

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING HGH CONSTRUCTION C/O LISA WILLIAMS, AGENT FOR THE PROPERTY OWNER, JOHN COFFETT, TO USE TEMPORARILY AN UNOPENED PORTION OF THE RIGHT-OF-WAY LOCATED ON GLENROY AVENUE TO ACCESS THE PROPERTY, AS SHOWN ON THE MAPS ATTACHED HERETO AND MADE A PART HEREOF BY REFERENCE, SUBJECT TO CERTAIN CONDITIONS.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, That HGH CONSTRUCTION C/O LISA WILLIAMS, AGENT FOR THE PROPERTY OWNER, JOHN COFFETT, (hereinafter referred to as “Temporary User”) be and is hereby permitted to use temporarily an unopened portion of the right-of-way located on Glenroy Avenue to access the property, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions.

BE IT FURTHER RESOLVED, That said temporary usage shall be subject to the following conditions:

1. Temporary User may execute the Indemnification Agreement prior to the granting of a temporary use by the City Council provided that any obligation to Indemnify and hold the City of Chattanooga, its officers, agents and employees harmless for any claims for damages for injuries to persons or property shall be void if the Temporary Use is not granted to applicant by the Chattanooga City Council. Temporary User agrees to comply with all terms and conditions of the Indemnification Agreement in the event a temporary use is granted by the City Council.

2. Temporary User agrees to vacate the property and temporary use upon reasonable notice from the City to do so.

3. The driveway will be paved for its first twenty (20') feet from edge of existing pavement along Glenroy.

4. The driveway apron shall follow the latest city standards.

5. Temporary User shall coordinate with the Chattanooga Fire Department regarding driveway materials and the potential for emergency access.

6. Temporary User shall obtain necessary permits and approvals from the City of Chattanooga Land Development Office.

7. Temporary User shall provide adequate access for maintenance of any utilities located within the easement, is responsible for verifying all utility locations within the subject area prior to initiating the agreed usage, as well as the protection of said utilities for the duration of this permit.

ADOPTED: _____, 2016

/mem

City of Chattanooga



Resolution/Ordinance Request Form

Date Prepared: April 22, 2016

Preparer: Bertran Kuyrkendall

Department: Transportation

Brief Description of Purpose for Resolution/Ordinance: Res./Ord. # _____ Council District # 2

A resolution authorizing Temporary Usage Request TU 2016-016 for Lisa Williams (HGH Construction), agent for the property owner John Coffett, for the temporary usage of the unopened portion of the right-of-way of Glenroy Avenue to access the property.

APPROVED WITH CONDITIONS

Name of Vendor/Contractor/Grant, etc. _____	New Contract/Project? (Yes or No) _____	N/A
Total project cost \$ _____	Funds Budgeted? (YES or NO) _____	N/A
Total City of Chattanooga Portion \$ _____	Provide <u>Fund</u> _____	N/A
City Amount Funded \$ _____	Provide <u>Cost Center</u> _____	N/A
New City Funding Required \$ _____	Proposed Funding Source if not budgeted _____	N/A
City's Match Percentage % _____	Grant Period (if applicable) _____	N/A

List all other funding sources and amount for each contributor.

<u>Amount(s)</u>	<u>Grantor(s)</u>
_____	_____
_____	_____
_____	_____
_____	_____

Agency Grant Number _____

CFDA Number if known _____

Other comments: (Include contingency amount, contractor, and other information useful in preparing resolution)

Approved by: _____

Reviewed by: FINANCE OFFICE

DESIGNATED OFFICIAL/ADMINISTRATOR

Please submit completed form to @budget, City Attorney and City Finance Officer

Revised: October, 2011

Memorandum

To: Brandon Sutton BS
From: Kari Lawman
cc: Bert Kuyrkendall
Date: April 20, 2016
Re: Temporary Usage Request # TU 2016-016
Lisa Williams (HGH Construction) for John R. Coffett
0 Glenroy Avenue (District 2)

RECOMMENDATION: APPROVAL WITH CONDITIONS

This application was received on March 15, 2016, from the agent, Lisa Williams (HGH Construction), for the property owner, John Coffett. The agent intends to construct a new home on the vacant property for the property owner. The unopened portion of Glenroy Avenue is the only access to the property.

