

Budget Procedures

The Charter of the City of Chattanooga and Municipal Budget Law, passed by the Tennessee General Assembly in 1982 designates the City Council as being the governing body responsible for the preparation and passage of the annual budget. (See TCA Title 6,

The Management & Budget Analysis Section, a subsection of the Department of Finance, is the catalyst for the budget process for the City Council.

A brief description of the form of government the City of Chattanooga utilizes will be useful in more fully understanding the budget process. The City of Chattanooga operates under a Council/Mayor form of government, having changed from the Mayor/Commission form in 1990. The current organizational plan places legislative responsibility for municipal government in the City Council and gives administrative or executive authority to the Mayor. The Council levies taxes, enacts ordinances, adopts the annual budgets as well as performs other legislative functions. The Mayor, who is elected by the citizens of Chattanooga in an at-large vote, carries out the programs and policies approved by the City Council. In addition to advising the Council on policy and legislative matters, the Mayor also recommends the annual budgets and work programs.

The budget of the City is the single most important responsibility of the Council. The budget document passed each year must effectively accomplish several criteria as well as meet certain governmental budgeting standards. The Government Finance Officers Association has established four (4) criteria that governmental budgets should meet:

A governmental budget should:

- (1) Be a policy document
- (2) Be an operating guide
- (3) Be a financial plan, and
- (4) Be a communications device

To insure these criteria are met, the Management & Budget Analysts prepares a budget calendar and budget policies is the nucleus of the budget process and facilitates budget preparation and passage.

Utilizing these tools City Departments and Agencies develop budget requests as well as performance data to reflect their goals and objectives for the upcoming fiscal year.

The budget process begins with preparation of the budget calendar and the budget policies by the Finance team. In early January, the Budget Staff, working under the direction of the Finance Officer, compiles draft copies of the proposed budget calendar as well as the proposed budget policies. When the Finance Officer is satisfied the proposals meet the needs of the Departments/Agencies, they are presented to the Mayor for review. The Mayor can at this time add to or delete from either document. When his review is finished the Mayor then presents the finished products to the City Council for review and approval. The City Council can then change either document. This provides the guidelines needed by the Departments/Agencies to begin budget preparation for the upcoming fiscal year. While the budget calendar and budget policies are being discussed, the Management & Budget Analysts are preparing the budget forms and supplementary data for distribution to the various Departments and Agencies via intranet. All documents are prepared and transmitted electronically. A budget request form is prepared for each activity within each department of city government. This budget request form, along with the supplementary data, provides the detailed expenditures of the prior fiscal year and the detailed expenditures for the current fiscal year-to-date. Each department/Agency is responsible for projecting its expenditures through the end of the fiscal year. Each increase requested in appropriations by a department or agency must be accompanied by a detailed justification. After the budget request forms are made available on the intranet, the departments are given a date by which they are to be completed and electronically transmitted to the City Finance Office, per the budget calendar.

The Management & Budget Analysts in conjunction with the City Finance Officer and various departments and agencies prepare

detailed estimates of all anticipated revenues from all sources. The Revenue Budget Form contains data on the prior fiscal year, current year-to-date, a projection through the end of the fiscal year, and the amount estimated to be collected in the next fiscal year. These estimates are monitored throughout the budget process and changed as required, When the Revenue Budget Form is completed, it is discussed in detail with the Mayor by the Finance Officer.

The departments and agencies are given a deadline to turn in their budget requests to the City Finance Office. During this time, their budgets are finalized by their budget personnel working closely with the Management & Budget Analyst assigned to their department. The goals and objectives of each activity are formalized, and the financial means to accomplish them are incorporated into their budgets. When presented to the City Finance Office, a department's budget consists of Budget Forms for each activity within the department, overlaid with a departmental summary form. The department's overall goals and objectives are stated here on the summary forms.

Upon receipt of completed budget request forms from all departments and agencies, the Management & Budget Analysts begin a review process. Budget documentation turned in by the departments should include a statement of proposed departmental goals and objectives, performance measures, an estimate on the status of performance at the end of the current year as well as traditional account line item expenditure requests and justification for maintaining current and expanded expenditure requests. Each Budget request is reviewed by the Budget Analysts to insure compliance with the budget policies.

Total Request Packages are prepared for Council. they then set budget sessions with departments to review requests and discuss various issues to gain a thorough understanding of the budget requests.

After Council sessions are over, budget sessions are held with department Administrators, Finance

Officer and budget Budget Analysts for further discussion or request and potential changes. When this is accomplished, the balanced budget is presented to the Mayor for review and edit. When the Mayor is satisfied that the budget presented represents the goals and objectives of the City and the financial means of reaching those goals and objectives, the Finance Officer meets with the Chair of the Budget and Finance Committee to give an overview. The Mayor then presents the balanced budget to the Budget and Finance Committee of the City Council. The City Council then begins a review of the Mayor's proposed balanced budget. This is done through the Budget Committee, where numerous work sessions are held to examine all aspects of the proposal. Department Administrators are asked to attend to respond to any questions posed by the public and or Councilmembers. Changes are made by the Council at their discretion. Finally, when the budget is agreed upon, a Budget Ordinance is prepared for public comment via public hearings and adoption by the City Council at a regularly scheduled meeting. In this Budget Ordinance, the City Council sets the Tax Rate for the next year to support the budget being submitted. The City Council holds public hearings on the budget proposal during the time the budget is first presented and when it is finally passed. The Budget Ordinance, like all City Ordinances, must pass two readings of the Council to become law.

During May and June, budget hearings are held by the Council that allow comment/input from citizens. Prior to July 1, the City adopts an interim budget appropriating funds for the usual and ordinary expenses of the City government in an amount not to exceed one-twelfth of the preceding fiscal year operating budget for each month that the interim budget is in effect. Subsequently, the budget is legally enacted through passage of an ordinance with an operative date of July 1. Upon adoption of the annual budget ordinance by the Council, it becomes the formal budget for City operations. After the budget ordinance is adopted, the council can increase the budget only if actual receipts exceed the estimated, or from accumulated surplus in the

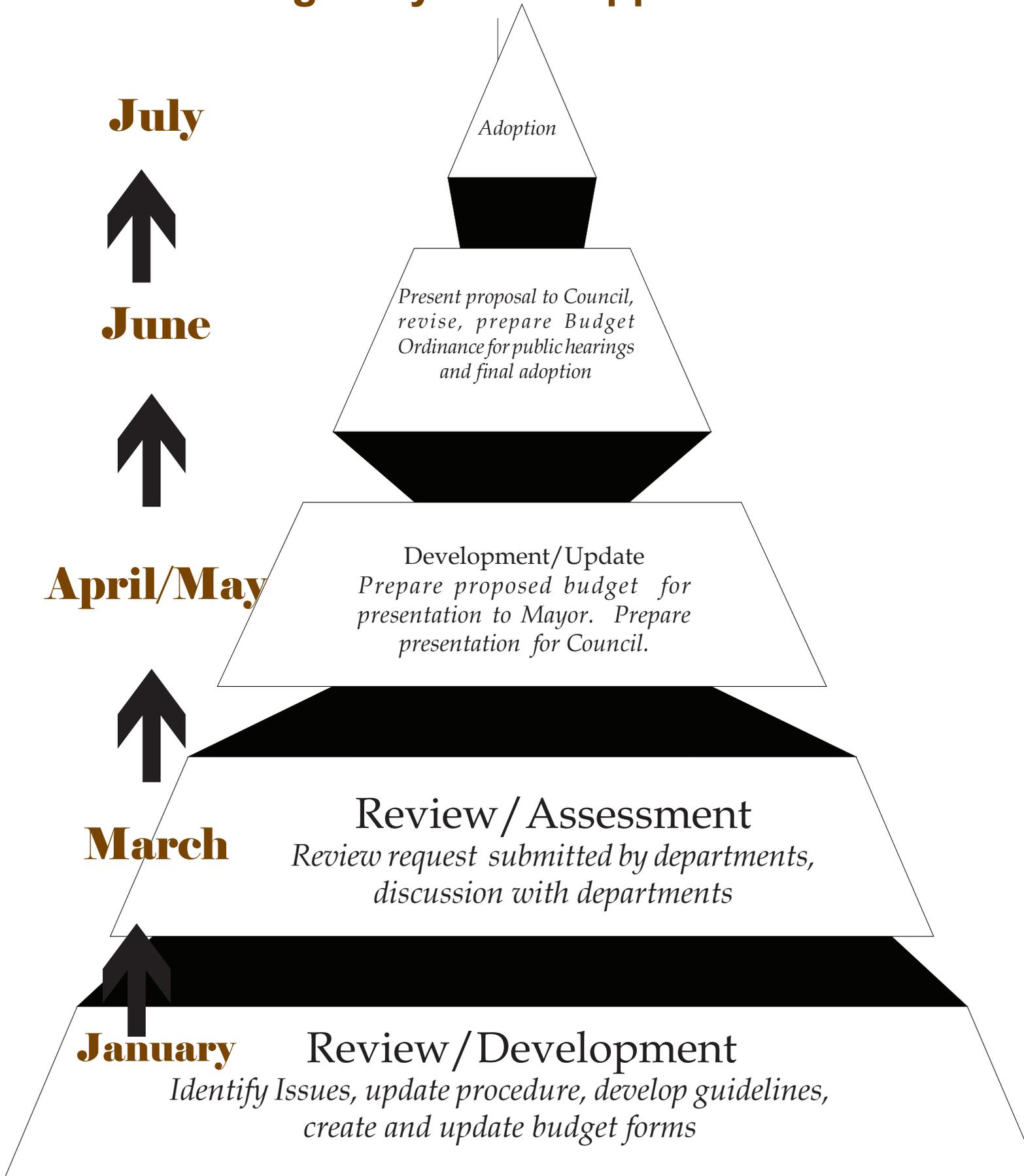
amount of an unexpended appropriation from the previous year. Budget control is maintained by recording encumbrances as purchase orders are written. Financial reports, which compare actual performance with the budget, are prepared monthly and are available online and in hard copy for the Council, Mayor and department managers to review. Open encumbrances are reported as reservations of fund balance at June 30. All unencumbered and unexpended appropriations lapse at year-end.

