

January 4, 2013

*Mr. Randy Burns, Management Analyst
Chattanooga City Council
1000 Lindsay Street
Chattanooga, TN 37402*

Dear Mr. Burns:

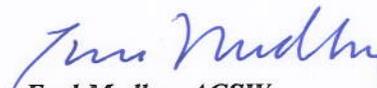
Enclosed is Fortwood Center's request for Fiscal Year-2014 for \$105,000, the same amount that was requested last year. This amount is needed to continue to help provide financial support for four important services to the citizens of Chattanooga – outpatient evaluation and treatment services for both children & adults, a full-time counselor at Calvin Donaldson Environmental Science Academy and Mitchell Home, an 8-bed group home for seriously mentally ill women and men. City funds allow us to provide these important mental health services that are not fully covered by TennCare or the State of Tennessee

This coming year with part of your support we plan to add a certified alcohol and drug counselor to work with adults with both a mental illness and a drug or alcohol problem. A large number of adults are regularly seen by us each year, over 330 this year, with both disorders. Our intent is to ensure a timely and integrated treatment approach to this problem.

Unfortunately, we are witnessing in our society a growing problem with unpredictable behavior that can have serious consequences for the individual, families and the public. More than ever it is important that all parties, the Federal Government, State, City, County and Fortwood partner together to ensure mental health care is available when needed for these individuals regardless of the person's ability to pay. In following our mission, "to improve the quality of life for area residents who are experiencing mental illness or emotional problems," Fortwood is committed to providing services to this group of disadvantaged children and adults.

We want to thank the City for your support for making these valuable services available to your constituents.

Sincerely,


*Earl Medley, ACSW
President/CEO*

EM:ca

EXECUTIVE SUMMARY

Funds from the City will continue to be used to provide a wide range of mental health services for children and adults without regard to their ability to pay. We will provide the service through four different programs located in four different areas of the City. The programs and their location are:

- *Children Outpatient Evaluation and Treatment – 6055 Shallowford Road*
- *Adult Outpatient Evaluation and Treatment – 601 Cumberland Street*
- *Mitchell Homeless Group Home – 1411 Bailey Avenue*
- *Outreach BASIC Project for Calvin Donaldson Environmental Science Academy - 927 West 37th Street*

We also agree to provide a detailed accounting of how and for what purpose municipal funds were spent, prior to the close of the City of Chattanooga's fiscal budget year until all the municipal funds have been spent by Fortwood. We also agree to provide the City with copies of annual audits and reviews for each year that we spend funds appropriated to us by the City of Chattanooga.

The services we are asking support for are described below:

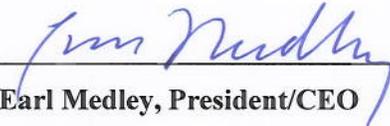
1. *Children and Adolescent Outpatient – Fortwood has one of the largest staff in the city of medical, master level therapists and case managers dedicated to serving children and adolescents. For the first four months of this year we have seen 730 children from 68 schools in the area, an increase of 17% over last year. We are the primary resource for families with children that are on TennCare or that are uninsured or underinsured.*

Through this service a full range of evaluations and treatment will be provided to children and adolescents without regard to ability to pay. This includes many children from within the inner city schools such as Orchard Knob Elementary. About 90% of the children and adolescents seen are diagnosed with serious emotional disorders. On our clinical staff is a master level therapist certified in providing trauma assessment and treatment for children and adolescents. This is important for children exposed to such trauma as suicides, serious injuries to loved ones or a child that has experienced a serious medical problem, such as cancer. Funding from the City will help with these services as well as provide A&D assessments for adolescents.

This year 150 children are projected to receive services for which there will not be a payment. This included anger management classes for children and adolescents, evaluations for Juvenile Court for children being considered for transfer to adult court, partial support of a full-time counselor at Calvin Donaldson Elementary School to help teachers and parents understand how they can support their child's progress in coping with emotional and behavioral problems.

Fortwood also serves as a training site for which there is no compensation, for providing clinical supervision for master level graduate students considering careers in the mental health and counseling profession. Under clinical supervision these master level interns help provide services to children.

2. Adult Outpatient- *This service is located in the downtown area of the city at the corner of Holtzclaw Avenue and Cumberland Street and offers outpatient evaluation and treatment for the seriously mentally ill, many of whom have been discharged from Moccasin Bend and HCA Valley Hospital. Seventy percent live within the City limits and a large number reside within the inner city. The goal of the program is to clinically stabilize the individual and work with them through a Continuum of Care that can include counseling, help with community support through case management and a range of housing to help them achieve their highest level of functioning. We plan to use part of the City's financial assistance to help add an Alcohol and Drug Abuse Counselor to the outpatient staff to assist over 200 adults diagnosed with a major mental illness and an alcohol or drug abuse problem.*
3. Mitchell Group Home – *This supported housing program is located at the corner of Highland Park Avenue and Bailey Avenue and is dedicated to providing 24/7 staffing and supported housing for eight mentally ill adults who were homeless or at risk of becoming homeless. The goal is to provide counseling and rehabilitation services to a mixed gender population. We need financial help in supplementing revenue for this important program. We project that TennCare and Section 8 HUD Housing Voucher payments alone will fall short of meeting the cost of care in 2013.*
4. Calvin Donaldson Elementary School– *This school is in the heart of the Inner City and is a feeder school to Howard High School. It is one of the schools that utilize community resources to help their student body overcome barriers to achieving in school, including overcoming the handicap of emotional or serious behavior problems. Our Outreach Program to this School has provided early intervention for children. A counselor is located full time in the school to assist teachers in dealing with students with disruptive behavior or emotional problems and for providing on site counseling to the student and their parents and consultation to the teachers. Referrals are made as necessary to Fortwood's Children & Adolescent Outpatient Services for psychiatric evaluation and treatment for students with serious problems. Funds are needed to supplement a state grant to maintain this program. Down the road, as the opportunity is available, we would like to partner this successful program in other elementary schools.*


Earl Medley, President/CEO

Fortwood Center, Inc.

Fiscal Year July 1, 2013 - June 30, 2014

	Budget
Revenues	
Long Term Care Grant	287,800
Peer Support Grant	109,420
Homeless Outreach Grant	37,006
Independent Living Assistance	10,000
B.A.S.I.C. Grant	40,016
Chattanooga City Grant	105,000
United Way	73,440
Total Funded	<u>662,682</u>
TennCare	2,528,993
Safety Net	365,000
Medicare	175,000
Insurance	50,000
Patient Fees	25,000
Section 8 / Client Rent	46,000
Total Program Income	<u>3,189,993</u>
Interest	2,500
Miscellaneous Income	7,500
Donations	0
Total Other Income	<u>10,000</u>
Total Revenue	3,862,675
Expenses	
Salaries	2,146,000
Benefits / Payroll Taxes	445,000
Total Personnel	<u>2,591,000</u>
Professional Fees	100,000
Contract Labor	75,000
Supplies	57,500
Telephone	50,000
Postage & Shipping	4,000
Occupancy	85,000
Utilities	70,000
Equipment Rental & Maintenance	90,000
Printing & Publications	8,000
Travel	65,000
Auto Expense	25,000
Conferences & Meetings	6,000
Interest	175
Insurance	80,000
Grants/Awards (Sub-Contracted Housing)	390,000
Specific Assistance to Individuals	31,500
Other Expenses	41,500
Depreciation	93,000
Total Other Expenses	<u>1,271,675</u>
Total Expenses	3,862,675
Revenue Over / (Under) Expenses	<u><u>0</u></u>