

Date: May 20, 2015

Requisition No.: 113291

**PURCHASING DEPARTMENT
101 EAST 11TH STREET
CITY HALL
SUITE G13
CHATTANOOGA, TENNESSEE
37402**

Request for Bid (RFB) for the City of Chattanooga, Tennessee

*Proposals will be received at 101 East 11th Street, Suite G13,
Chattanooga, TN 37402 until 2:00 P.M., EST. on August 5, 2015*

Requisition / Bid No.: R113291 / 303770

Ordering Dept.: Fleet Management

Buyer & E-mail: Mark McKeel mckeel_m@chattanooga.gov

Items Being Purchased: Light & Heavy Duty Automotive Parts

*****REQUEST FOR BIDS MUST BE RECEIVED*****

2:00 P.M. EST on August 5, 2015

*****PRE-BID CONFERENCE WILL BE CONDUCTED*****

10:30 A.M. EST on July 15, 2015

The City of Chattanooga reserves the right to reject any and/or all proposals, waive any informality in the proposals received, and to accept any proposal which in its opinion may be for the best interest of the City.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color or national origin.

The City's Standard Terms and Conditions may be found on website:

<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>

Note: ALL BIDS MUST BE SIGNED

All proposals received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Offeror acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Company Name: _____

Mailing Address: _____

City & Zip Code: _____

Phone/Toll Free No.: _____

Fax No.: _____

E-Mail Address: _____

Contact Person: _____

Company Title: _____

Signature: _____

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 05-AUG-15 at 2:00 PM
BID NUMBER: 303770

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS
 Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
Requisition / Bid No.: 113291 / 303770 Ordering Dept.: Fleet Management Buyer: Mark McKeel Phone No.: 423-643-7236 * Items Being Purchased: Light & Heavy Duty Auto Parts & Accessories * ATTACHMENTS: Bid Sheet (3 pgs), Affirmative Action Plan (2 pgs) * This Shall Be A Twelve (12) Month Blanket Contract To Supply the City of Chattanooga with Light & Heavy Duty Auto Parts & Accessories. * The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein. * **** Vendor Shall Hold Prices Firm for First (1st) Year of Contract **** * Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments. * QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT. * *** BID MUST BE RECEIVED NO LATER THAN *** *** 2:00 PM EST ON <August 5, 2015> *** * City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/general-services/purchasing/standard-terms-and-conditions * If you can't download call buyer for a copy. * NOTE: ALL BIDS MUST BE SIGNED All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated. * Any manufacturer;s names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references ar enot intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item. * The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.					

BID SOLICITATION



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City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
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The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

**** NOTE ****
 PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name _____

Address _____

Phone/Toll-Free No. _____

Fax No. _____

eMail Address _____

Contact Person's Name _____

Estimated Delivery _____

Minority-Owned Business _____ Small Business _____ Veteran _____

Minority Woman-Owned Business _____ Disabled Veteran _____

Woman-Owned Business _____

**** ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION ****

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

The City is Exempt from all Federal and State Tax.
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: _____