The City Finance Officer is authorized to transfer budgeted amounts from one account to another within or between the accounts of the various agencies and divisions of government and the various departments of the City as may be necessary to meet expenditures for the fiscal year. Changes in total budgets at the fund level must be approved by City Council.

Formal budgets are adopted for the General Fund, Debt Service Fund, all enterprise funds and a majority of the Special Revenue Funds, including the State Street Aid Fund. These formal budgets are adopted on a departmental basis. Line item amounts from the budget preparation phase are booked on the appropriation ledger.

The City's budget preparation is an evolving process. Changes are constantly made to facilitate the development of a financial plan that ensure effective and efficient delivery of quality services while providing long term fiscal sustainability and a strong fiscal position for the citizens of this

The Budget Pyramid Approach Model



December

30 Cutoff date for FY12 actual expenditures and encumbrances included on Budget Forms

January

5 Operations Budget forms available on intranet
10 Capital Budget Forms available for department

February

6 Deadline for Budget submissions
10 Deadline for Non-Profit and Agency submissions to City Council
7-3/2 Internal review of operations budget requests and discussions with Department Administrators
27 Deliver "Total Request" budget to City Council; Deadline for Capital Budget submissions

March

2/28-3/12 Internal review and preparation of Capital Requests; Deliver "Total Capital Request" budget to City Council
5-4/8 Continued internal review of Operations and Capital requests including follow up discussions with Department Administrators

April

9-13 Preparation of Mayor's Recommended Operations Budget for Council
30 Preparation of Mayor's Recommended Capital Budget

May

1-4 Discuss Operation Budget with Mayor; Discuss Operation Budget with Council Budget & Finance Committee Chair
9 Budget Hearings (TBA - early May)
8 or 15 Presentation of Mayor's Recommended Operating Budget to Council
15, 22, or 29 Council Budget & Finance Committee review/questions - Operation Budget
22 or 29 Presentation of Mayor's Recommended Capital Budget to Council

June

5 Council Budget & Finance Committee review/questions
5 or 19 Council approval 1st reading (Operations)
19 Council approval 2nd reading (Operations); 1st reading for Capital Budget
26 Council approval 2nd reading (Operations if not done on 6/19/12); Council approval 2nd reading (Capital)

July

2 Council approval 2nd & 3rd reading Capital

September

Budget staff finalize CABR 2013
25 Deadline date for CABR submission to GFOA

November/December

Mid Year Review and preparation for Budget Projections

Budget Policies

Providing basic public services and facilities necessary to meet the current and future needs of its citizens are the City's highest priorities. The City strives to deliver those current and future public services that would not be provided without public action and proper planning. Basic public services can be defined as those services that are:

- *essential to the health and safety of the City's citizens,*
- *necessary in order to avoid irreparable damage to City resources, and*
- *a service that the absence of which would make the City's quality of life generally unacceptable to its citizens.*

Within this framework, the City prepares its operating and capital budget each year.

The overall goal of the City's financial plan is the effective management of its limited resources to deliver quality services and ensure long term sustainability and a strong fiscal position.

The Budget Ordinance also provides the basis of financial control to ensure compliance and prevent any overspending. Monthly reports comparing budgeted amounts to actual amounts are readily available online to each department for review. These reports are also used to search for funding sources, or unexpended appropriations, needed if a departmental mission is adjusted in midyear.

The following section outlines the budget policies for use in preparation of the City's FY 12/13 Operating Budget. Once adopted, the budget policies are set in place to serve as the guide for the fiscal year:

This document provides guidance and direction for completing the City's operations budget request for fiscal year ending June 30, 2013. Please read and follow these instructions carefully to ensure the most efficient and effective use of public funds.

Department heads are encouraged to reevaluate programs, processes and procedures to provide optimum efficiencies in delivery of city services within available resources. Any recommended changes, reductions, additions, or enhancements to the current operations should be clearly documented in the budget detail as well as the "EXECUTIVE SUMMARY".

As a CONTINGENCY PLAN, in the event that the costs of maintaining existing services exceed estimated revenues, we ask that a supplemental information/budget be included that reflects a 2% cut to your FY 2012 budget. A description

of the changes proposed in the supplemental budget along with the impact on service delivery should be clearly explained in the Executive Summary.

Minimally, each budget request must include the following:

1. Zero Increase Budget which may require adjustments to offset current increases in personnel and other operations costs.
2. Maintain Budget which includes current increases in personnel costs such as fringe benefits; operations costs such as utilities, vehicle repair & maintenance; fuel and cost of materials and supplies, etc.
3. Salaries & Benefits should be based on projections provided. Any change in personnel costs must be clearly documented. Any overall increase in employee compensation will be proposed by the Mayor and should not be included in items 1 and 2.
4. A supplemental/contingency budget of recommended 2% reduction in costs should future economic conditions result in an unanticipated decline in revenue or unavoidable costs increases.
5. One of the most important parts of your budget request is the "Executive Summary". This is a brief synopsis that provides an overview of your request and operations as we try to make difficult choices among competing projects with limited resources. This summary provides valuable information about your budget that may not be apparent in the budget dollars alone. Keep in mind that this is a valuable source of information for the Mayor and Council as they evaluate your request along with the many others received. Emphasis should be placed on changes in funding and the potential impact on city services.

DETAILED BUDGET INSTRUCTIONS

1. Requests will be submitted on a line item (Account) basis. Flexibility is allowed in the budget preparation through a combination of salary and operating costs. Generally, any growth in funding for a particular line item must be fully justified and will be at the expense of some other line item, barring a specific revenue source generated to cover the additional expense.
2. Total Requests as shown on the budget spreadsheet is divided into two parts – the Maintain Requests and the Additional Requests. Any additional requests for a particular line item

must be offset by a reduction in another line item to affect no change in total requests over Fiscal Year 2012. Additional funding must be accompanied by narrative justification.

