



Chattanooga Lead-Safe & Healthy Homes

For More Information: 423-643-7311 or leadsafehomes@chattanooga.gov

Chattanooga Lead-Safe and Healthy Home Program is a no-cost to the occupant program available to owner-occupied homes built before 1978, qualifying families and home-based day care operations. Funded by the US Dept. of Housing and Urban Development (HUD), the Chattanooga Lead-Safe and Healthy Home Program provides lead hazard identification/assessment and work by contractors to remediate and control the lead paint hazards found at your property. Included in this packet is the application, a list of documents you will have to provide for qualification, and brochures that will give you more information about how to protect you and your family from lead-based paint hazards. The qualification requirements for the Chattanooga Lead-Safe and Healthy Home Program are:

- (1) An owner-occupied home built prior to 1978. Manufactured homes and trailers are not eligible. The home cannot be located in the 100 year flood plain.
- (2) At least one child who is 5-years-old or younger - either living in the home or visiting on a regular basis and/or a pregnant woman living in the home.
- (3) Income documentation that verifies your current yearly income at 80% of the median area income.
- (4) Documentation of current paid taxes.
- (5) Proof of home ownership through public record property assessment data or deed copy.
- (6) Proof of property owners' insurance

Note: All documents must be signed by the property owner of public record.

We will be happy to assist you with completing the requirements for program enrollment. It is **extremely important** to list all of the adults and children living in your home and provide the information requested. If you do not have children 5-years of age or younger living in your home, but do have children these ages visiting your home on a regular basis, please be sure to list these children in your application.

***An eligible child is one that visits a home constructed prior to 1978, less than six (6) years of age, on at least two (2) different days within any week (Sunday through Saturday period), provided that each day's visit lasts at least three (3) hours and the combined weekly visits last at least six (6) hours, and the combined annual visits last at least sixty (60) hours is considered a visiting child.

A legitimate (processed by a certified lab) blood test for children between the ages of one and six (1-6) years old SHALL be done within six (6) months preceding housing intervention. A copy of the lab results must be included **OR** a signed statement from the parent or guardian refusing to allow testing for blood-lead for the particular child.

After approval, you will be contacted to schedule a free in-home lead inspection/risk assessment at your property that may qualify your home for other work to control hazardous levels of lead-based paint found in your home.

If project dollar funds are awarded, the work may take several days to complete. In rare cases, your family may need to relocate during the lead-hazard-control work. Many families have adequate resources for alternative accommodations during this time. If relocation is required, do you have a relative/friend or resources to temporarily relocate for possibly 3-5 days? Please explain:

Signed:

Address

Date

If you have any questions regarding the program or how to complete any of the documents, please contact our office or visit our webpage at <http://Chattanooga.gov/lead>



City of Chattanooga
 Department of Economic and Community
 Development
 Minor Home Repair and
 Lead-Safe and Healthy Homes Program

Project #: _____



Owner Occupied Home Application

Property Information:

Property Address: _____

Street

Zip Code

What Neighborhood is the property address located in? _____ Don't Know _____

Owner Information:

Property Owner Name(s): _____

Mailing Address: _____ City _____ ZIP: _____

Home Telephone Number: _____ Cell Phone Number: _____

Email: _____

Does any child 5 years old or younger **reside in** or **visit** the home? Yes or NO How many? _____

Eligibility: To be eligible, your annual household income cannot exceed the following limits.

Chattanooga Income Limits - Owner Occupied Units are 80% of Area Median Income (AMI)							
1 person	2 person	3 person	4 person	5 person	6 person	7 person	8 person
\$ 40,700	\$ 46,500	\$ 52,300	\$ 58,100	\$ 62,750	\$ 67,400	\$ 72,050	\$ 76,700

Example: A single mother with 3 children is a 4 person family. Her income is \$29,700 per year, which is below the annual maximum of \$58,100 allowed. She is eligible for these programs.

- Please answer ALL of the following questions.	Yes	No
2. Do you have Home Owners Property Insurance?		
3. Does the property ever flood due to rain or ground water or do you ever have standing water in your yard?		
4. Is this property currently participating in any other housing improvement programs? If yes, which ones?		
5. Does anyone in the home have a disability? Please describe.		
7. Is an Owner or Spouse currently serving in the U.S. Military or have Veteran status?		

Desired or Needed Repairs *All repairs are subject to approval of the City of Chattanooga, partner agencies, and available funding.

Exterior:	Please Check Appropriate Boxes					
Painting	Shutter Repair		Porch/Step Repair		Wheelchair Ramp New or Repair	
Siding Repair	Weatherization		Yard/Landscaping		MINOR Roof Repair	
Other:						
Interior:	Please Check Appropriate Boxes					
Painting	Lighting Repair		Window Caulking		Weather Stripping	
Toilet Repair	Flooring		Plumbing		Drywall Repair	
Other:						

To Determine Eligibility –

You must provide proof of identity, income, ownership, paid taxes and insurance.

