

ADDENDUM ONE
PROFESSIONAL SERVICES FOR ON-CALL BLANKET CONTRACTS
For
RESIDENT PROJECT REPRESENTATIVE (RPR) SERVICES
CONTRACT NO. E-16-001
CITY OF CHATTANOOGA, TENNESSEE

The following changes shall be made to the Request For Qualifications:

I. Q&A

Q1. In the introduction, Background-General it says “...from those who submitted Letters of Interest...” Does this mean we would have already needed to submit a Letter of Interest and cannot submit an RFQ or is this part of the RFQ?

A1. The submittal of the Qualification Package is considered to be your Letter of Interest.

Q2. Can we submit the electronic copy in PDF format?

A2. Yes, electronic copies can be in PDF format.

Q3. What is the City’s timeline in terms of the selection and awarding process?

A3. It is expected to take up to two weeks for the selection process, however depending on the overall volume of submittals, selection time could take another week. Once the selections have been approved it is expected to take three additional weeks to contact and receive back the executed contracts from all selected parties, and then three more weeks for City Council award.

April 21, 2016

/s/ Justin C Holland, Administrator
City of Chattanooga
Department of Public Works