3. Maintain Requests will be based upon the Projected FY2012 expenditures less any one-time, non-recurring expenditure.
 - a. Requests for one-time, unavoidable costs that are anticipated for the FY2013 budget will be included in the Additional Requests with justification.
 - b. Requests for recurring unavoidable increases, including such items as street lighting, utilities, pension costs, health insurance, etc., will be included in the Maintain Requests.
4. Personnel Issues
 - a. Maintain Requests for Salaries & Wages must include all positions authorized and funded at the current Pay Plan Amount. Any frozen or unfunded positions in current year should remain frozen unless swapped with another position at a comparable pay grade to be frozen. The Finance Office will provide salary projections for all authorized positions. Adjustments should be made for frozen positions.
 - b. Maintain Requests, subject to item g below, will not include any requests for funding of additional personnel.
 - c. Do not include funds for pay raises or pending reclassifications except as outlined in g below. All salary adjustments will be made by the Management & Budget Analysis Staff.
 - d. Budget Requests for overtime must be from a zero base, consistent with overtime policy and not based on prior year experience only
 - e. Temporary staffing should be budgeted under "Salaries & Wages." Payroll taxes should be included for temporary workers.
 - f. Any hiring of contract employees must stand up to IRS scrutiny. Guidelines can be found in the Finance intranet site under the topic "Independent Contractors".
 - g. **NO INCREASE IN POSITIONS OR POSITION RECLASSIFICATIONS WILL BE CONSIDERED IN THE FY2013 ZERO INCREASE OR MAINTAIN BUDGET WITHOUT A CORRESPONDING REDUCTION/RECLASSIFICATION IN EXISTING POSITIONS RESULTING IN THE SAME OR REDUCED COSTS TO THE CITY.**

h. Any requests for increase beyond item g above must be part of a supplemental budget with detailed explanations in the executive summary

i. A completed Job Analysis Questionnaire (JAQ) and the Classification Action Request Form: FY2012-2013 Budget Process must be submitted to Personnel for review and approval for new and/or additional existing positions including reclassifications. The JAQ and Classification Action Request Form: FY2012-2013 Budget Process is available on the City's intranet website. The link is below. If you have questions, contact Jean Smith at 757-4862 or

<http://int.chattanooga.gov/forms.asp?Dir=Personnel>

5. Renewal & Replacement include capital operating requirements such as equipment that has a useful life of 15 years or less and a cost less than 25,000 dollars. Items with a longer useful life and greater cost will be included in the Capital Budget. 6. City Garage charges will be included in each activity for vehicle lease and repairs & maintenance. Parts will be billed by the Garage at a 25% mark-up. Vehicle maintenance cost should take into consideration any additional leased vehicles. The current labor rate is \$65.00 per hour. The average price of fuel for FY13 is estimate at \$3.25 per gallon for unleaded gasoline and \$3.35 per gallon for diesel. The actual fuel prices will continue to fluctuate as the market rate changes. Use of the City's garage services is mandatory for applicable procedures/ services unless specific approval of the Mayor is obtained in advance. See Attachment A for complete listing of vehicle lease rates by vehicle type. See Attachment A for complete listing of vehicle lease rates.

7. Fringe Benefits costs including OPEB must be included in each Activity Request in which there are full time personnel. A listing of these rates are included as Attachment B.

Description	Employer Cost/Rate	Employee Cost	Total Premium/Cost
Medical			
Individual	\$4,133.16	\$980.16	\$5,113.32
Subscriber + Child	\$7,544.04	\$1,808.64	\$9,352.68
Subscriber + Spouse	\$8,674.92	\$2,056.80	\$10,731.72
Family	\$12,517.08	\$2,990.40	\$15,507.48
Onsite Medical Cost	\$78.86		
Onsite Facility Cost	\$56.00		
OPEB - Sworn Personnel	19.80%		
OPEB - Civilian	9.50%		
Pension - Fire & Police	31.80%		
Pension - General	13.65%		

Description	Rate/Cost
Life & AD&D Insurance	\$0.15/\$1000 coverage per mo. (Max \$50,000 Coverage)
Long Term Disability Ins	\$0.205/\$100 covered salary/month (remaining 50% paid by pension fund)
FICA	6.20%
Medicare	1.45%
Radio Maintenance	\$130.25 per radio per year

insight into the reasoning being considered by the City at budget time. The policies themselves reflect the conservative approach used by the City.

Revenue policies of the City include, but are not limited to the following:

8. Utility Costs estimated increase for FY 13 follows:
 Anticipated increase in utility costs during FY13
 Electricity: 3% Natural Gas: 1% Water: 3%

9. Radio Maintenance will be charged at \$130.25 per radio per year

OTHER INSTRUCTIONS

Descriptions, Goals & Objectives, and Performance Measures for each activity for FY12 are available on the intranet. Please update, where necessary, for FY13 as they are included in the City's Comprehensive Annual Budget Report which is a publication intended for external users including rating agencies, financing institutions and most of all the taxpayers. Please return updated Descriptions and Goals & Objectives information with the budget submission on February 6, 2012. Year end Performance Measures are due July 31, 2012.

1. The Budget submission will not be complete or considered if Descriptions, Goals and Objectives are not submitted timely as they will become part of the decision making process for budget approval in FY13.
2. Completed Budget Request Forms and Documents must be submitted to the Budget Office by Monday, February 6, 2012.

Revenue Policies

The City of Chattanooga's revenue programs are administered by the Management & Budget Section of the Department of Finance & Administration. The Budget Section adheres to long-standing principles which insure stability and financial health. The cornerstone of these principles followed by the City is an air of conservatism. The City never has, and never will, intentionally overestimate a revenue source merely to fund a project or additional personnel. The revenue policies of the City remain fairly constant from year to year, changing to include new revenue sources and an extension of the tax base when appropriate. These revenue policies give a good

The City will maintain effective collection systems and implement aggressive enforcement strategies to maximize revenues from all sources.

The City will attempt to maintain a revenue system which will encourage development of alternative revenue sources.

The City will continually monitor the local tax effort, such as Property Tax and Sales Tax, and compare it with other cities of comparable size.

The City will maintain a broad revenue base; that is, a large number of widely diversified revenue sources will be established and maintained in order to distribute the revenue burden equitably and protect the City from short-term fluctuations in any one revenue source.

The City will follow a conservative approach in the projection of revenues so that actual revenues at year end will consistently equal or exceed budgeted amounts.

The City will actively seek Federal and State grants and insure a fair proportion is received.

The City will review all user fees and licenses annually, adjust these fees and licenses when appropriate, and establish new fees and licenses when necessary.

The City will establish all user charges and fees at a level related to the full cost of providing the operating, direct, indirect, and capital services.

The City will limit the designation of General Fund revenues for specified purposes in order to maximize flexibility and utilize revenues more efficiently.

The City will continue to maintain its low Debt Ratio in providing funding through general obligation bond sales.

Cash Management & Investment Policy

1.0 Policy. It is the policy of the City of Chattanooga to invest public funds in a manner which will maximize investment return with maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds. The City Treasurer is authorized to manage the investments described herein.

2.0 Scope. This investment policy applies to all financial resources of the City of Chattanooga, other than funds of The City of Chattanooga General Pension Plan and The City of Chattanooga Fire and Police Pension Plan, managed by a board of trustees or contractual managers; Deferred Compensation Plan funds managed externally; and such funds excluded by law, bond indenture or other Council-approved covenant.

These funds are accounted for by the City's Finance Division, as represented in the City of Chattanooga Comprehensive Annual Financial Report and include:

2.1 Funds

- (1) General Funds
- (2) Special Revenue Funds
- (3) Debt Service Fund (unless prohibited by bond indentures)
- (4) Capital Project Funds
- (5) Enterprise Funds
- (6) Any new fund created by the City Council, unless specifically exempted.

Funds held by the Hamilton County Finance Department during tax collection period shall be governed by the County's investment policies, and are not subject to the provisions of this policy.

3.0 Prudence. The standard of prudence to be used by investment personnel shall be the "Prudent Investor Rule" and will be in the context of managing an overall portfolio: "Investments shall be made with judgment and care-under circumstances then prevailing-which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." Investment officials meeting this standard will be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

4.0 Investment Objectives. The primary objectives, in priority order, of the City of Chattanooga's investment

activities shall be as follows:

4.1 Safety. Safety of principal is the foremost objective of the investment program. Investments of the City of Chattanooga shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversity is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

4.2 Liquidity. The City of Chattanooga's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.

4.3 Return on Investment. The City of Chattanooga's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, commensurate with the City's investment risk constraints and cash flow characteristics of the portfolio.

