Order No.:	<u>1</u>
Contractor:	<u>Volkert, Inc.</u>	Date:	<u>2/16/2015</u>
Project Name:	<u>Lakeside Safe Routes to School</u>	Council Res. #'s: (Attach Copies)	<u></u>
		Purchase Order #	<u>535800</u>

Check Reason for Change Order	Contract Days Changed: <u></u>	Original Contract Amount	\$ <u>22,740.00</u>
Error/Omission		Net Change by Previous C.O.s	\$ <u>0.00</u>
Field Condition	Revised Completion Date: <u>March 25</u>	Contract Amount Prior to this C.O.	\$ <u>22,740.00</u>
Field Dispute Settlement		Total Amount of this C.O.	\$ <u>3,950.00</u>
Owner Request		NEW CONTRACT AMOUNT	\$ <u>26,690.00</u>
Value Engineering			
X Other: <u>Change in scope of project necessitated additional design cost.</u>			

Description / Justification (Add more pages if necessary)
 The RFQ for Lakeside Safe Routes to School (SRTS) was considered a small project with minimal design that would not exceed \$25,000. Once the design was approximately 60% complete, the preliminary construction estimate was generated and it was determined that the cost of the proposed project would exceed the allowable construction budget. CDOT determined that it would be cost effective to reduce the scope of the project in order to decrease the construction cost. This required additional design changes in the amount of \$3,950 to be incurred for the Design Consultant, Volkert, Inc., to redesign the project.

The terms and conditions of this Change Order, including the cost and time contained herein, constitute a full accord and complete satisfaction for all costs and time of performance related to the work described or referenced herein, including but not limited to, all delay and impact costs for the entire Project resulting from this Change Order. Except as amended herein, all provisions of the Contract remain in full force and effect.

APPROVALS

CONTRACTOR		ENGINEER / ARCHITECT	
Signature	Date	Signature	Date
TRANSPORTATION PROJECT MANAGER		CITY TRANSPORTATION ENGINEER	
Signature	Date	Signature	Date
TRANSPORTATION ENGINEERING MANAGER		CITY FINANCE OFFICER	
Signature	Date	Signature	Date