

RESOLUTION NO. 29186

A RESOLUTION AUTHORIZING THE ADMINISTRATOR FOR THE DEPARTMENT OF YOUTH AND FAMILY DEVELOPMENT TO ENTER INTO AGREEMENTS WITH CHAMBLISS CENTER FOR CHILDREN, MAURICE KIRBY, NEWTON CENTERS AND CHILD CARE NETWORK OF BONNY OAKS, AND SIGNAL CENTERS, AND FIRST STEP CHRISTIAN DAY CARE FOR EARLY HEAD START/CHILD CARE PARTNERSHIP SERVICES FOR ONE HUNDRED FIFTY (150) INFANTS AND TODDLERS DURING THE SCHOOL YEAR TERM OF 2017-2018, FOR A TOTAL AMOUNT OF ONE MILLION FIVE HUNDRED FOURTEEN THOUSAND FOUR HUNDRED THIRTY DOLLARS (\$1,514,430.00), AS SET FORTH MORE FULLY HEREIN, WHEREIN ALL AGREEMENTS SHALL BE FUNDED BY GRANT FUNDS FOR EARLY HEAD START AND HEAD START SERVICES FROM THE UNITED STATES GOVERNMENT.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, That the Administrator for the Department of Youth and Family Development is hereby authorized to enter into agreements with Chambliss Center for Children, Maurice Kirby, Newton Centers and Child Care Network of Bonny Oaks, and Signal Centers, and First Step Christian Day Care for Early Head Start/Child Care Partnership Services for one hundred fifty (150) infants and toddlers during the school year term of 2017-2018, for a total amount of \$1,514,430.00, as set forth more fully herein, wherein all agreements shall be funded by grant funds for Early Head Start and Head Start Services from the United States Government.

ADOPTED: September 19, 2017

/mem

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 04HP0041-03-00	4. AMEND. NO.: 0
5. TYPE OF AWARD: Service		6. TYPE OF ACTION: Non-Competing Continuation		7. AWARD AUTHORITY: 42 USC 9801 ET SEQ.
8. BUDGET PERIOD: 09/01/2017 THRU 08/31/2018		9. PROJECT PERIOD: 03/01/2015 THRU 08/31/2019		10. CAT NO.: 93.600
11. RECIPIENT ORGANIZATION: City of Chattanooga Head Start/Early Head Start 2302 Ocoee St Chattanooga, TN 37406-3564 Grantee Authorizing Official: Johnny Horne , Chattanooga Human Services Interim Board Chairperson			12. PROJECT / PROGRAM TITLE: Early Head Start	
13. COUNTY: Hamilton	14. CONGR. DIST.: 03	15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Ricardo Estrada Fiscal Manager		

16. APPROVED BUDGET:		17. AWARD COMPUTATION:		
Personnel.....	\$ 393,025.00	A. NON-FEDERAL SHARE.....	\$ 533,588.00	20%
Fringe Benefits.....	\$ 194,022.00	B. FEDERAL SHARE.....	\$ 2,134,351.00	80%
Travel.....	\$ 0.00	18. FEDERAL SHARE COMPUTATION:		
Equipment.....	\$ 0.00	A. TOTAL FEDERAL SHARE.....	\$ 2,134,351.00	
Supplies.....	\$ 36,000.00	B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$ 0.00	
Contractual.....	\$ 1,428,688.00	C. FED. SHARE AWARDED THIS BUDGET PERIOD...	\$ 0.00	
Facilities/Construction.....	\$ 0.00	19. AMOUNT AWARDED THIS ACTION:		
Other.....	\$ 58,272.00			\$ 2,134,351.00
Direct Costs.....	\$ 2,110,007.00	20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:		
Indirect Costs.....	\$ 24,344.00			\$ 8,627,538.00
At % of \$		21. AUTHORIZED TREATMENT OF PROGRAM INCOME:		
In Kind Contributions.....	\$ 0.00	Additional Costs		
Total Approved Budget.....	\$ 2,134,351.00	22. APPLICANT EIN:	23. PAYEE EIN:	24. OBJECT CLASS:
		626000259	1620720158A2	41.51

25. FINANCIAL INFORMATION:					DUNS 043112341	
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %
	04HP004103	75-1718-1536	7-G047128	\$2,083,687.00		
	04HP004103	75-1718-1536	7-G047121	\$50,664.00		
	04HP004103	75-1516-1536	6-G043128	\$0.00		

26. REMARKS: (Continued on separate sheets)

27. SIGNATURE - ACF GRANTS OFFICER Ms. Cheryl Pressley	DATE: 08/17/2017	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY Mr. Omar Barrett	DATE: 08/15/2017
29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) Captain Robert Bialas - Regional Program Manager		DATE: 08/17/2017	

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
 ADMINISTRATION FOR CHILDREN AND FAMILIES
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11. RECIPIENT ORGANIZATION: City of Chattanooga Head Start/Early Head Start								

ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED%
	04HP004103	75-1516-1536	5-G063128	\$0.00		
	04HP004103	75-1516-1536	6-G043121	\$0.00		
	04HP004103	75-1415-1536	5-G043125	\$0.00		

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
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11. RECIPIENT ORGANIZATION:

City of Chattanooga Head Start/Early Head Start

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

This includes requirements in Parts I and II (available at <http://www.hhs.gov/grants/grants/policies-regulations/index.html>) of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>.