4.4 Local Institutions. Local institutions shall be given preference when they are, in the judgment of the Treasurer, competitive with other institutions.

5.0 Delegation of Authority. Chattanooga City Charter 6.1 empowers the Mayor, Finance Officer, and Treasurer with the investment responsibility for the City. There is created within the Department of Finance, a Treasury Division. The Treasurer is responsible for day-to-day investment decisions and activities and the development and maintenance of written procedures for the operation of the investment program, consistent with these policies.

Procedures should include reference to: safekeeping, sale and repurchase agreements, wire transfer agreements, banking service contracts and collateral/depository agreements. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Officer. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

The Treasurer shall report on investment activities to the Mayor and Finance Officer at agreed-upon intervals. The Treasurer will train other investment personnel to assist and provide relief in the day-to-day placement of investments.

6.0 Ethics and Conflicts of Interest. Any person involved in the investment process shall refrain from personal business activities which could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Investment personnel shall disclose to the Mayor any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment position that could be related to the performance of the City of Chattanooga, particularly with regard to the time of purchases and sales.

Bonding of all staff involved in the investment process shall be required, and such bonding requirements shall apply to those individuals authorized to place orders to purchase or sell investment instruments.

7.0 Authorized Financial Dealers and Institutions. The Treasurer will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services in the State of Tennessee. These may include "primary dealers" or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except in a qualified public depository as established by the laws of the State of Tennessee.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Treasurer with the following:

- (1) Audited financial statements
- (2) Proof of National Association of Security Dealers certification
- (3) Trading resolution
- (4) Proof of State of Tennessee registration
- (5) Completed broker/dealer questionnaire
- (6) Certification of having read the City of Chattanooga's investment policy and depository contracts.

An annual review of the financial condition and registrations of qualified bidders will be conducted by the Treasurer.

A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the city of Chattanooga invests.

8.0 Authorized and Suitable Investments. Except for pension trust funds, the City of Chattanooga shall limit its investments to those allowed by the Tennessee Code

Annotated 6-56-106, which states:

"In order to provide a safe temporary medium for investment of idle funds, municipalities are authorized to invest in the following:

- (1) Bonds, Notes or Treasury Bills of the United States;
- (2) Nonconvertible debt securities of the following federal government sponsored enterprises that are chartered by the United States congress; provided, that such securities are rated in the highest category by at least two (2) nationally recognized rating services:
 - (A) The federal home loan bank;
 - (B) The federal national mortgage association;
 - (C) The federal farm credit bank; and
 - (D) The federal home loan mortgage corporation;
- (3) Any other obligations not listed above which are guaranteed as to principal and interest by the United States or any of its agencies;
- (4) Certificates of deposit and other evidences of deposit at state and federal chartered banks and savings and loan associations.
- (5) Obligations of the United States or its agencies under a repurchase agreement for a shorter time than the maturity date of the security itself if the market value of the security itself is more than the amount of funds invested; provided, that municipalities may invest in repurchase agreements only if the comptroller of the treasury or the comptroller's designee approves repurchase agreements as an authorized investment, and if such investments are made in accordance with procedures established by the state funding board;
- (6) The local government investment pool created by title 9, chapter 4, part 7;

Investment Pool. A thorough investigation of the pool/fund is required prior to investing, and on a continual basis. There shall be a questionnaire developed which will answer the following questions:

- (1) A description of eligible investment securities, and a written statement of investment policy.
- (2) A description of interest calculations and how it is distributed and how gains and losses are treated.
- (3) A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
- (4) A description of who may invest in the program, how often, what size deposit and withdrawal.
- (5) A schedule for receiving statements and portfolio listings.

- (6) Are reserves, retained earnings, etc. utilized by the pool/fund?
- (7) A fee schedule, and when and how it is assessed.
- (8) Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?

Collateralization. All certificates of deposit and repurchase agreements will be collateralized. The collateral pledge level to be used by each Collateral Pool participant to arrive at their pledge target may be determined on a percentage basis using the following factors:

- (1) If the Total Collateral Pool participants hold an aggregate of less than thirty percent (30%) of the total sum of deposits held in the State of Tennessee by financial institutions, the collateral pledging level shall equal two hundred percent (200%).
- (2) If the Total Collateral Pool participants hold an aggregate of thirty percent (30%) or more of the total sum of deposits held in the State of Tennessee by financial institutions, the collateral pledging level shall equal one hundred fifteen percent (115%).
- (3) However, the collateral pledging level will be one hundred percent (100%) for any participant whose bank rating is equal to or greater than twenty-five (25) as determined from the most recent quarterly report published by Sheshunoff Information Services, Inc. (bank president's national peer group weighted rating). The collateral pledge level will be ninety percent (90%) if the participant meets the requirement in Rule 1700-4-1-.04(1)(b).

Each pool participant is required to maintain, at a minimum, pledged collateral with a minimum market value of one hundred thousand dollars (\$100,000).

Custodial Agreement: Collateral will always be held by an independent third party with whom the city has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. All financial institutions doing business with the City are required to sign a Bond and Deposit Agreement with the City and it will be updated annually. The right of collateral substitution is granted.

11.0 Safekeeping and Custody. All security transactions, including collateral for repurchase agreements, entered into by the City shall be conducted on a Delivery-

Versus-Payment (DVP) basis. Securities will be held by a third party custodian designated by the Treasurer and evidenced by safekeeping receipts.

12.0 Diversification. The City will diversify its investments by security type and institution. With the exception of U. S. Treasury securities and the Tennessee State Local Government Investment Pool, to the extent reasonably practical, given the City's policy (section 1.0) and investment objectives (sections 4.0 through 4.4), no more than 50% of the City's total investment portfolio will be invested in a single security type or with a single financial institution.

13.0 Maximum Securities. To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Under current City policy, unless matched to a specific cash flow, the City will not directly invest in securities maturing more than two (2) years from date of purchase. However, the City may collateralize its repurchase agreements using longer dated investments not to exceed five (5) years to maturity.

Reserve funds may be invested in securities exceeding two (2) years if the maturity of such investments are made to coincide as nearly as practicable with the expected use of the funds.

14.0 Internal Control The Treasurer shall establish an annual process of independent review by an external auditor. The review will provide internal controls by assuring compliance with policies and procedures.

15.0 Performance Standards. The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

15.1 Market Yield (Benchmark): The City's investment strategy is passive. Basically, the passive approach to investing involves buying-and holding purchases until maturity. Given this strategy, the basis used by the Treasurer to determine how the portfolio's market average rate of return compares to market yields shall be the six-month U. S. Treasury Bill and the average Federal Funds Rate.

16.0 Reporting. The Treasurer is responsible for preparing a quarterly investment report to the Mayor and Finance Officer which will provide a clear picture of the status of the current investment portfolio. The management report should include comments on the fixed income markets and economic conditions, discussions regarding restrictions on

percentage of investment by categories, possible changes in the portfolio structure going forward and thoughts on investment strategies.

Schedules in the quarterly report should include the following:

- (1) A listing of individual securities held at the end of the reporting period by authorized investment category, and financial institutions
- (2) Average life and final maturity of all investments listed
- (3) Coupon, discount or earnings rate
- (4) Par value, Amortized Book Value and Market Value
- (5) Percentage of the Portfolio represented by each investment category

17.0 Investment Policy Adoption: The City of Chattanooga's Investment policy shall be adopted by resolution of the City Council. The policy shall be reviewed on an annual basis by the Finance Officer and Treasurer and any modifications made thereto must be approved by the City Council.

Debt Policies

To maintain a high quality debt management program, the City of Chattanooga (the "City") has adopted the guidelines and policies set forth in this document titled "Debt Management Policy" ("The Policy"). The purpose of creating the Debt Policy is to establish the objectives and practices for debt management for the City and to assist all concerned parties in understanding the City's approach of debt management.

