

AGENDA SESSION
APRIL 12, 2011
3:00 P.M.

Chairman Rico called the meeting of the Agenda Session to order with Councilpersons Scott, Benson, Ladd, Robinson, Berz and Gilbert present. Councilmen McGary and Murphy joined the meeting later. City Attorneys Michael McMahan and Patrick Bobo; Management Analyst Randy Burns; and Shirley Crownover, Assistant Clerk to the Council, were also present.

Others present included Mark Keil, Larry Zehnder, Dan Johnson, Steve Leach, Capt. Snyder, Randy Ray, Gary Hilbert, Chief Parker, Dardee Long, Lee Norris, Jim Templeton, Alice Canneli, Daisy Madison, Gayle Keown, Vickie Haley, Richard Beeland, and Paul Page.

Mr. Johnson began the Agenda items with **Ordinance V(a)**, amending the Code by establishing the event fees for usage of Parks and Recreation facilities. This was the final reading and a substitution was to be made. He asked that Larry Zehnder go over the changes.

Mr. Zehnder passed out copies to the Council, stating that he had had several discussions with the City Auditor concerning refraining from providing ranges, noting, however, that the ranges gave them flexibility. When there is a change in fees, it has to be in writing and come before the Council. Another major element was discounts for city residents—that according to Mark Keil, there is a way to quickly reference the data base—that there is a quick process of doing this and using the bar code on drivers' licenses that can be scanned, thereby making a reduction on green fees possible as well as passes. He stated that this would be accomplished in the fee schedule. There will be a 15% reduction on annual passes and also a reduction in green fees. He also noted that several of the ranges were eliminated.

Councilwoman Scott thanked Mr. Zehnder and Mr. Keil for trying to help us out and providing a benefit for being a citizen of Chattanooga.

Councilman Benson stated that he would “encore” what Councilwoman Scott had said and also wanted to praise Mr. Zehnder. He stated that he knew it would be difficult to manage a 15% discount at Heritage Park for city residents. He stated that the psychological impact is good and shows city people that they are the ones paying for Heritage Park; that it is a mechanism of administration. He asked Mr. Zehnder if a group called and there was just one city resident, if the discount would apply?

Mr. Zehnder explained that this comes thru 311, and they ask the person for a credit card and then reserve the space. Councilman Benson reiterated that a psychological statement was being made.

Mr. Johnson noted that **Ordinances (a) through (h)** are zoning matters.

Resolution (a) concerns a two-year Lease Agreement with Darde Long for the use of the barn on the Brown Acres Golf Course property with a rental rate of \$200.00 per month. Mr. Zhender stated that they had been in touch with the neighbor who was complaining to Councilwoman Berz and had also been in touch with Councilwoman Berz, and this complaint has been resolved; that the problem about dogs parking had been resolved.

Resolution (b) concerning the Brownsfield grants was discussed last week.

Resolution © is a Parks and Recreation item to enter into an Agreement with Ooltewah Nursery to install an irrigation system at Warner Park in an amount not to exceed \$17,759.00. This was discussed last week. Councilwoman Scott asked if this was a new system or a replacement? Mr. Zehnder responded that after the project was completed, this new irrigation system is to be installed. Councilwoman Scott asked if it was part of the original cost? Mr. Zehnder responded “no”. She stated that since we had not crafted the Budget that we might need to put an item like this on hold—that we had a lot to spend money on. Mr. Malone contended that it was part of the original contract—that the City did some of the work, and we took irrigation out. Councilwoman Scott asked if the irrigation had already been done and now we are paying for it? Adm. Zehnder confirmed that it had not been done. Mr. Malone explained that the City provided the “sleeves”. Mr. Zehnder added that plants have been planted, and we need the water. Councilwoman Ladd stated that Mr. Malone had helped with her point—that this was already in the Budget and will not affect next year. Councilwoman Robinson added that she was going to ask about plants already being in place.

Resolutions (d) through (g) will be discussed in the following Public Works committee. **Resolution (h)** is a PUD.

Resolution (i) declares that the City of Chattanooga will not renew the 1966 Sales Tax Agreement. This was discussed in the previous Budget meeting from 10:00 a.m. to 12:00. Councilwoman Robinson noted that people would be attending the meeting tonight when this is discussed; that she had to leave early and would like to vote on this. She asked that this be moved up on tonight’s agenda. Mr. Johnson asked Attorney McMahan about the wording. Attorney McMahan stated that the Council had the latest version, and it was passed out this morning. Councilwoman Berz asked if the wording had been corrected that some councilmembers had asked for? Attorney McMahan noted that one said one thing and another said something else—that he thought it was correctly worded as it is.

