

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 01-MAR-16 at 2:00 PM
BID NUMBER: 304088

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
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Requisition No.: 130359
 Ordering Dept.: Police Department
 Buyer: Geoffrey Hipp 423-643-7233

DESCRIPTION:
 This shall be a twelve (12) month blanket contract for the Supply and Delivery of Uniforms for Police Officers for the Chattanooga Police Department. The contract may be renewed for two (2) additional twelve (12) month terms under the same Terms and Conditions by Mutual Agreement. The City of Chattanooga and the Contractor may bilaterally extend the contract by Written Confirmation by both parties at least 30 days prior to the contract's current expiration date into any successive term as provided herein.

ATTACHMENTS:
 - Specifications
 - Affirmative Action Plan
 - Standard Terms and Conditions:
 (<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>)

***** BIDS MUST BE RECEIVED NO LATER THAN *****
 ***** 2:00 PM ON MARCH 1, 2016 *****

PLEASE SUBMIT BIDS IN DUPLICATE INDICATING
 BID NUMBER (304088) ON OUTSIDE PACKAGING
 *

ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION, FREIGHT ALLOWED.

NOTE: All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

PRICE ESCALATION CLAUSE:
 All prices under this contract shall remain fixed during each twelve (12) month contract period. If as a result of a general change in prices or discounts, the contractor has changed prices to all of its customers, then, at the time of contract renewal, the price under this contract may be adjusted accordingly after acceptance. All price increases must be justified by providing a copy of the prevailing labor wage or material cost increases. Prompt notice of price changes (increases or reductions) must be furnished to the Purchasing Agent at least 30 days prior to the requested effective date and the prices for these services/materials shall remain firm for twelve (12) months. The effective date of price increases shall be the date the Purchasing Agent accepts the price changes or the effective date of increase stated by contractor's notice to Purchasing Agent, whichever is later.

PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name _____
 Address _____
 Phone/Toll-Free No. _____
 Fax No. _____
 E-Mail Address _____
 Contact Person's Name _____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
Estimated Delivery _____					
Minority-Owned Business ___ Small Business ___ Veteran ___					
Minority Woman Owned Business ___ Disabled Veteran ___					
Women-Owned Business ___					

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax.
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: _____

TELEPHONE NUMBER: _____

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: _____

SIGNATURE: _____

NAME AND TITLE: _____

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City of Chattanooga
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Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Police Officer Uniforms blanket contract for uniforms per specs	1	Dollar	_____	_____

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COMPANY: _____

SIGNATURE: _____

NAME AND TITLE: _____

**SPECIFICATIONS FOR BLANKET CONTRACT
TO SUPPLY POLICE OFFICER UNIFORMS FOR
CHATTANOOGA POLICE DEPARTMENT**

January 2016

1.0 GENERAL

1.1 Scope of Services

The scope of services shall be for supply and delivery of Police Officer Uniforms for the Chattanooga Police Department (CPD) as specified. Blauer is the preferred brand for most uniform items. Other brands such as Horace Small, Flying Cross, or Proper will also be considered. The successful bidder must be able to supply items listed in a timely manner. All alterations shall be done by a skilled seamstress. Fitting and sizing of Police Cadets will be at Police Academy upon request (once or twice per year). Fitting and sizing of groups may be requested periodically at the Police Service Center. Otherwise, fitting and sizing will typically be at vendor location.

1.2 Basis of Bidding

The Vendor shall submit one (1) bid on the Bid Solicitation form. The Bid shall include costs for all services including supply, delivery and alterations. Any shipping costs or shipping insurance costs shall be included in the bid prices. The City wants 'one-stop-shopping' for uniforms and related accessories. Suppliers offering bids for the most items will receive preference.

Any questions related to these Specifications should be directed to the City Purchasing Department, Geoffrey Hipp, Buyer, e-mail: ghipp@chattanooga.gov

1.3 Instructions to Bidders

The Vendor shall comply with all of the City of Chattanooga's Standard Terms and Conditions: <http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>

1.4 Length of Contract

The contract shall be for a period of one (1) year beginning the date of the contract award. The City shall have the option of extending the contract for two (2) additional one (1) year periods by mutual agreement. Prices shall be fixed during each contract term.

