In Attendance

Council Chairman Jerry Mitchell called the meeting to order at 3:00 p.m. in the Council Assembly Room. A quorum was present, including Vice-Chairman Ken Smith and Council members Carol Berz, Anthony Byrd, Demetrus Coonrod, Russell Gilbert, Chip Henderson, Darrin Ledford and Erskine Oglesby. Wade Hinton, City Attorney, and Nicole Gwyn, Council Clerk, were also present.

Others in Attendance

Public Works: Donald Stone, Deputy Administrator; Finance: Theresa Lee, Treasurer; Human Resources: Tina Camba, Director; Purchasing: Bonnie Woodward, Director

Approval of Minutes

On motion of Councilman Ledford and seconded by Councilman Oglesby, the minutes of the last meeting (August 1, 2017) were approved as published.

Ordinances (Final Readings) - Agenda Item 5(a)

This item had been discussed at previous open meetings. Upon no further questions, the item was closed.

Ordinances (First Readings) - Agenda Item 6A, 6B, 6C & 6D

These items had been discussed at previous open meetings. Chairman Mitchell reminded the Council that the developer for rezoning case no. 2017-089 would be available tonight for a hearing on this item. Upon no further questions, the items were closed.

Ordinances (First Readings) - Agenda Item 6E

Chairman Mitchell instructed the Clerk to read this item. Upon no questions or comments from the Council, the item was closed.

Resolutions – Agenda Item 7A & 7C

These items had been discussed in previous open meetings. Upon no further questions, the issues were closed.

Resolutions – Agenda Item 7B

Councilwoman Berz requested a briefing on this item from Ms. Lee and inquired about the purpose of the payment. Ms. Lee explained the payment due to the vendor for providing credit card services throughout city government. She also responded to Vice-Chairman Smith’s
inquiries about the transactional fee covered and the expiration of the contract. Upon no further questions, the issue was closed.

**Resolutions – Agenda Item 7D**

Vice-Chairman Smith informed the Council that a new condition had been added to the alternate version for this item. The new condition read: “No grading or clearing of trees within the designated open space area located in the eastern section of the development.” Upon no questions, the issue was closed.

**Resolutions – Agenda Item 7E & 7F**

These items had been discussed at previous open meetings. Upon no questions, the issues were closed.

**Resolutions – Agenda Item 7G**

Councilman Byrd requested a briefing on this item and wanted to know if it was related to the Central Avenue Extension project. Mr. Stone described the sewer drainage work that needed to be done on railroad property for an apartment development coming to this area. He confirmed for Councilman Byrd that this item was not related to Lincoln Park. Upon no further questions, the issue was closed.

**Other Business**

**Council Rules of Operation**

Councilwoman Berz discussed some of the main changes proposed for the Council’s rules of operation.

- Formatting to be made consistent
- Enlarged leadership definition (including committee chairs)
- Additional duties (appointment of committee chairs)
- Special meetings (specify procedure of these meetings and public notice)
- 2-week agenda
- Public hearings (Section B-4)
- Changes to rules (make amendments of any open meeting: 1:30, 3:00, 6:00)

Councilwoman Berz confirmed with Attorney Hinton that the documents presented to the Council were the corrected version. She also informed the Council that action would need to be taken to rescind the existing resolution rules and immediately move to establish the new rules. She also asked the new rules be published online immediately. Upon no questions, the issue was closed.

**Public Safety Committee**

Councilman Byrd announced a meeting of the Public Safety Committee next week, August 15, after the 3:00 p.m. Agenda Session. During that meeting, the Council will have a Q&A session with the Mayor’s appointee for Chief of Police, David Roddy. He also announced that the public may submit questions to their Council representative for Chief Roddy.
HR Questions

Councilwoman Coonrod questioned Ms. Camba about the police academy and African-American applicants. She had heard that a credit check was done during the process and asked Ms. Camba to confirm it. Ms. Camba confirmed that a credit check is not part of the application. Councilwoman Coonrod asked Ms. Camba to follow-up with her on six (6) questions:

1. Who is preparing the exam?
2. Who administers the exam?
3. How do we ensure that the exam is not being leaked?
4. Is the exam sealed?
5. What are we doing to diversify the police? (Number who apply & number who do not make it)
6. What stops minorities from making it?

Ms. Camba agreed to research these questions with her staff and report back to Councilwoman Coonrod.

Special Recognition

Councilman Oglesby recognized former councilperson Manny Rico and former mayor Ron Littlefield in the Assembly today.

Pending Purchases

A discussion ensued, with Councilwoman Coonrod questioning Ms. Woodward about the Metro Janitorial Services Inc. contract (R152501). Ms. Woodward responded to additional questions on the following subjects:

- The location of the services rendered (Councilwoman Coonrod)
- Why Metro’s bid so low compared to other bidders (Councilwoman Coonrod)
- Whether labor and supplies included (Councilman Gilbert)
- Whether chemicals are spec out (Councilman Gilbert)
- Frequency of cleaning in the specs (Councilman Gilbert)
- Measurement used to review services (Councilman Gilbert)
- Whether vendors can reapply if they fail to fulfill a contract (Councilman Gilbert)
- Checking if there were previous complaints (Councilwoman Coonrod)
- Why switch vendors if there are no complaints (Councilwoman Coonrod)

Ms. Woodward agreed to follow-up by providing the specs for the particular contract. Councilwoman Coonrod also asked about the complaints on other janitorial services. Ms. Woodward agreed to check on that information.

Adjournment

There being no further business, Chairman Mitchell adjourned the meeting at 3:34 p.m.