The Policy is intended to guide current and future decisions related to debt issued by the City by providing written guidance about the amount and type of debt issued, the issuance process, and the management of the City's debt program within available resources. The purpose of the Policy is to improve the quality of decisions, provide justification for the structure of debt issuance, identify policy goals, and demonstrate a commitment to long-term financial planning, including a multi-year capital plan. Adherence to this Policy signals the rating agencies and the capital market that the City is well managed and should meet its obligation in a timely manner. This Policy fulfills the State of Tennessee requirements with regard to the adoption of a formal debt management policy.

This Policy provides guidelines for the City to manage its debt levels and their related annual costs within both current and projected available resources while promoting understanding and transparency for our citizens, taxpayers, rate payers, businesses, vendors, investors and other interested parties and stakeholders.

The debt program for the City includes various types of obligations for which the City has pledged its full faith and credit as well as other designated revenues for the payment of both principal and interest. The City Council, comprised of nine elected officials, is the body authorized to issue indebtedness of the City.

Since the guidelines contained in the Policy require regular updating in order to maintain relevance and to respond to the changes inherent in the capital markets, the City plans to revisit the Policy from time to time.

Resolution number 26914, regarding the Debt Management Policy, was adopted by the City Council of the City of Chattanooga on December 6, 2011. To view the full Debt Management Policy, visit the City's website: www.chattanooga.gov.

Reserve Policies

The City will maintain a minimum revenue reserve in the General Operating Fund which represents between 18-20% of the fund's expenditures and transfers out.

Accounting, Auditing, and Financial Reporting Policies

An independent audit will be performed annually.

The City will produce annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as outlined by the Governmental Accounting Standards Board.

The City will maintain a strong internal audit capability.

Capital Budget Policies

The City shall invest a percentage of its general operating funds to finance ongoing infrastructure maintenance, repair and replacement programs, and to implement approved plans that foster economic and neighborhood development each year.

The City will develop a multi-year plan for ongoing capital improvements, update it annually, and make all capital improvements in accordance with the plan. Funding of repair and replacement schedule projects will have funding priority before discretionary capital projects. Capital improvement projects which violate the principles and concepts of an adopted City plan or which duplicate other public and/ or private services will not be considered.

The City Council will use the following criteria to evaluate

the relative merit of each capital project:

Projects which will increase property values in a neighborhood, residential or business district; Projects identified by a priority board or a department as important; Projects which will directly benefit a community development area of the City; Projects which are part of a multi-year funding commitment; Projects which are an element of an approved master plan adopted by City Council; Projects which result in the creation of permanent jobs and/or generate additional net revenue to the city; Projects specifically included in an approved replacement schedule.

Legal Requirements

In 1982 the Tennessee General Assembly passed what has become known as the "Municipal Budget Law of 1982." This law was incorporated into the Tennessee Code Annotated under Section 6-56. The following excerpts are from Tennessee Code Annotated 1992 Replacement and provide the state requirements for municipal budgets.

6-56-203. Annual Budget Ordinance. The governing body of each municipality shall adopt and operate under an annual budget ordinance. The budget ordinance shall present a financial plan for the ensuing fiscal year, including at least the following information:

(1) Estimates of proposed expenditures for each department, board, office or other agency of the municipality, showing in addition, the expenditures for corresponding items for the last preceding fiscal year, projected expenditures for the current fiscal year and reasons for recommended departures from the current appropriation pattern in such detail as may be prescribed by the governing body. It is the intent of this subdivision that except for moneys expended pursuant to a project ordinance or accounted for in a proprietary type fund or a fiduciary type fund which are excluded from the budget ordinance, all moneys received and expended by a municipality shall be included in a budget ordinance. Therefore, notwithstanding any other provision of law, no municipality may expend any moneys regardless of their source (including moneys derived from bond and long-term note proceeds, federal, state or private grants or loans, or special assessments), except in accordance with a budget ordinance adopted under this section or through a proprietary type fund or a fiduciary type fund properly excluded from the budget ordinance;

(2) statements of the bonded and other indebtedness of the municipality, including the debt redemption and interest requirements, the debt authorized and unissued, and the condition of the sinking fund;

(3) estimates of anticipated revenues of the municipality from all sources including current and delinquent taxes, nontax revenues and proceeds from the sale of any bonds or long-term

notes with a comparative statement of the amounts received by the municipality from each of such source for the last preceding fiscal year, the current fiscal year, and the coming fiscal year in such detail as may be prescribed by the governing body;

(4) a statement of the estimated fund balance or deficit, as of the end of the current fiscal year;

(5) a statement of pending capital projects and proposed new capital projects, relating to respective amounts proposed to be raised therefore by appropriations in the budget and the respective amounts, if any, proposed to be raised therefore by the issuance of bonds during the fiscal year; and

(6) such other supporting schedules as the governing body deems necessary, or otherwise required by law.

The City Code of the City of Chattanooga also provides requirements for a budget. Following is an excerpt from Chapter III, Chattanooga City Code:

Sec. 6.80. Annual Budget not to exceed estimated revenue except in cases of extraordinary emergencies. It shall be the duty of the City Council elected under this act to prepare and pass an annual budget each year. The budget for the ordinary and extraordinary expenses of said city for any one year shall not exceed the estimated amount of revenue to be collected for said year; and in no event shall there be appropriated by the City Council any sum or sums in excess of the estimated revenues of said City, for the fiscal year in which said appropriation is made. Provided, however, said City Council may, in extraordinary emergencies such as floods, epidemics, or destructive fires, make appropriations in excess of the estimated revenue when the public health, safety, and welfare demand same.



ORDINANCE NO. 12622

AN ORDINANCE, HEREINAFTER ALSO KNOWN AS "THE FISCAL YEAR 2012-2013 BUDGET ORDINANCE", TO PROVIDE REVENUE FOR THE FISCAL YEAR BEGINNING JULY 1, 2012, AND ENDING JUNE 30, 2013; APPROPRIATING SAME TO THE PAYMENT OF EXPENSES OF THE MUNICIPAL GOVERNMENT; FIXING THE RATE OF TAXATION ON ALL TAXABLE PROPERTY IN THE CITY, AND THE TIME TAXES AND PRIVILEGES ARE DUE, HOW THEY SHALL BE PAID, WHEN THEY SHALL BECOME DELINQUENT; PROVIDING FOR INTEREST AND PENALTY ON DELINQUENT TAXES AND PRIVILEGES; AND TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 2, SECTION 2-267, RELATIVE TO PAID LEAVE FOR ACTIVE-DUTY TRAINING AND TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 31, SECTIONS 31-36, 31-37, 31-41, and 31-43.

WHEREAS, Pursuant to and in compliance with the provisions of the Charter of the City of Chattanooga, Tennessee, the revenue has been estimated for operating the Municipal Government for the fiscal year 2012-2013 from all sources to be as follows:

	FY11 Actual	FY12 Projected	FY13 Proposed
<u>PROPERTY TAXES</u>			
Current Taxes on Real & Personal Property	\$105,335,894	\$106,142,960	\$106,780,000
Taxes on Real & Personal Property - Prior Years	3,401,076	4,290,000	4,500,000
<u>PAYMENTS IN LIEU OF TAXES</u>			
Chattanooga Housing Authority	\$ 107,458	\$ 99,622	\$ 99,600
Tennessee Valley Authority	1,793,597	1,980,502	1,800,000
Chattem, Inc	60,117	-	-
Covenant Transport	24,876	24,960	25,000
LJT of Tennessee	37,619	41,598	62,400
Unum	11,681	30,205	30,200
American Plastic Ind. Inc.	47,949	44,508	44,500
Dupont-Sabancı Intl.	14,850	10,053	20,100
Invista	34,510	30,257	30,300
Wm Wrigley Jr Co	72,053	58,267	58,300
Astec Industries	41,753	38,879	38,900
BlueCrossBlueShield	933,510	930,200	930,200
Roadtec	31,336	27,777	27,800
US Express	54,462	51,369	51,400
United Packers of Chattanooga	59,768	38,421	38,400