2.0 OTHER REQUIREMENTS

2.1 Ordering

Only two types of orders shall be allowed under this contract:

(1) Orders that will be paid for by the City of Chattanooga – ALL orders of this type will be on a Purchase Order with a unique number such as 536123-12 which is the Blanket PO Number – Release Number. (Blanket PO number is fixed – Release Number is sequential beginning with 1.)

(2) Orders that will be paid for by the Police Officer when ordering. This type of order shall not be invoiced to or shipped to the City of Chattanooga.

2.2 Delivery

Uniforms are to be delivered within 30 days after an order has been placed.

3.0 PAYMENT FOR SERVICES

3.1 The City will make payment to the Vendor according to the City's normal policies and procedures (Net, 30 days).

3.2 Vendor's invoice must list a valid email address for billing questions and inquiries.

3.3 Invoices shall not be sent to the City until shipment of the entire order has been filled.

3.4 Invoices to the City shall reference the Purchase Order - Release Number by which the order was placed. Invoice descriptions should match the wording of Purchase Order transaction lines or reference the corresponding Purchase Order transaction line number. The Vendor shall not invoice the City for any item that does not appear on a line on the Purchase Order.

3.6 Vendor will be responsible for collecting signature and legible name of City employee when delivering goods and must be able to produce said Proof of Delivery (POD) upon request. The POD must contain an itemized list of goods delivered. Including copy of POD with Invoice is strongly encouraged.

3.7 Vendor's invoices that are billed inaccurately, incompletely, or otherwise unable to be processed will not be considered valid.

3.8 When sending City a Revised invoice, it must be clearly marked "Revised". When sending City a Replacement invoice, it must reference the Invoice number it is replacing.

3.9 Invoices, with all appropriate backup documentation, shall be sent to:

City of Chattanooga
Attn: Accounts Payable Division
101 East 11th Street, Suite 101
Chattanooga, TN 37402
acctspayable@chattanooga.gov

and a copy sent to:

Chattanooga Police Department
Attn: Lt. Jason Irvin
3410 Amnicola Hwy
Chattanooga, TN 37406
jirvin@chattanooga.gov

LINE #

DESCRIPTION

UOM BID PRICE BRAND

***** POLICE OFFICER UNIFORMS *****

1	HAT WREATH , Chattanooga Police, Gold (City has patent on badge design with V.H. Blackington Co.) #BC1488	Each		
2	BADGE , Chattanooga Police, Gold (City has patent on badge design with V.H. Blackington Co.) #BC1489	Each		
3	HAT , StykleMilitary A/F, Midnight Navy kiss bonded with foam & tricot lining, Will include top 3-piece projection, side band, tip lining (acetate), sweat shield (.008 gauge clear vinyl) and a pocket, Bayly Inc. or qual	Each		
4	CAP , Assorted Colors Including Camo (includes Embroidery)	Each		
5	CAP , Flex-Fit, Navy KC6 Headshots, Cotton Twill Spandex, with "Chattanooga Police Department" to be embroidered in "Pretty Gold" on front	Each		
6	CAP , Navy Blue, Men's and Women's Sizes 6 3/4 - 7 7/8 Pershing Style, Keystone or Equal	Each		
7	BELT , Dress, Black Basketweave, Brass or Silver Belt Buckle, Size 28 - 60, Dutyman or Equal	Each		
8	GLOVES , White Nylon, One Size Fits All	Pair		
9	NAME TAG , 2 1/2" x 3/8", Brass or Silver finish, Clutch Post	Each		