TELEPHONE NUMBER: _____

COMPANY: _____

SIGNATURE: _____

NAME AND TITLE: _____

Facility #	Part Description	Part Desc	Part Number	Estimated Quantity	Cost	Percentage Discount (-), Markup (+) or Net (0)	Total
1	AIR FILTER 06483	AIR FILTER	AF25707	41		\$ -	\$ -
2	13' TAURUS/EXPLORER AIR FILTER, CA-10242	AIR FILTER	CA10242	30		\$ -	\$ -
	AIR FILTER,FRAM--AF4619, CA-5056	AIR FILTER	CA5056			\$ -	\$ -
2	AIR FILTER,FRAM--AF4619, CA-5056	AIR FILTER FRAM	AF4619	155		\$ -	\$ -
1	AIR FILTER MOTORCRAFT ONLY	AIR FILTER MOTORCRAFT	7C3Z9601A	44		\$ -	\$ -
2	FOCUS/FUSION BATTERY, BXT-96R	BATTERY-96R	F15T8/CW	28		\$ -	\$ -
2	EXCID EXTREME BATTERY, 65E108	BATTERY-EXCID EXTREME 65X	65E108	194		\$ -	\$ -
2	GROUP 31T INTERSTATE BATT., 31XHD	BATTERY-GROUP 31T INTERSTATE	31XHD	87		\$ -	\$ -
1	STUD TYPE 12V BATTERY (HP31D)	BATTERY-STUD TYPE 12V	HP31D	89		\$ -	\$ -
1	BEARING	BEARING	HYV30066	25		\$ -	\$ -
1	SPRING BRKT	BRACKET-SPRING	1037379	22		\$ -	\$ -
2	BRAKE DRUMS	BRAKE DRUMS	66661B	23		\$ -	\$ -
2	03-10 C.V. FRT. PADS PGD931M	BRAKE PADS-FRONT	PGD931M	145		\$ -	\$ -
2	03-10C.V. R. PADS PGD932C	BRAKE PADS-REAR	PGD932C	70		\$ -	\$ -
1	BRAKE SHOE 16 1/2 X 6	BRAKE SHOE-16 1/2 X 6	GG4715QR	30		\$ -	\$ -
2	BULB, #194NA	BULB	194NA	40		\$ -	\$ -
1	A/C DELCO BULB 3157	BULB-A/C DELCO 3157		83		\$ -	\$ -
1	GE BULB 1156	BULB-GE 1156		37		\$ -	\$ -
1	GE BULB	BULB-GE 1157		29		\$ -	\$ -
1	GE BULB 194	BULB-GE 194		90		\$ -	\$ -
1	GE9007 BULB	BULB-GE 9007		22		\$ -	\$ -
2	LIGHT GE #906	BULB-GE 906		26		\$ -	\$ -
2	LONG QUARTZ BULB 1500W	BULB-LONG QUARTZ 1500W		42		\$ -	\$ -
1	GUNITE(IH1648360C1)DRUM * X60794	DRUMS-GUNITE	66864F	78		\$ -	\$ -
2	PLASTIC E-CHAIN, #10-6	E-CHAIN-PLASTIC #10-6		30		\$ -	\$ -
2	'06 UP ELEC FAN ASSY,RF-272 / 8W1Z8C607C	ELECTRIC FAN ASSEMBLY	RF272/8W1Z8C607	23		\$ -	\$ -
1	GATES FITTING 12G-12FJX	FITTING-GATES-12G12FJX	G25170-1212	42		\$ -	\$ -
1	GATES FITTING 12G-12MJ	FITTING-GATES-12G12MJ	G25165-1212	68		\$ -	\$ -
1	GATES FITTING 16G-16FJX	FITTING-GATES-16G16FJX	G25170-1616	63		\$ -	\$ -
1	GATES FITTING 4G-4FJX	FITTING-GATES-4G4FJX	G25170-0404	41		\$ -	\$ -
1	GATES FITTING 8G-8FJX	FITTING-GATES-8G8FJX	G25170-0808	41		\$ -	\$ -
1	GATES FITTING 6G-6FJX	FITTING-GATES-HG6FJX	G25170-0606	455		\$ -	\$ -
1	1/4-28X1/8-90 GREASE FITTING	FITTING-GREASE-1/4-28X1/8-90	116S-228	25		\$ -	\$ -
1	IH GREASE FITTING (1/8 ST)	FITTING-IH GREASE 1/8 ST	109461	89		\$ -	\$ -
1	LOWER CONVEYOR FLANGE BEARING	FLANGE BEARING-LOWER CONVEYOR	1034473	23		\$ -	\$ -
1	FUEL FILTER (FS19684E)	FUEL FILTER	FS19684E	37		\$ -	\$ -
2	FUEL FILTER, FG-1114 / 2M5Z9155CA	FUEL FILTER-FG1114	2M5Z9155CA	163		\$ -	\$ -
2	08' INTERNATIONAL F/ FILTER, 1878042C92	FUEL FILTER-INTERNATIONAL	1878042C92	28		\$ -	\$ -
1	FUSE	FUSE	2M5Z9155CA	131		\$ -	\$ -
2	FUSE HOLDER,	FUSE HOLDER	86766	53		\$ -	\$ -
1	12GA 30 AMP COVERED FUSE HOLDER	FUSE HOLDER-12GA 30 AMP COVERED	90212	24		\$ -	\$ -