Public Works Committee will handle **Resolution (j)**.

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Resolutions (a) through (g) are Public Works' items.

Resolution (h) concerns a Change Order with Tower Construction relative to the construction of a building to be used by Chattanooga Mobile Communicates Services for an increase of \$20,221.00. Mr. Page explained that this is the Radio Shop; that these were bid, and we pulled out landscaping and paving because we did not have the money—that now we have the money.

Resolutions (i), (j) and (k) pertain to the City Finance Officer. Ms. Madison explained that the City periodically requests proposals for banking arrangements to make sure we are putting our best foot forward; that First Tennessee Bank will provide merchant card, payroll card, lockbox processing, and branch property tax collection service—that this is also being expanded to e-payables. She explained that we have hired consultants to assist us because we do not have the expertise and also because of time constraints. SunTrust Bank will also provide general banking services. The Bank of America will provide purchasing card services.

Resolution (l) authorizes an Agreement with March Adams & Associates, Inc. to perform professional engineering services for the design and construction administration of the Chattanooga Community Resource Center (CCRC) Police Precinct Area on 11th Street for a total design fee in an amount not to exceed \$77,500.00. Councilwoman Scott asked that someone address this because she had no background. Mr. Page explained that this is the Police Precinct on 11th St. and for the design of the curb and gutter; that it is a 7200 sq. ft. building and will be on the west end of the facility; that the east end will house a medical service. Councilwoman Scott asked if this was coming out of the current budget? Mr. Page noted that \$5,000 will be out of the budget coming up—that it is the Capital Budget. Councilwoman Scott tried to confirm that this was the budget coming up. Mr. Page explained that it was put in the budget last year. Councilwoman Scott still asked if the money was coming from the next Capital Budget? Mr. Page stated that the money is in the existing budget. She asked if it were put in the last year's Capital Budget but did not get approved? Mr. Page responded that actually it was the year before that. Councilwoman Scott stated that she thought it was something in the Budget, and we pulled it out. Mr. Page stated that this was the same building and the same project. She again asked if this was not in this year's budget.

Councilman McGary stated that he thought the Police Precinct was pulled out of the Budget; that he did not remember the money being approved. He asked if Mr. Page was saying that the dollars were asked for two years ago for the design?

Mr. Page explained that it was put in the Budget, and the Mayor pulled it; that it is being brought back—that the design element has been approved.

Resolution (m) authorizes an Agreement with Hamilton County for the Hamilton County Courts Community Service Program to pick up litter along City rights-of-way using first-time non-violent offenders in an amount not to exceed \$60,000.

Mr. Johnson proceeded to go over the proposed purchases. The first was for rejection of Firehall No. 3. This is going out for bid.

At this point, Councilman McGary wanted to go back to **Resolution (l)** and the language therein. He was concerned because it read design and construction administration, yet we were saying we were only going for design. Mr. Johnson explained that we have to have plans to send out the bid—that this is for design. Councilman McGary asked if there would be any literal construction? Mr. Johnson explained that this is a fee—that it is engineering supervision. Councilman McGary confirmed that it was only supervision.

Mr. Johnson proceeded with the purchases, continuing with the second which was a blanket contract for Motorola Technical Support Service and On-Site Infrastructure Response for an estimated \$20,165.

The third purchase was an emergency purchase of Traffic Control Services for Public Works from T R Moore & Associated in the amount of \$3,442.75. Councilwoman Scott stated that she would like to know more about this; that she did read the backup; that it looked like we paid someone to direct traffic. Mr. Leach responded “we did”—that it was sewer construction. Councilwoman Scott stated that she guessed she thought we normally did this ourselves. Adm. Leach explained that it depends on the situation—that this is sewer construction, and we had to have flaggers around.

The next purchase was a blanket contract for Public Works for pothole patch materials from Sealmaster of Chattanooga for an estimated \$10,000. The next was also for Public Works and the purchase of a paint striping truck from MB Companies for \$172,557.00. The next purchase was for the Fire Department and a blanket contract to purchase fire fighters protective clothing from NAFECO for an estimated \$230,305. The last purchase was for Information Services and was an emergency purchase from CSS International, Inc. in the amount of \$20,915.39. Mr. Johnson noted that Mark Keil would sign this tonight.

The meeting was adjourned at 3:35 P.M.