10	PATCH , American Flag, 2 1/2" x 3 1/2"	Each	
11	BOOTS , 6" Men's and Women's Sizes, 5.11 ATAC or Equal	Pair	
12	BOOTS , 8" Men's and Women's Sizes, 5.11 ATAC or Equal	Pair	
13	BOOTS , 8" Storm Waterproof, Men's and Women's Sizes, 5.11 ATAC or Equal	Pair	
14	BOOTS , 8" Hot Weather Lightweight Side-Zip Tactical Boot, Men's and Women's Sizes, Khyber or Equal	Pair	
15	SHOES , Patrolman, 100% Leather Boot, Rockney 2025-1, Oxford Walker Style, Men & Women	Pair	
16	VEST , Safety, VEA ANSI II 5-Point Breakaway, Reflective, Lightweight Mesh, Safety Lime with 3M Reflective Stripes, Two (2) Interior Pockets and Three (3) Inches Adjustability Per Sizes, Sizes Small - 5XLarge, With "POLICE" on the Back	Each	
17	TIE , Criss-Cross, Navy Blue, Polyester	Each	
18	TIE , Clip On, Navy Blue, Polyester	Each	
19	TIE , Navy Blue, Police Uniform, Polyester, W. Alboum/Sam Broome	Each	
20	JACKET , New Generation 3, Dark Navy, Horace Small or Equal	Each	

21	JACKET , The Apex, Horace Small or Equal	Each		
22	JACKET , The Sentry, Dark Navy, Horace Small or Equal	Each		
23	COAT , Winter, The Force, Black, Must Sew Cloth CPD Badge and Two (2) Cloth City Seals on Each Coat, Sizes Small - Xlarge, North Face or Equal	Each		
24	COAT , Winter, The Force, Black, Must Sew Cloth CPD Badge and Two (2) Cloth City Seals on Each Coat, Size 2XLarge and Up, North Face or Equal	Each		
25	PANTS , BDU 6 Pocket, Assorted Colors, Including Digital 6 Color Camo, 65/35 Ripstop, Mens & Womens Size Small - Xlarge	Each		
26	PANTS , BDU 6 Pocket, Assorted Colors, Including Digital 6 Color Camo, 65/35 Ripstop, Mens & Womens Size 2XLarge, and Up	Each		
27	PANTS , Lightweight Tactical, Multiple Colors, Men & Women Sizes Small - Xlarge	Each		
28	PANTS , Lightweight Tactical, Multiple Colors, Men & Women Sizes Xlarge and Up	Each		
29	TROUSERS , Navy Blue, 100% Textured Dacron Polyester, Mens & Womens Sizes 28 - 42	Each		
30	TROUSERS , Navy Blue, 100% Textured Dacron Polyester, Mens & Womens Sizes 42" - 50"	Each		
31	TROUSERS , Navy Blue, 100% Textured Dacron Polyester, Mens & Womens Sizes 50" and Up	Each		

32	RAINCOAT , Safety Green, Nesse 1.6 oz. Coated Nylon Twill, Mess Black, Mens Sizes 36 & Up, Womens Sizes 8 & Up	Each		
33	RAIN COVER , Clear Plastic, One Size Fits All	Each		
34	T-SHIRT , with Pocket, 100% Cotton, Assorted Colors, One (1) Color Screen Front, Size Small - Xlarge	Each		
35	T-SHIRT , with Pocket, 100% Cotton, Assorted Colors, One (1) Color Screen Front, Size 2XLarge and Up	Each		
36	T-SHIRT , Black, Wick-Free Material, 100% Polyester, Embroidered Badge on front and screen printing on back (Chattanooga Police Department), Size Small - Xlarge, Badger Sportswear or Equal	Each		
37	T-SHIRT , Black, Wick-Free Material, 100% Polyester, Embroidered Badge on front and screen printing on back (Chattanooga Police Department), Size 2XLarge and Up, Badger Sportswear or Equal	Each		
38	SHIRT , Polo, Men's Performance, Short Sleeved, 94/6 Poly/Spandex. (Shirt only. Additional cost for embroidery of CPD Badge on left chest and name on right chest), Size Small - XLarge, Propper ICE or Equal	Each		
39	SHIRT , Polo, Men's Performance, Short Sleeved, 94/6 Poly/Spandex. (Shirt only. Additional cost for embroidery of CPD Badge on left chest and name on right chest), Size 2XLarge and Up, Propper ICE or Equal	Each		
40	SHIRT , Polos, Multiple Colors, Mens & Womens Sizes Small - Xlarge, Propper ICE or Equal	Each		
41	SHIRT , Polos, Multiple Colors, Mens & Womens Sizes 2Xlarge and Up, Propper ICE or Equal	Each		
42	SHIRT , BDU without Name Tag, Two (2) Pocket, Assorted Colors including 6 Color Camo, 65/35 Ripstop. Mens & Womens Sizes Small - Xlarge	Each		

