

AGENDA SESSION
JUNE 22, 2011
3:00 P.M.

Chairman Ladd called the Agenda Session to order with Councilmen Gilbert, Robinson, Scott, Benson, Rico and Murphy present. Councilman McGary joined the meeting later. City Attorneys Michael McMahan and Melinda Foster; Management Analyst Randy Burns; and Shirley Crownover, Assistant Clerk to the Council, were also present.

Others present included Dan Johnson, Beverly Johnson, Sandra Gober, Paul Page, Johnny Feagans, Fire Marshall Whitmire, Daisy Madison, Larry Zehnder, Richard Beeland, Jana Lowery, Lee Norris, Steve Leach, John Lyons, Gary Hilbert, Jerry Stewart, Dennis Malone, Joachim Volz, Bill Payne, John Bridger, Jim Templeton and Mo Minkara. Tony Boyd and Fredia Kitchen joined the meeting later.

Mr. Johnson noted that two presentations were on tonight's agenda—"Together We Can Students" and "Report for Plan of Services for Area 1B".

The two Ordinances up for final reading were zoning issues.

Ordinance 6(a) was an abandonment for Judy Norris and will be covered in Public Works' committee.

Ordinance 6(b) is a routine budget matter in order to insure that accounts are balanced due to increases in revenue and allocations. Attorney McMahan added that TDOT was changing funding.

Resolution (a) authorizes an agreement with Maycreate, LLC for web design services to create a new Content Management System with Phase I projected cost of \$128,000 and Phase II projected cost of \$200,000, based on \$85.00 per hour, subject to appropriation. Mr. Johnson noted that Jana Lowery was present to make a presentation, along with Brian May of Maycreate,LLC.

Ms. Lowery stated that they had three respond and that Maycreate presented the best response and the best program, and they were a local firm. The first phase will include a new Chattanooga-gov front page and 30 landing sites. They will create a site structure for the entire website, including 10,000 pages of data, which is a significant effort; that when this happens, there will be a new and front door for different department groups; as other departments are ready, their part will be redone, and they can work with recreating, and we will be able to link back to the old site during the process. Punctuality will be gained quickly. She stated that Maycreate will train content managers (20)—that each of them will be trained and will work towards migration. She noted that gaining this training is a big win, and we will work alongside with Maycreate to have more content when we go "live", which should be in six months.

Councilwoman Scott wanted them to know how thrilled she is that this is coming about; that our present website is not user friendly and in her talks with IS, this will be from the perspective of the public and not just for the City; that people will be able to get information easier and there will be more of an intuitive sense, and she thanked IS.

Brian May stated that he would like to add to Ms. Lowery's comments; that one reason they were chosen was because they specialized in proper user interfaces, and he personally had wanted to see the City's website changed. He stated that he appreciated this opportunity.

Resolution (b) was discussed last week and involves a walkway around Warner Park. Councilwoman Scott asked if there was a cap for the 33% match if we were not able to do this in-kind? Mr. Zehnder responded that he did not have the money and hoped we would not have to spend any—that if we did, he would have to say “no” to the Grant.

Resolution © changes the amount of Fiscal Year 2011-2012 Community Development Block Grant and Home Investment Partnership Act funds. Mr. Johnson noted that Beverly Johnson had forewarned the Council concerning these cuts, and we were re-doing the entire allocations.

Resolutions (d) through (h) are Public Works' items and will be discussed later.

Resolution (i) declares property at 2419 E. 3rd St. to be surplus and authorizes conveyance to Chattanooga Neighborhood Enterprises. Mr. Johnson noted that we had had some discussion about this, and he called the Mayor, who was out of town, about it, and he would like to take a look at this before we move forward. He asked that this be delayed one week.

Councilman Murphy stated that CNE would be at the Legal and Legislative Committee to brief the Council on this issue.

AGENDA ITEMS FOR JUNE 28, 2011

Ordinance First Reading 6(a) deannexes certain properties on Elder Mountain and Elder Mountain Rd. Attorney McMahan noted that this occurred back in February; that there had been some recent activity, and the Mayor had tried to work out something with Marion County, but this had not borne fruit. He stated that most of the property is in Chattanooga and is vacant land. There will be a public hearing.

Ordinance 6(b) amends the City Code regarding Design Guidelines within the C-7 North Shore Commercial/Mixed Use Zone. **Ordinance 6(c)** is a Public Work's issue.

Resolution (a) authorizes a Grant from the Fire House Subs Public Safety Foundation in the amount of \$15,000 for the purchase of patrol rifle mounts for 50 patrol vehicles. **Resolutions (b) through (h)** are Public Work's items.

Mr. Johnson proceeded to go over the purchases, the first one being for Parks and Recreation and an Acoustical Analysis/Installation of Sound Panels at Brainerd and South Chattanooga Gyms in the amount of \$40,297.40. The second purchase was for Public Works and a blanket contract for Environmental Services from Safety-Kleen Systems, Inc. for approximately \$50,000. The next was also for Public Works and a blanket contract for Vibration Analysis & Infrared Thermographic Services from Current Technologies, Inc. for approximately \$15,000 annually. The next also for Public Works for a blanket contract for road plating services from TNT Concrete, LLC in the amount of approximately \$15,000 annually.

The next, again, for Public Works for the design of a Training Manual for Moccasin Bend from Chattanooga State Technical Community College for \$28,000. Councilwoman Scott stated that she had read the Contract for this, and it sounds like a good idea; however, she had noted a Class Instructor listed. She wanted to know how this all fits together. Mr. Stewart stated that he had a turnover of employees and a need for Standard Operating Procedures and an on-site class that would include an instructor, as well. Councilwoman Scott questioned if the instructor would give them technical information, and they in turn would transfer it to a Manual? She confirmed that it was not an instructor teaching a class. Councilman Murphy asked if this was Standard Operating Procedures for the whole system and was told "in part" yes. Councilman Murphy noted that we can't always rely on people who are staffing it, and they need a ready reference.

The next purchase was for Parks and Recreation and the purchase of recording studio equipment from SoundTree for \$15,791.98. Councilwoman Scott stated that recording systems could be easily broken and asked if this was a priority need? Mr. Zehnder explained that this was part of their Youth Development Program, and they had found this helpful in getting teens and older teens into constructive programs; that they worked with Staff and learned the trade; that this was very much of interest to them, and this type of program does make a difference in some of these kids' lives; that it is something that they love. This will include South Chattanooga Recreation Center and Eastdale. He stated that they felt like this was a big plus.

Councilman McGary noted that there had been such equipment at Eastdale and asked if it had had to be replaced? Mr. Zehnder responded "no, not yet"—that it was two years old. Mr. Zehnder noted that the studio was open with the Staff for certain hours, and they also engaged some private industry to teach some of these skills. Councilman McGary asked if they were creating CD's. Mr. Zhender responded "not me personally, but yes".

The next purchase was for the Police Dept. and the purchase of StarWitness Tech Agent Video Forensic System from Signalscape for \$22,350.00. The next was for General Services and a

blanket contract for copiers and supplies from OCE Imagistics, Inc. in the amount of approximately \$900,000 annually. The next was a rejection of bids for the Fire Dept. to furnish and install 100 KW Generator, and the last was also for the Fire Dept., who had decided not to purchase the second Utility Vehicle from Homestead Lawn & Tractor.

There was only one appointment. It was for the General Pension Plan Board and was Betty Lynn Smith for a four-year term, ending 2015.

The meeting was adjourned at 3:20 P.M.