- Picture Identification** Example: Driver's License or other Government issued ID
- ALL INCOME RELATED documents** for **ADULT HOUSEHOLD MEMBERS** residing at the address. Examples (but not limited to): 6 months of pay stubs, SS, SSI, W2's, Pension information, and previous year tax return. We can help with qualification. Please ask us!
- INFORMATION ON ALL ASSETS.** Examples (but not limited to) of assets are cash or non-cash items that can be converted to cash, including real property, savings, stocks, bonds, or other capitol investment.
- PROOF OF HOME OWNERSHIP.** Documents needed are: Copy of deed, mortgage, and/or Co-Owners contact information. (We can print deed copy)
- PROOF OF CURRENT PAID TAXES** Printout of tax record (We can print copy)
- PROOF OF CURRENT INSURANCE COVERAGE - Copy of Declaration Page from your insurance provider**

How did you hear about this program? (the Agency or Individual): _____

I understand this information is for the purpose of determining eligibility for City of Chattanooga Housing Programs. I certify that the information I am providing is true and correct and is subject to verification at any time. I also acknowledge that if I provide false information, I will be subject to the penalties of perjury under Federal, State, and Local law. Warning: Title 18, Section 1001 of the U.S. Code States that a Person is Guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. Please Initial: _____

I also give permission to refer my application information to other faith-based and non-profit home repair service partners for the sole purpose of increasing services and benefit provided to me. Please Initial: _____

I agree to allow non-identifying photographs to be taken of my home and used for program, presentation, and advertising purposes. Please Initial: _____

Owners(s) Signature

I certify I have read, understand, and agree with the above statements

Date

SEND YOUR COMPLETED APPLICATION TO:

City of Chattanooga Department of Economic and Community Development
Chattanooga Housing Programs - Lead Safe and Healthy Homes
City Hall Building
101 East 11th Street. Suite 200, Chattanooga, TN 37402
Fax: 423-643-7341

For More Information Please Contact:

Lead Safe and Healthy Homes [http: chattanooga.gov/lead](http://chattanooga.gov/lead): email: leadsafehomes@chattanooga.gov

Phone: 423-643-7311

Minor Home Repair: Andreana Moore at: phone: 423-643-7311 or email: azmoore@chattanooga.gov



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Checklist of Items Needed For Your Application Please Bring These to Your Appointment If Possible

- Completed Application Document
- Picture ID of Property Owner and all House-Hold Members 18 or over
- Social Security Card for all House-Hold Members
- Bank Statements For Most Recent 6 Months, Savings Account Statements for Most Recent 6 Months, SS, SSI, and/or Pension or Retirement Income Documents
- Property Deed and Mortgage Documents, Evidence of Current Mortgage Balance
- Evidence of Property Insurance
- Property Tax Receipt that shows taxes paid to current status
- Evidence of Any Other Assets That May Generate Income – Including Other Property Deeds, Stocks, Bonds, Insurance Policies etc (Assets will be reviewed with you)
- Associated Child Forms Signed by Parent
- Results of Child Blood-Lead Testing or Signed Parent Refusal Form for Each Child
- Signed Lead in Housing Disclosure Form
- Referral form from Health Department (If applicable)



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Disclosure Requirement and Information on Identification of Lead Content in Paint and Potential Lead Based Paint Hazards and Permission of the Property Owner to Conduct Lead-Based Paint Risk Assessment Activity

Lead Warning Statement

Any residential dwelling built prior to 1978 may present exposure to lead from lead-based paint that may place young children at risk of developing lead poisoning. Lead poisoning in young children may produce permanent neurological damage, including learning disabilities, reduced intelligence quotient, behavioral problems, and impaired memory. Lead poisoning also poses a particular risk to pregnant women. The owner of any interest in residential real property built before 1978 is required to provide potential buyers and/or tenants with information on lead-based paint content or potential hazards from risk assessments or inspection reports conducted. It is the owner's responsibility to notify potential buyers and/or tenants of any known lead-based paint content or hazards. The Chattanooga Lead-Safe and Healthy Homes Program will provide home inspection/risk assessment service by certified professionals to qualified applicants. However, the inspection/assessment process may identify lead content in paint and/or hazards that if not addressed during project work, must be made known to other interested parties at time of rental or sale. Housing that has been inspected by a certified inspector and found to be free of lead-based paint is not under the disclosure requirements. The inspection/risk assessment document is your proof of compliance. This document serves as notice of the property owner's obligation of disclosure to others of any results as determined under federal law 42 U.S.C. 4852(d). Penalties apply for non-compliance.

Property Owner's Disclosure

I _____ owner of property located at _____, in the county of Hamilton, have received the June 2017 edition of the pamphlet *Protect Your Family from Lead in Your Home*, am aware of the obligations of disclosure and compliance with Federal Law 42 U.S.C. 4852(d) and give permission to conduct Risk Assessment and LBP Hazard Reduction Activity on the above described property. The owner understands the Chattanooga Lead-Safe and Healthy Home Program is providing service at no charge and will be held harmless from all liability.

Signed: _____ Date: _____

Printed Name: _____

Chattanooga Lead Safe and Healthy Homes Case Manager _____

Date: _____ How was the pamphlet delivered? _____



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& Healthy Homes

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Or Contact Us At 423-643-7311 or leadsafehomes@chattanooga.gov

Chattanooga Lead-Safe and Healthy Homes Program
Verification of Associated Children Less Than 6 Years of Age

Full Name of Child Less Than 6 Years of Age	Date of Birth	Is Child Living in or Visiting the Home?	Relationship to Applicant	Parent/Legal Guardian Signature

By signing this document, you certify that you are a parent or guardian of the named child (or children) and verify their status as either living at the address below - or as a regular visitor (at least 2 different days within the same week and at least 3 hours per visit totaling 6 hours per week and combined annual visits of at least 60 hours per year) at the property belonging to:

Name of Applicant:

Street Address City County Street

Signed: _____ Date: _____

Phone _____

*You may be contacted for additional verification information or for confirmation of the above information