43	SHIRT, BDU without Name Tag, Two (2) Pocket, Assorted Colors including 6 Color Camo, 65/35 Ripstop. Mens & Womens Sizes 2XLarge and Up	Each		
44	SHIRT, Long Sleeve, Navy Blue, with Zipper Front, 100% Dacron Polyester, Mens & Womens Sizes 14 1/2 to 18 1/2 Neck Up to 38" Sleeve	Each		
45	SHIRT, Long Sleeve, Navy Blue, with Zipper Front, 100% Dacron Polyester, Mens & Womens Sizes 19" Neck and Up, 36" Sleeve and Up	Each		
46	SHIRT, Short Sleeve, Navy Blue, with Zipper Front, 100% Dacron Polyester, Mens & Womens Size Small - Xlarge	Each		
47	SHIRT, Short Sleeve, Navy Blue, with Zipper Front, 100% Dacron Polyester, Mens & Womens Size 2XLarge and Up	Each		
48	SWEATSHIRT, Assorted Colors, 8 oz. 50/50, with Logo On Silk Screen In Blue On Left Chest, Sizes Small - XLarge, Jerzee or Equal	Each		
49	SWEATSHIRT, Assorted Colors, 8 oz. 50/50, with Logo On Silk Screen In Blue On Left Chest, Sizes 2XLarge and Up, Jerzee or Equal	Each		
50	ARMOR SKIN, Vest Carrier	Each		
51	ARMOR SKIN, Base Shirt, Long Sleeve	Each		
52	ARMOR SKIN, Base Shirt, Short Sleeve	Each		
53	EMBROIDERY/LOGOS, if separate	Each		

***** **HONOR GUARD UNIFORMS** *****

54	HOLSTER , Black High Gloss Clarino Flap, Fit for Large Automatic Handguns with Brass Snap, Courtland or Equal	Each		
55	HOLSTER , Black High Gloss Clarino Style with Brass Buckle with Sliding D Ring, Stallion or Equal	Each		
56	HOLSTER , Black High Gloss Clarino Style with Brass Buckle, Courtland or Equal	Each		
57	JACKET , Marine Corps Dress, 55% Polyester, 45% Wool, Marine Corp Blue (black), Flying Cross 19B9996C or Equal	Each		
58	PANTS , Marine Corps Dress, 55% Polyester, 45% Wool, Marine Corp Blue (black), Flying Cross 128P8696 or Equal	Each		
59	SHOULDER CORD , White Double Strand with Brass Tip, Citation Chord, Premier P6001 or Equal	Each		
60	HAT , White Marine Corp Dress with Black Chin Strap, Midway Cap 630 or Equal	Each		
61	GLOVES , White Dress Gloves, dotted, Premier P7014 or Equal	Pair		

Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. During the term of all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, the following non-discriminatory hiring practices shall be employed to provide employment opportunities for minorities and women:
 - a. All help wanted ads placed in newspapers or other publications shall contain the phrase "Equal Employment Opportunity Employer".
 - b. Seek and maintain contracts with minority groups and human relations organizations as available.
 - c. Encourage present employees to refer qualified minority group and female applicants for employment opportunities.
 - d. Use only recruitment sources which state in writing that they practice equal opportunity. Advise all recruitment sources that qualified minority group members and women will be sought for consideration for all positions when vacancies occur.

5. Minority statistics are subject to audit by City of Chattanooga staff or other governmental agency.
6. The Contractor agrees to notify the City of Chattanooga of any claim or investigation by State or Federal agencies as to discrimination.

(Signature of Contractor)

(Title and Name of Company)

(Date)