2	FUSE TAP, MINI, RAM PRODUCTS XLFFHM-200	FUSE TAP-MINI	XLFFHM-200	57	\$ -
2	4-GANG JUNCTION/TERMINAL BLK, JB5	GANG JUNCTION/TERMINAL BLK 4	JB5	33	\$ -
1	AXLE GSKT	GASKET-AXLE	35661	30	\$ -
1	1/4 HITCH PIN	HITCH PIN 1/4	BP66063	29	\$ -
1	GATES HOSE SLEEVE	HOSE SLEEVE-GATES	G81800-0016	66	\$ -
1	GATES HOSE SLEEVE	HOSE SLEEVE-GATES	G81800-0028	57	\$ -
1	GATES HYD HOSE 1"	HYDRAULIC HOSE-GATES-1"	70490	217	\$ -
1	GATES HYD HOSE 1/2"	HYDRAULIC HOSE-GATES-1/2"	70487	317	\$ -
1	GATES HYD HOSE 1/4"	HYDRAULIC HOSE-GATES-1/4"	70485	191	\$ -
1	GATES HYD HOSE 3/4"	HYDRAULIC HOSE-GATES-3/4"	70489	238	\$ -
1	GATES HYD HOSE 3/8"	HYDRAULIC HOSE-GATES-3/8"	70486	1,023	\$ -
2	JUNE 06-11' IGNITION COIL, 3W7Z12029AA	IGNITION COIL	3W7Z12029AA	36	\$ -
2	DETROIT INJECTOR SEALS, 05234699	INJECTOR SEALS-DETROIT	05234699	24	\$ -
2	CODE3 LED HD/LIGHT KIT, HDLTPGD	LIGHTS-CODE3 LED HD/LIGHT KIT	HB6PAKPIW	40	\$ -
2	CODE3 LED HIDE-A-BLAST HIDEAWAY, HB6PAK-B	LIGHTS-CODE3 LED HIDE A BLAST HIDEAWAY	HB6PAKB	80	\$ -
2	CODE3 LED GRILL LIGHT, BLUE, TRX6-B	LIGHTS-CODE3-BLUE LED GRILL LIGHT	TRX6B	40	\$ -
2	BLUE HIDEAWAY L.E.D., VTX609B	LIGHTS-FEDERAL SIGNAL-BLUE HIDEAWAY	VTX609B	89	\$ -
2	WHITE HIDEAWAY L.E.D., VTX609C	LIGHTS-FEDERAL SIGNAL-WHITE LED HIDEAWAY	VTX609C	95	\$ -
2	FLOURESCENT LIGHT FOR AMB.	LIGHTS-FLOURESCENT LIGHT	F15T8/CW	29	\$ -
1	GROTE LIGHT (SIGNAL STAT 620)	LIGHTS-GROTE SIGNAL STAT 620		20	\$ -
2	HEADLIGHT # H9007	LIGHTS-HEADLIGHT	H9007	45	\$ -
2	MINI PHANTOM, BLUE/BLEU, ULB9BB	LIGHTS-STAR SIGNAL-BLUE/BLEU-MINI PHANTOM	ULB9BB	46	\$ -
2	BLUE TOMAR LED, RECT13LS-B	LIGHTS-TOMAR-BLUE LED	RECT13LSB	103	\$ -
2	WHITE/CLEAR TOMAR LED, RECT13LS-W	LIGHTS-TOMAR-WHITE/CLEAR LED	RECT13LSW	100	\$ -
1	IH 3/4"NF STEEL LOCKNUT	LOCKNUT-IH 1/4" NF STEEL	9412368	63	\$ -
1	MUD FLAP 24"X36"	MUD FLAP 24"X36"	MF2436RC	26	\$ -
2	O/FILTER/AURUS FL400S / E4FZ6731AB	OIL FILTER-FL400S	E4FZ6731AB	43	\$ -
2	OIL FILTER, FL500S / AA5Z6714A	OIL FILTER-FL500S	AA5Z6714A	171	\$ -
2	O/FILTER NO SUBS, FL820S / F1AZ6731BD	OIL FILTER-FL820S-NO SUBS	F1AZ6731BD	373	\$ -
2	ESCAPE OIL FILTER 2.5, FOCUS, 2010C.V.FUS	OIL FILTER-FL910S		362	\$ -
1	OIL FILTER 06485	OIL FILTER-FLEETGUARD CUMMINS	LF9025	35	\$ -
2	OIL FILTER, LONG, 1842639C91	OIL FILTER-HP8025	1842639C91	23	\$ -
2	OIL FILTER, PH7405, LF3620, LFP2160	OIL FILTER-PH7405		33	\$ -
1	ISL OIL PAN BOLT ISOLATOR	OIL PAN BOLT ISOLATOR-ISL	3974808	32	\$ -
2	TRIPLE OUTLET 3WAY	OUTLET-3 WAY TRIPLE	140553	35	\$ -
2	10 BOLT NEW STYLE ROTOR, 2599937C91	ROTOR-10 BOLT NEW STYLE	2599937C91	26	\$ -
2	03-UP FRT BRAKE ROTORS, 680110R	ROTOR-FRONT	680110R	148	\$ -
2	03 REAR ROTORS, 680129R	ROTOR-REAR	680129R	72	\$ -
1	SEAL KIT	SEAL KIT	031-6367-200	37	\$ -
2	MERITOR CAST SHOE KITS,H.D., XK4034515PC	SHOE KIT-MERITOR CAST HD	XK4034515PC	23	\$ -
1	RELINED SHOE 16 1/2 X 7	SHOE-RELINED 16 1/2 X 7	GG4707QR	220	\$ -
1	SPACER	SPACER	4965512	24	\$ -
2	SPARK PLUG, AGSF32PMF6	SPARK PLUG	AGSF32PMF6	58	\$ -
2	08' CROWN SPARK PLUGS SP-405 / AGSF22FM1	SPARK PLUGS-SP405	AGSF22FM1	24	\$ -
2	DYNAMAX SIREN SPEAKER	SPEAKER-DYNAMAX SIREN	ES100	24	\$ -
1	LELAND SPRING KIT *	SPRING KIT-LELAND	CQ66867	110	\$ -
1	IH SWITCH-892283R91	SWITCH-IH	892283R1	23	\$ -
1	1/4" PLASTIC TUBING *	TUBING-PLASTIC-1/4"	246113	51	\$ -
2	VALVE HEATER CONTROL, H1991	VALVE-HEATER CONTROL	H1991	62	\$ -