	FY11 Actual	FY12 Projected	FY13 Proposed
Vision Chestnut Hotel Group LLC	75,138	96,116	96,100
Alstom Power	726,390	-	-
Gestamp Chattanooga LLC	151,889	-	-
Scannell Properties	22,597	-	-
Riverset Apartments	40,579	5,693	5,700
Total Other	371,302	395,897	319,160
TOTAL IN LIEU OF TAXES	\$4,713,431	\$3,904,324	\$3,678,060
Interest & Penalty on Current Year Taxes	143,028	150,000	150,000
Interest & Penalty on Delinquent Taxes	838,841	867,000	867,000
Delinquent Taxes Collection Fees	353,598	200,000	200,000
TOTAL PROPERTY TAXES	\$114,785,868	\$115,554,284	\$116,175,060
<u>OTHER LOCAL TAXES</u>			
Liquor Taxes	\$1,964,432	\$2,000,000	\$2,020,000
Beer Taxes	5,387,951	5,400,000	5,508,000
Local Litigation Taxes - City Court	2,485	2,886	2,900
Gross Receipts Taxes	4,427,900	4,200,000	4,122,300
Gross Receipts - Interest & Penalty	9,983	5,000	-
Corp Excise Taxes – State (Intangible Property)	41,035	80,282	80,000
Franchise Taxes – Chattanooga Gas	258,356	830,000	935,100
Franchise Taxes – ComCast Cable	1,823,788	1,749,024	1,710,000
Franchise Taxes - Century Tel	26,172	18,918	19,100
Franchise Taxes – AT&T Mobility	11,230	46,417	46,900
TOTAL OTHER LOCAL TAXES	\$13,953,332	\$14,332,527	\$14,444,300
<u>LICENSES, PERMITS, ETC.</u>			
Business Licenses (excluding Liquor)	\$ 3,650	\$ 428	\$-
Business Licenses – Suspense	979	162	500
Wrecker Permits	4,850	7,100	6,700
Liquor By the Drink Licenses	141,030	153,000	153,000
Liquor By the Drink – Interest & Penalty	1,485	1,215	1,200
Motor Vehicle Licenses	390,195	380,000	380,000
Building Permits	901,990	1,280,705	1,293,500
Electrical Permits	297,478	287,900	290,800
Plumbing Permits	153,978	135,084	136,000
Street Cut-In Permits	301,178	200,000	200,000
Mechanical Code Permits	152,935	125,000	125,000
Hotel Permits	3,375	4,725	4,700
Gas Permits	28,654	25,000	25,000
Sign Permits	140,625	135,471	136,300

	FY11 Actual	FY12 Projected	FY13 Proposed
Taxi Permits	3,460	9,000	9,000
Temporary Use Permits	4,415	3,908	3,900
Fees for Issuing Business Licenses & Permits	60,129	64,302	64,300
Plumbing Examiner Fees & Licenses	35,945	33,000	33,000
Electrical Examiner Fees & Licenses	87,065	139,911	139,900
Gas Examination Fees & Licenses	31,825	34,000	34,000
Beer Application Fees	94,092	100,000	100,000
Mechanical Exam Fees & Licenses	57,690	60,000	60,000
Permit Issuance Fees	44,445	43,000	43,000
Subdivision Review/Inspection Fees	15,065	13,185	13,200
Zoning Letter	10,875	10,350	10,400
Variance Request Fees	7,600	7,350	7,400
Certificates of Occupancy	18,985	17,745	17,700
Sewer Verification Letter	950	113	950
Code Compliance Letter Fees	250	675	700
Modular Home Site Investigation	300	225	200
Plan Checking Fees	148,416	217,313	150,000
Phased Construction Plans Review	38,140	121,089	43,800
Construction Board of Appeals	1,100	1,275	1,300
Sign Board of Appeals	4,200	4,650	3,700
Dead Animal Pick Up Fees	4,627	3,857	3,900
Fire Department Permits	9,950	11,025	11,000
Miscellaneous	58,087	56,213	54,800
TOTAL LICENSES, PERMITS, ETC.	\$3,260,012	\$3,687,976	\$3,558,850

REVENUES FROM OTHER AGENCIES

Federal Funds	\$1,039,221	\$33,046	-
TEMA Recovery	173,203	-	-
State – Specialized Training Funds	493,200	469,800	469,800
State Maintenance of Streets	280,528	320,000	320,000
State Sales Taxes	10,357,166	11,230,000	11,667,000
Hall Income Taxes	2,714,695	1,800,000	2,200,000
State Beer Taxes	81,152	88,000	88,000
State Mixed Drink Taxes	1,942,779	2,067,643	2,088,300
State – Telecommunication Sales Taxes	10,515	9,720	9,900
State Alcoholic Beverage Taxes	104,086	104,888	104,100
State Gas Inspection Fees	333,865	344,232	346,000
Commission from State of TN/Gross Receipts	410,746	373,000	365,500
Hamilton County Ross' Landing/Plaza	895,515	1,093,740	1,093,700
Local Option Sales Taxes-General Fund	26,462,886	37,700,000	40,741,000
Miscellaneous	70,238	1,916,753	-

	FY11 Actual	FY12 Projected	FY13 Proposed
TOTAL FROM OTHER AGENCIES	\$45,369,795	\$57,550,822	\$59,493,300
<u>SERVICE CHARGES FOR CURRENT SERVICES</u>			
Current City Court Costs	\$197,676	\$255,009	\$257,600
Court Commissions	7,866	6,500	6,500
Clerk's Fees	838,136	944,613	954,100
Processing of Release Forms	15,712	17,328	17,500
Court Administrative Costs	10,481	14,079	14,100
Current State Court Costs	2,077	1,169	1,200
Memorial Auditorium Rents	148,913	90,000	90,000
Tivoli Rents	119,549	115,000	115,000
Land & Building Rents	98,241	92,000	92,900
Ballfield Income	65,808	70,000	70,000
Skateboard Park	35,864	26,000	26,300
Carousel Ridership	94,338	84,000	84,800
Walker Pavilion Rents	20,078	13,634	13,800
Walker Pavilion Table Rental	625	500	500
Heritage Park House Rent	29,475	25,000	25,000
Greenway Facilities Rent	19,565	15,497	15,500
Fitness Center	47,900	48,855	48,900
Dock Rental	40,706	58,000	58,000
Ross' Landing Rent	11,782	12,878	12,900
Champion's Club	52,866	47,000	47,900
Recreation Center Rental	68,114	72,978	73,000
Preservation Fees	135,935	115,727	115,700
Auditorium Box Office	107,545	98,000	98,000
Tivoli Box Office	101,800	50,000	50,000
Memorial Auditorium OT Reimbursement	6,633	2,142	2,100
Tivoli Theatre OT Reimbursement	4,653	5,103	5,100
Park Event Fee	40,355	28,000	28,000
Kidz Kamp	28,895	30,000	30,300
Sports Program Fees	13,653	18,858	18,900
Non-Traditional Program Fees	4,437	2,355	2,400
OutVenture Fees	15,309	30,000	20,000
Therapeutic Kamp Fees	2,940	3,000	3,000
Swimming Pools	113,034	100,094	101,100
Arts & Culture	12,180	14,144	14,300
Police Reports: Accidents, etc. Fees	41,425	40,679	40,700
Photo/ID Card Fees	677	300	300
Memorial Auditorium Credit Card Fees	32,127	43,127	32,000
Tivoli Credit Card Fees	22,019	15,038	15,000

	FY11 Actual	FY12 Projected	FY13 Proposed
Credit Card Processing Fees	48,195	41,292	41,300
Memorial Auditorium Concessions	60,192	16,000	16,000
Tivoli Concessions	23,993	12,000	12,000
Park Concessions	47,845	50,000	50,000
Charges for Services - Electric Power Board	7,200	7,200	7,200
Fire & Ambulance Service Fees	419	400	400
General Pension Admin. Costs & Other Misc.	45,000	45,000	45,000
Waste Container Purchases	25,080	25,830	25,800
Other Service Charges	90,442	66,777	51,300
TOTAL SERVICE CHARGES	\$2,957,755	\$2,871,106	\$2,851,400

FINES, FORFEITURES, AND PENALTIES

City Court Fines	\$11,890	\$12,818	\$12,900
City Fines-Speeding	139,311	198,561	202,500
City Fines-Other Driving Offenses	342,359	426,446	360,000
City Fines-Non Driving Offenses	19,578	16,539	16,900
Criminal Court Fines	121,377	120,000	120,000
Parking Ticket Fines	428,120	384,783	392,500
Delinquent Parking Tickets	45,927	26,453	26,700
Delinquent Tickets – Court Cost	45,565	29,370	29,400
Air Pollution Penalties	1,298	3,245	3,200
Miscellaneous	2,693	4,538	-
TOTAL FINES, FORFEITURES AND PENALTIES	\$1,158,118	\$1,222,753	\$1,164,100

