

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:

29-JUL-14 at 2:00 PM

BID NUMBER: 303423

BUYER:

PHONE #: (423) 643-7230

DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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 City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
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Requisition No.: 97406
 Ordering Dept.: Waste Resources
 Buyer: Geoffrey Hipp 423-643-7233

DESCRIPTION:

This shall be a twelve (12) month blanket contract for Safety Shoes for the City of Chattanooga. The contract may be renewed for two (2) additional twelve (12) month terms under the same Terms and Conditions by Mutual Agreement. The City of Chattanooga and the Contractor may bilaterally extend the contract by Written Confirmation by both parties at least 30 days prior to the contract's current expiration date into any successive term as provided herein.

ATTACHMENTS:

- Specifications
- Affirmative Action Plan
- Standard Terms and Conditions:
 (<http://www.chattanooga.gov/general-services/purchasing/standard-terms-and-conditions>)

*** BIDS MUST BE RECEIVED NO LATER THAN ***
 ***** 2:00 PM ON JULY 29, 2014 *****

PLEASE SUBMIT BIDS IN DUPLICATE INDICATING
 BID NUMBER (303423) ON OUTSIDE PACKAGING
 *

ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION, FREIGHT ALLOWED.

NOTE: All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name _____

Address _____

Phone/Toll-Free No. _____

Fax No. _____

E-Mail Address _____

Contact Person's Name _____

Estimated Delivery _____

Minority-Owned Business ___ Small Business ___ Veteran ___

Minority Woman Owned Business ___ Disabled Veteran ___

Women-Owned Business ___

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Item	Class-Item	Quantity	Unit	Unit Price	Total
1	_____ percent discount off manufacturer's list price for Red Wing safety shoes/boots	1	Each	_____	_____
2	_____ percent discount off manufacturer's list price for Wolverine safety shoes/boots	1	Each	_____	_____
3	_____ percent discount off manufacturer's list price for Converse safety shoes/boots	1	Each	_____	_____
4	_____ percent discount off manufacturer's list price for Carhartt safety shoes/boots	1	Each	_____	_____
5	_____ percent discount off manufacturer's list price for Timberland safety shoes/boots	1	Each	_____	_____

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

The City is Exempt from all Federal and State Tax.
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: _____

TELEPHONE NUMBER: _____

COMPANY: _____

SIGNATURE: _____

NAME AND TITLE: _____

SPECIFICATIONS for
CITY-WIDE SAFETY SHOE BLANKET CONTRACT

Although it is a departure from traditional practice to specify products by brand name rather than by functional description, that is how this safety shoe blanket contract will be specified. Shoes are a personal product to an extent -- clearly one size/shape does not fit all. The primary priority of this contract is employee safety. The next most important priority is employee satisfaction. Therefore, the safety shoe brands predominantly chosen recently by City employees will be the brands made available under the next City-wide safety shoe blanket contract.

Not all of these specifications will apply to every pair of safety shoes. For example, some shoes/boots may have steel toes while some may have composite toes, some shoes/boots may have steel shanks while some may have contoured fiberglass shanks, and some shoes/boots may have oil resistant soles or slip resistant soles or non-marking soles. The specific attributes needed for each application will differ and it is the responsibility of each City department using this blanket contract to provide guidance to their personnel on what attributes are required for their safety shoes/boots. It is highly recommended that the web sites of the five included shoe brands be consulted by each City department using this contract to determine which safety shoe styles are appropriate for the job functions of their personnel. These websites will be listed in the text of the blanket contract for the Departments' convenience.

In general, all safety shoes will be of sturdy construction that meet or exceed applicable ANSI standards.

Service will be provided within a reasonable driving distance of the City (not more than approximately 10 miles).

Service will be provided during normal working hours (10 AM to 5 PM) six days per week, preferably plus arranged evening hours, for personnel to select the shoe type and be properly measured. Mobile units will not be accepted.

A wide selection of the shoe styles included in this contract will be available at the store for inspection by City personnel.

A wide variety of sizes, such as Men's 10A -- 14EEE and Women's 5B -- 11D will be kept in stock. Any shoe style or size not in stock will be promptly obtained for a City employee upon request.

Free parking will be available for City employees while receiving services.

The cost limit for safety shoes/boots purchased under this contract will be \$200 per pair.

A minimum one year unconditional warranty will apply to every pair of shoes/boots.

BIDDING INSTRUCTIONS:

This blanket contract will cover the entire line of the following five brands of safety shoes/boots:

- 1) Red Wing
- 2) Carhartt
- 3) Wolverine
- 4) Converse
- 5) Timberland

Bids will be accepted for the percent (%) discount off the manufacturer's list price for each brand. This may be five different discount values (one per brand) or fewer. The City will select the vendor (or vendors) that present the best value (lowest aggregate cost).

Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. During the term of all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, the following non-discriminatory hiring practices shall be employed to provide employment opportunities for minorities and women:
 - a. All help wanted ads placed in newspapers or other publications shall contain the phrase "Equal Employment Opportunity Employer".
 - b. Seek and maintain contracts with minority groups and human relations organizations as available.
 - c. Encourage present employees to refer qualified minority group and female applicants for employment opportunities.
 - d. Use only recruitment sources which state in writing that they practice equal opportunity. Advise all recruitment sources that qualified minority group members and women will be sought for consideration for all positions when vacancies occur.

5. Minority statistics are subject to audit by City of Chattanooga staff or other governmental agency.
6. The Contractor agrees to notify the City of Chattanooga of any claim or investigation by State or Federal agencies as to discrimination.

(Signature of Contractor)

(Title and Name of Company)

(Date)