
(DATE)

Chattanooga Department of Transportation
Development Resource Center
1250 Market Street, Suite 3030
Chattanooga, TN 37402
(423) 643-5950

For Office Use Only

_____ Technician Signature / Date
_____ Request No.

RE: Request for Temporary Usage

This is a request for temporary usage of (describe location, to include address) _____

The reason for the request is as follows: _____

In making this request: Temporary User agrees as follows:

1. Temporary User shall defend, indemnify, and hold harmless the City of Chattanooga, Tennessee its officers, agents, and employees from any and all claims for damages for injuries to persons or property related to or arising out of the aforementioned temporary use.
2. Temporary User shall comply with any and all conditions recommended by the City Transportation Engineer and/or City Transportation Department and approved by the Chattanooga City Council during the review of this application. The failure to comply with any condition approved by the City Council may be grounds for revocation of this temporary use at any time after its approval
3. Temporary User shall vacate the property and temporary use upon thirty (30) days notice from the City to do so. Upon vacating the property, whether voluntarily or at the request of the City, the Temporary User shall restore the property to substantially the same condition that existed prior to granting the temporary use, including complying with any environmental regulations.
4. Temporary User shall provide full access for maintenance of any utilities located within the easement.
5. Temporary User shall obtain any and all other permits, variances, or approvals necessary to accommodate the temporary use.
6. Temporary User shall maintain the property in the condition equal to or better than the condition at the time the temporary use is granted.

APPLICANT'S ADDRESS

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

(Print) **Applicant Name**

(Sign) **Applicant Name**

Date

(Print) **Property Owner Name**

(Sign) **Property Owner Name**

Date

This application must include property owner's signature, if different than applicant, and a site map of the reference location.

(Non-Refundable Processing Fee of \$110.00 payable to: City of Chattanooga)

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RE: Acting Agent Letter – Temporary Usage of Right of Way

I am formally requesting the City of Chattanooga accept the attached Temporary Usage Right of Way application, submitted by my Agent _____, on my behalf.

PROPERTY OWNER / APPLICANT:

Applicant Printed Name: _____

Applicant Signature: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

AGENT:

Agent Printed Name: _____

Agent Signature: _____ Date: _____

Contact information is on page 1 of the application, if needed.