REVENUES FROM USE OF MONEY OR PROPERTY

Interest on Investments	\$616,428	\$445,000	\$445,000
Sale of City Owned Property	2,754	50,263	9,900
Sale of Back Tax Lots	49,061	17,000	17,000
Sale of Scrap	7,956	5,000	5,000
TOTAL FROM USE OF MONEY OR PROPERTY	\$676,199	\$517,263	\$476,900

MISCELLANEOUS REVENUE

Loss & Damage	\$63,785	\$70,000	\$70,000
Indirect Cost	2,815,900	2,815,900	4,179,024
Payroll Deduction Charges	2,960	3,400	3,400
Plans and Specification Deposits	9,875	10,050	10,000
Condemnation	19,847	26,204	26,200
Purchase Card Rebate	12,096	12,157	12,200
Take Home Vehicle Fee	33,941	171,497	171,500
Miscellaneous Revenue	311,528	104,969	52,976
TOTAL MISCELLANEOUS REVENUE	\$3,269,932	\$3,214,177	\$4,525,300

	FY11 Actual	FY12 Projected	FY13 Proposed
<u>TRANSFERS IN</u>			
Transfers In-EPB Electric	\$3,877,247	\$5,219,598	\$5,518,190
Transfers In-EPB Telecom	369,177	415,899	417,600
Transfers In-EPB Internet	120,972	197,464	199,400
Transfers In-EPB Fiber Optic	323,883	485,928	495,600
Transfers In-Any Other	5,952	-	-
TOTAL TRANSFERS IN	\$4,697,231	\$6,318,889	\$6,630,790
TOTAL GENERAL FUND REVENUE	\$190,128,242	\$205,269,797	\$209,320,000

and,

WHEREAS, it is necessary to base the appropriations to the various departments of the Municipal Government on the above estimated revenues;

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE:

SECTION 1. That for the purpose of raising revenue to operate the various departments, agencies, boards, commissions, offices, divisions or branches of the Municipal Government, and to pay the interest on and retire bonds of said City as they mature, there be and is hereby levied upon all taxable property within the City of Chattanooga, Tennessee, a tax for the year 2012 at a rate of \$2.309 upon every \$100.00 in assessed value of such taxable property; and to the extent applicable there is also levied a tax at the same rate upon every \$100.00 of Merchant and other Ad Valorem within the corporate limits of the City of Chattanooga, Tennessee.

SECTION 2. That the assessment made by the Assessor of Property of Hamilton County, Tennessee, and by the Tennessee Regulatory Agency for 2012 on all property located within the corporate limits of the City of Chattanooga, Tennessee, be and is hereby adopted as the assessments of the City of Chattanooga.

SECTION 3. That the taxes herein levied on all taxable property within the corporate limits of the City of Chattanooga shall be due and payable at the office of the City Treasurer and Tax Collector OCTOBER 1, 2012, and shall become delinquent MARCH 1, 2013, on which date unpaid taxes shall bear interest at twelve percent (12%) per annum, and a penalty of six percent (6%) per annum, plus other penalties as provided by law,

which shall be paid by the taxpayer; provided, that except for taxpayers receiving tax relief under T.C.A. Sections 67-5-702 through 67-5-705.

SECTION 4. That the provisions of the Business Tax Act, Tennessee Code Annotated section 67-4-701, et seq., relative to the authorization of local taxes upon the privilege of engaging in certain types of business activities be and are hereby adopted by reference, and there is hereby levied a Business Tax on all businesses taxable by municipalities under Chapter 387, Public Acts of 1971, as amended, at the maximum rates specified therein. The Tennessee Department of Revenue shall collect the Business Tax on behalf of the City as authorized in T.C.A. § 67-4-703(a). The City Treasurer is authorized and directed to collect such fees and taxes as are authorized by said Act to be collected by the City of Chattanooga, a municipality, together with such interest and penalties as may become due thereon, at the maximum rate provided by law. The City Treasurer is hereby authorized and directed, in accordance with the Business Tax Act, to register new businesses located within the City and collect a fee of Fifteen Dollars (\$15.00) for issuance of an initial business license upon the City Treasurer's receipt of the application, together with any other information reasonably required, and to issue such license at the time of registration. The City Treasurer is designated as the City official responsible for the registration of businesses located within the City of Chattanooga.

SECTION 5. That the budgets of the various departments, agencies, boards, commissions, offices, divisions, or branches of Municipal Government for the fiscal year beginning July 1, 2012, are fixed as hereafter set out; and the amount so fixed for each is hereby appropriated out of the estimated revenue for said year for the use of that department, agency, board, commission, office, division, branch of government, to-wit:

GENERAL FUND APPROPRIATIONS

	FY11 Actual	FY12 Projected	FY13 Proposed
General Government & Supported Agencies	\$ 41,170,681	\$45,472,482	\$53,099,825
Executive Department	1,209,269	1,346,093	1,861,232
Department of Finance & Administration	3,787,171	4,413,252	5,119,066
Department of General Services	2,375,339	2,533,429	2,621,421
Department of Personnel	1,537,556	1,797,933	1,898,986
Department of Neighborhood Services	1,922,332	2,161,681	2,147,967
Department of Police	47,842,255	53,812,011	55,704,648
Department of Fire	33,560,234	36,261,471	37,905,372

	FY11 Actual	FY12 Projected	FY13 Proposed
Department of Public Works	30,800,318	31,873,135	32,145,690
Department of Parks & Recreation	13,542,111	14,365,535	14,403,404
Department of Education, Arts, & Culture	2,317,525	2,468,132	2,412,389
TOTAL	\$180,064,791	\$196,505,154	\$209,320,000
DEPARTMENT OF EXECUTIVE BRANCH			
Mayor's Office	\$923,452	\$950,748	\$957,610
Multicultural Affairs	241,795	214,685	403,744
Office Of Faith Based Initiatives	44,022	-	-
Comprehensive Gang Initiative	-	180,660	499,878
TOTAL	\$1,209,269	\$1,346,093	\$1,861,232
DEPARTMENT OF FINANCE & ADMINISTRATION			
Finance Office	\$2,141,755	\$2,252,816	\$2,627,940
City Treasurer	680,202	637,221	857,933
Delinquent Tax	24,570	69,500	72,200
City Court Clerk – Operations	940,644	1,089,511	1,154,806
City General Tax Revenue	-	364,204	406,187
TOTAL	\$3,787,171	\$4,413,252	\$5,119,066
DEPARTMENT OF GENERAL SERVICES			
General Services Admin	\$366,159	\$468,105	\$498,934
Purchasing	751,489	814,998	850,771
Building Maintenance	1,146,412	1,103,828	1,135,191
Storage on Main Street	-	68,150	70,900
Real Estate Office	71,191	16,837	13,625
Property Maintenance	30,242	43,643	34,800
Farmers Market	9,846	17,868	17,200
TOTAL	\$2,375,339	\$2,533,429	\$2,621,421
DEPARTMENT OF PERSONNEL			
Personnel Admin	\$1,111,807	\$1,356,397	\$1,329,965
Employees Insurance Office	289,209	304,077	317,631
Employees Insurance Program	44,103	46,681	45,350
Safety Programs	-	-	112,540
OJI Admin	73,747	77,778	78,500
Physical Exam - Police	18,690	13,000	15,000
TOTAL	\$1,537,556	\$1,797,933	\$1,898,986
DEPARTMENT OF NEIGHBORHOOD SERVICES & COMMUNITY DEVELOPMENT			
Neighborhood Serv - Admin	\$505,757	\$557,203	\$597,990
Neighborhood Serv - Grants Admin	45,407	53,847	49,500
Neighborhood Serv - Partners Projects	55,000	55,000	55,000
Codes, Community Svcs & Neighborhood Relations	1,316,168	1,495,631	1,445,477
TOTAL	\$1,922,332	\$2,161,681	\$2,147,967