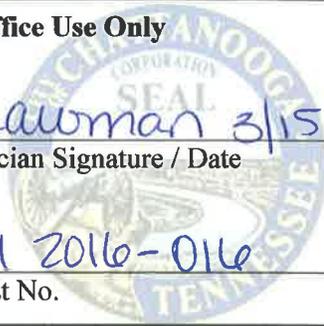
After review, granting this Temporary Usage does not conflict with the public's interest.

Therefore, I recommend the request for ***Temporary Usage be granted with the following conditions:***

- The driveway will be paved for its first 20' from edge of existing pavement along Glenroy.
- The driveway apron shall follow the latest city standards.
- The applicant shall coordinate with the Chattanooga Fire Department regarding driveway materials and the potential for emergency access.
- The applicant shall obtain necessary permits and approvals from the City of Chattanooga Land Development Office.
- Temporary User shall provide adequate access for maintenance of any utilities located within the easement, is responsible for verifying all utility locations within the subject area prior to initiating the agreed usage, as well as the protection of said utilities for the duration of this permit.

3/15/2016

Bertran Kuyrkendall, P.E.
Transportation Engineer,
Chattanooga Department of Transportation
Development Resource Center
1250 Market Street, Suite 3030
Chattanooga, TN 37402
(423) 643-5950

For Office Use Only

<u>Klawman 3/15/16</u> Technician Signature / Date
<u>TU 2016-016</u> Request No.

RE: Request for Temporary Usage

Dear Mr. Kuyrkendall:

This is a request for temporary usage of 127H D 017 O Glenroy Avenue – Temporary Right of Way

The reason for the request is as follows: New Home Construction – Need entry onto the lot / to the new home

In making this request: Temporary User agrees as follows:

1. Temporary User shall defend, indemnify, and hold harmless the City of Chattanooga, Tennessee its officers, agents, and employees from any and all claims for damages for injuries to persons or property related to or arising out of the aforementioned temporary use.
2. Temporary User shall comply with any and all conditions recommended by the City Transportation Engineer and/or City Transportation Department and approved by the Chattanooga City Council during the review of this application. The failure to comply with any condition approved by the City Council may be grounds for revocation of this temporary use at any time after its approval
3. Temporary User shall vacate the property and temporary use upon thirty (30) days notice from the City to do so. Upon vacating the property, whether voluntarily or at the request of the City, the Temporary User shall restore the property to substantially the same condition that existed prior to granting the temporary use, including complying with any environmental regulations.
4. Temporary User shall provide full access for maintenance of any utilities located within the easement.
5. Temporary User shall obtain any and all other permits, variances, or approvals necessary to accommodate the temporary use.
6. Temporary User shall maintain the property in the condition equal to or better than the condition at the time the temporary use is granted.
7. If this request is for maintaining wells, the Temporary User shall, upon satisfactory completion of use as determined by the Tennessee Department of Environment and Conservation, abandon the well using standard and acceptable practices, which shall include grouting from the bottom to top with a mixture of Portland cement and powdered bentonite and restoring the surface to its original condition as reasonably as possible.

My address, phone number and email address is as follows: 179 Hamm Road, Chattanooga TN 37411, 423-267-9444, lwilliams@hghconstruction.com

John R. Coffelt
(Print) Applicant Name

[Signature]
(Sign) Applicant Name

3/15/16
Date

John R. Coffelt
(Print) Property Owner Name

[Signature]
(Sign) Property Owner Name

3/15/16
Date

This application MUST include property owner's signature, if different than applicant, and a site map of the reference location.

(Non-Refundable Processing Fee of \$110.00 payable to: City of Chattanooga)

3/15/2016

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Transportation Engineer,
Chattanooga Department of Transportation
Development Resource Center
1250 Market Street, Suite 3030
Chattanooga, TN 37402
(423) 643-5950

RE: Acting Agent Letter – Temporary Usage of Right of Way

Dear Mr. Kuyrkendall:

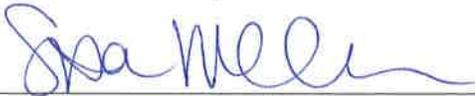
I am formally requesting the City of Chattanooga accept the attached Temporary Usage of Right of Way application, submitted by my Agent, Lisa Williams , on my behalf.

Applicant Printed Name: John R. Coffelt

Applicant Signature: 

Date: 3/15/16

Agent Printed Name: Lisa Williams

Agent Signature: 

Date: 3/15/16