This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>.

Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:

The Administration for Children and Families
U.S. Department of Health and Human Services
Office of Grants Management
ATTN: Grants Management Specialist
330 C Street, SW.,
Switzer Building Corridor 3200
Washington, DC 20201 AND
U.S. Department of Health and Human Services
Office of Inspector General
ATTN: Mandatory Grant Disclosures
Intake Coordinator
330 Independence Avenue, SW,
Cohen Building Room 5527
Washington, DC 20201
Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180& 376 and 31 U.S.C. 3321).

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

City of Chattanooga Head Start/Early Head Start

04HP0041-03-00

1. Remarks

26. REMARKS (Continued from previous page)

This grant action awards \$2,083,687 for Early Head Start operations and \$50,664 for training and technical assistance for the 09/01/2017-08/31/2018 budget period.

Early Head Start population: 150 infants and toddlers.

Designated Early Head Start service area: Hamilton County.

Approved program options: Center-based.

This grant is subject to the requirements for contribution of the non-federal match and approval of key staff, the limitations on development and administrative costs and employee compensation, and prior written approval for the purchase of equipment and other capital expenditures and the purchase, construction and major renovation of facilities as specified in Attachment 1.

This grant action includes supplemental funds for the cost-of-living adjustment increase in the amount of \$20,631 for the Early Head Start program for Fiscal Year 2017.

Attachment 1

Award Number: 04HP0041/03

Recipient Organization: CHATTANOOGA, CITY OF

This grant is subject to Section 640(b) of the Head Start Act and 45 C.F.R. § 1303.4 requiring a non-federal match of 20 percent of the total cost of the program. This grant is also subject to the requirements in Section 644(b) of the Head Start Act and 45 C.F.R. § 1303.5 limiting development and administrative costs to a maximum of 15 percent of the total costs of the program, including the non-federal match contribution of such costs. The requirements for a non-federal match of 20 percent and the limitation of 15 percent for development and administrative costs apply to the 09/01/2017-08/31/2018 budget period unless a waiver is approved. Any request for a waiver of the non-federal match, or a portion thereof, that meets the conditions under Section 640(b)(1)-(5) of the Head Start Act and 45 C.F.R. § 1303.4 or a waiver of the limitation on development and administrative costs that meets the conditions under 45 C.F.R. § 1303.5 must be submitted in advance of the end of the budget period. Any waiver request submitted after the expiration of the project period will not be considered.

The HHS Uniform Administrative Requirements (see 45 C.F.R. § 75.308(c)(1)(ii)) provide the authority to ACF to approve key staff of Head Start grantees. For the purposes of this grant, key staff is defined as the Head Start Director or person carrying out the duties of the Head Start Director if not under that title and the Chief Executive Officer, Executive Director and/or Chief Fiscal Officer if any of those positions is funded, either directly or through indirect cost recovery, more than 50 percent with Head Start funds.

Section 653 of the Head Start Act prohibits the use of any federal funds, including Head Start grant funds, to pay any portion of the compensation of an individual employed by a Head Start agency if that individual's compensation exceeds the rate payable for Level II of the Executive Schedule.

Prior written approval must be obtained for the purchase of equipment and other capital expenditures as described in 45 C.F.R. § 75.439(a). Prior written approval must also be obtained under 45 C.F.R. § 75.439(b)(3) and 45 C.F.R. Part 1303 Subpart E – Facilities to use Head Start grant funds for the initial or ongoing purchase, construction and major renovation of facilities. No Head Start grant funds may be used toward the payment of one-time expenses, principal and interest for the acquisition, construction or major renovation of a facility without prior written approval of the Administration for Children and Families.

1. Chambliss Center for Children	Early HS/CCP	24 infants and toddlers	\$247,432.00
2. First Step Christian Day Care	Early HS/CCP	24 infants and toddlers	\$235,070.00
3. Maurice Kirby	Early HS/CCP	32 infants and toddlers	\$329,868.00
4. Newton Center	Early HS/CCP	32 infants and toddlers	\$329,868.00
5. Childcare Network-Redlands 034 Bonny Oaks	Early HS/CCP	16 infants and toddlers	\$156,712.00
6. Signal Center	Early HS/CCP	<u>22 infants and toddlers</u>	<u>\$215,480.00</u>
Totals		150 children	\$1,514,430.00