City of Chattanooga

General Services Department

Fleet Management Division

Vehicle After-Market and Original Equipment Parts Contract Bid Specification

Light Duty and Heavy Duty Parts

I. Purpose

The City of Chattanooga is seeking bids from local vendors, parts distributors, wholesalers, or jobbers for the purpose of contracting the purchase of aftermarket and original equipment vehicle replacement parts for both the City of Chattanooga fleet vehicles and for surrounding municipal and agency fleets that we service. This would include automobiles, light trucks, heavy trucks and some off highway equipment. The City of Chattanooga fleet, including some equipment, currently numbers about 1600 in fleet assets.

By combining all parts purchases into one contract for administrative streamlining and volume purchasing, a substantial discount from usual and customary price is expected.

II. Document Status

This document will become a primary part of the contract.

III. Scope

For the purpose of competitive pricing, the contract shall be for all repair or replacement parts used at both divisions of the City of Chattanooga Fleet Management Garages.

Automotive supplies will be included in this contract. A sample list of 100 commonly used parts shall be provided from each garage for price comparisons of the resulting discount formula. Replacement part cores will be returned and are expected to be an integral part of part price calculation and price reductions. All parts are to be delivered. All deliveries including stocked and non-stocked parts should be included in parts price discounts and pricing structure.

A full fleet vehicle inventory can be provided upon request. Average annual parts usage history can be provided upon request. Volumes of parts in terms of parts purchased and/or expected parts sales historically are also available.

1. Contract duration will be for one to five years renewed annually if both parties agree.
2. The City reserves the right to reject any and all bids. Vague or incomplete bids may be considered non-responsive.
3. All bids will become property of the City of Chattanooga and will not be returned. The city will not assume responsibility for any cost associated with bid or proposal preparation.

IV. Performance Measures and Requirements.

1. Pricing

The parts price will be the primary measurement. Quality will be considered also. In order to compare ‘apples to apples’ the price must be for the brands listed on the attached list. Absolutely no “white box” or no name brand parts will be considered or used.

Please list your parts price discount in the form of catalog price with net percentage of discount, i.e. catalog price minus x percent. Then, use the resulting formula to price the attached parts list. A copy of the catalog price list with the discount percentage bid should be included in your bid package and will be used for the duration of the contract if awarded. The discount given is to be applied across the board to all parts purchases including but not limited to the items listed.

2. Delivery

All parts must be delivered by vendor to either the Amicola garage or the 12th St. garage. Deliveries will be divided into two categories, Stocked parts and immediate need parts.

Stocked parts should be delivered within forty-eight (48) hours of order placement. Historically this requires a vendor inventory of our common use parts.

Non-Stocked immediate need parts (Hotshot) should have a two hour maximum.

Deliveries will be required at this time from 7:00AM to 7:00PM Monday through Friday. Saturday deliveries may be required in the future.

3. Miscellaneous

All parts shall have a warranty of 1 year from the date of purchase.

The City of Chattanooga reserves the right to specify part brands where quality becomes an issue.

Fleet Management/Purchasing reserves the right to purchase parts and other supplies that cannot be provided by the vendor within the given time frames, not competitively priced or otherwise deemed in the City's best interest to do so.

V. Bid Instructions

Using the attached parts lists, please price your bid for each part using the formula specified earlier in the specification i.e. jobbers price plus or minus x percent. For ease of calculation, this will require price entries into a Microsoft excel spreadsheet. We will provide the material via disk or email.

VI. Audit

The City of Chattanooga reserves the right to audit any and all purchases to insure the bid discounts are applied evenly to all part purchases.