



# SIGN VARIANCE REQUEST

BOARD OF SIGN APPEALS

**City of Chattanooga**

Department of Public Works  
Division of Codes and Administration  
1250 Market Street, Suite 1000  
Chattanooga, Tennessee 37402-2713  
(423) 643-5800

Case Number: \_\_\_\_\_

Present Zoning: \_\_\_\_\_

1. Owner of Sign: \_\_\_\_\_

2. Mailing Address: \_\_\_\_\_

3. Phone Number: (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

4. Address of property for which variance is requested: \_\_\_\_\_

5. Tax Map-Group-Parcel # of the property for which variance is requested: \_\_\_\_\_

6. Specify nature of request or appeal: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Overall Height of Sign(s): \_\_\_\_\_ Setback: \_\_\_\_\_

Sign Face Area: Width \_\_\_\_\_ Length \_\_\_\_\_

Total Signage: \_\_\_\_\_ (square feet)

Special Event Type: \_\_\_\_\_

Beginning Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

Alteration of Existing Sign: Yes \_\_\_\_\_ No \_\_\_\_\_

8. Explain the nature of the hardship and economic hardship imposed by the provisions of Chapter 3 of the Chattanooga City Code with respect to the particular property which is the subject of the request for a variance.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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9. Have the peculiar/practical difficulties or undue hardship(s) been created by any act of the applicant?  
 Yes\_\_\_\_\_ No\_\_\_\_\_
10. Are the conditions upon which the application for this variance is based generally applicable to other property in the City of Chattanooga? Yes\_\_\_\_\_ No\_\_\_\_\_ Don't Know\_\_\_\_\_
11. Are the difficulties of the applicant a widespread condition throughout the City of Chattanooga?  
 Yes\_\_\_\_\_ No\_\_\_\_\_ Don't Know\_\_\_\_\_
12. Would the variance, if granted, increase the danger of fire, electrical hazard, obscure sight lines for motorists or otherwise endanger the public safety?  
 Yes\_\_\_\_\_ No\_\_\_\_\_

A **site plan** showing the property on which the sign is to be located and the location of the proposed sign on the property must accompany your application. A **drawing** of the sign face and structure including size and height must also be attached to your application. A **check** payable to the City of Chattanooga must accompany this application in the amount of **\$100.00**. **This is a non-refundable fee.**

I hereby certify that the facts set out in the foregoing request are true to the best of my knowledge and belief. I understand that failure to provide adequate and complete information shall be grounds for denial for this application.

\_\_\_\_\_  
 Applicant Name or Agent Name (Please Print)

\_\_\_\_\_  
 Signature of Applicant or Agent

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 Phone Number

<b>Office Use Only</b>
Received By: _____
Date Received: _____