	FY11 Actual	FY12 Projected	FY13 Proposed
DEPARTMENT OF POLICE			
Chief of Police	\$1,963,380	\$1,990,354	\$2,253,493
Internal Affairs	459,625	544,370	596,990
Uniform Services Command Office	347,616	321,702	372,532
Community Services	21,269	2,442	83,734
Special Operations Division	2,300,254	2,466,334	2,847,960
Police Patrol Alpha	2,825,086	3,343,894	2,978,912
Police Patrol Bravo	2,273,098	2,702,817	2,523,879
Police Patrol Charlie	2,196,467	2,729,094	2,477,935
Park Security	224,853	247,763	273,617
Parking	506,856	542,084	556,431
Bike Patrol	496,217	571,550	529,009
Police Patrol Echo	2,329,009	2,902,790	2,964,523
Police Patrol Fox	2,612,053	3,105,575	3,479,691
Police Patrol Delta	2,273,829	2,734,716	2,530,038
Police Patrol George	2,867,276	3,584,759	3,186,364
Investigative Services	500,915	468,176	699,131
Property Crimes	1,842,789	1,897,861	1,913,462
Major Crimes	2,684,265	3,151,194	3,169,385
Special Investigations	2,990,482	3,573,153	3,688,396
Admin & Support Service Command	282,659	321,069	281,121
Administrative Support & Technical Services	1,910,749	2,493,221	2,579,948
Training Recruiting	2,568,128	1,917,967	3,676,591
Budget & Finance	389,780	386,825	348,171
Facilities, Securities	5,188,592	5,238,254	5,150,796
Records Management & Services	1,049,294	1,129,887	1,060,501
Polygraph	106,270	117,071	108,506
Police Communications Center	3,112,635	3,762,716	3,809,159
Animal Services	1,518,809	1,564,373	1,564,373
TOTAL	\$47,842,255	\$53,812,011	\$55,704,648
DEPARTMENT OF FIRE			
Fire Admin Staff	\$351,806	\$306,284	\$1,320,156
Fire Inventory Purchases	297,129	872,153	424,400
Fire Operations	2,677,271	3,092,961	2,979,925
Fire Station # 1	4,059,319	4,234,867	4,343,848
Fire Station # 3	-	-	1,046,007
Fire Station # 4	1,040,957	1,187,886	1,170,510
Fire Station # 5	2,320,107	2,266,755	2,402,675
Fire Station # 6	1,065,443	1,132,269	1,143,743
Fire Station # 7	1,248,862	2,138,977	2,135,747
Fire Station # 8	1,135,537	1,082,294	1,158,871
Fire Station # 9	1,023,959	1,012,932	1,158,736
Fire Station # 10	1,031,166	1,129,941	1,180,660
Fire Station # 12	1,042,567	1,129,851	1,173,368
Fire Station # 13	2,076,536	2,141,885	2,090,463
Fire Station # 14	2,127,262	2,179,025	1,052,635

	FY11 Actual	FY12 Projected	FY13 Proposed
Fire Station # 15	941,070	1,003,373	1,166,920
Fire Station # 16	1,030,569	1,074,513	1,185,699
Fire Station # 17	1,041,353	1,043,527	1,148,739
Fire Station # 19	2,039,957	2,123,078	2,245,951
Fire Station # 20	1,139,039	1,183,850	1,220,027
Fire Station # 21	1,128,820	1,066,119	1,221,488
Fire Station # 22	1,040,937	1,131,567	1,255,299
Hamilton County Rescue	9,105	8,570	9,000
Fire Deputy Chief Admin	179,594	198,151	194,199
Fire Safety	99,778	110,554	109,856
Fire Research and Planning	-	-	84,748
Fire Tactical Services	184,059	222,129	221,129
Fire Training Division	1,225,975	937,562	797,085
Fire Resource Division	686,656	755,933	725,660
Fire Marshall Staff	152,962	184,024	172,844
Fire Prevention	560,908	569,020	659,655
Fire Public Education	94,489	112,890	-
Fire Investigation	203,128	293,310	369,803
Fire Water Supply	86,473	93,651	86,972
Fire Information Technology	128,233	140,555	151,379
Fire Records Division	89,208	101,014	97,175
TOTAL	\$33,560,234	\$36,261,471	\$37,905,372
DEPARTMENT OF PUBLIC WORKS			
Public Works Admin	\$865,234	\$1,287,207	\$1,266,030
City Engineer	2,213,476	4,211,962	3,758,884
Public Works Utilities	175,158	198,604	188,666
Solid Waste Disposal	5,907,775	5,773,587	5,773,587
Public Works Summer Work Program	9,531	-	-
CWS Admin	2,062,120	1,041,684	953,047
CWS Emergency	833,086	981,691	961,970
CWS Street Cleaning	2,634,170	2,681,058	2,457,592
Brush Pick-up	1,201,818	1,194,865	1,264,612
Garbage Pick-up	3,764,736	3,916,872	4,140,562
Trash Flash Pick-up	536,250	474,049	482,904
Recycle Pick-up	552,243	480,475	567,930
Refuse Inspection	263,129	329,559	327,746
Solid Waste Refuse Collection Centers	247,627	216,721	214,832
Sway Cars	-	95,056	51,380
Recycle Express	-	35,316	50,800
Municipal Forestry	695,674	622,361	715,814
Land Development Office	2,707,750	2,586,324	2,813,679
Board of Plumbing Examiners	2,567	3,830	3,650
Board of Electrical Examiners	34,418	15,472	2,350
Board of Mechanical Examiners	975	3,559	2,600
Board of Gas Fitters	1,424	2,900	2,900
Board of Appeals & Variances	8,252	8,995	6,750
Traffic Engineering Admin	814,422	687,886	906,307

	FY11 Actual	FY12 Projected	FY13 Proposed
Street Lighting	3,234,880	2,844,374	2,986,462
Traffic Operations	1,966,337	2,076,276	2,152,336
Brainerd Levee 1, 2, 3	22,638	52,074	43,100
Orchard Knob Storm Station	33,345	38,250	38,000
Minor Storm Station	11,283	12,128	11,200
TOTAL	\$30,800,318	\$31,873,135	\$32,145,690

DEPARTMENT OF PARKS & RECREATION

Parks & Rec Admin	\$493,453	\$533,541	\$513,930
Parks & Rec Public Information	98,799	85,412	106,876
Trust For Public Land	75,000	100,000	100,000
Greater Chatt Sports Committee	75,000	-	-
Recreation Admin	1,229,267	921,383	718,576
Recreation Support Services	571,750	645,885	602,585
Rec Prog - Youth Development	130,007	255,396	201,578
Rec Prog - Kidz Kamp	200,350	212,772	197,330
Rec Prog - Sports	234,788	200,644	192,564
Aquatics Programs	213,131	164,582	185,120
Therapeutic Programs	122,111	105,201	128,559
Fitness Center	220,782	217,115	206,995
Rec Facility - Skatepark	57,916	49,496	85,337
Rec Facility - Champion's Club	271,825	278,200	299,756
Rec Facility - Heritage House	1,424	-	300
Rec Facility - Summit of Softball	457,225	497,896	517,580
Rec Ctr - Avondale	146,173	173,869	143,380
Rec Ctr - Brainerd	283,768	321,586	348,576
Rec Ctr - Carver	191,361	205,433	233,623
Rec Ctr - East Chattanooga	205,918	238,654	233,593
Rec Ctr - East Lake	155,266	208,851	225,421
Rec Ctr - Eastdale	195,423	158,617	234,720
Rec Ctr - First Centenary	51,481	54,162	55,010
Rec Ctr - Frances B. Wyatt	91,377	82,002	86,521
Rec Ctr - Glenwood	239,641	205,361	227,602
Rec Ctr - John A. Patten	164,010	232,590	220,162
Rec Ctr - North Chattanooga	157,534	192,237	182,097
Rec Ctr - Shepherd	183,065	211,250	224,961
Rec Ctr - South Chattanooga	213,420	316,929	323,081
Rec Ctr - Tyner	135,093	231,951	220,448
Rec Ctr - Washington Hills	170,199	238,254	242,347
Rec Ctr - Westside Community Ctr	40,804	67,825	59,968
Rec Ctr - Hixson	-	19,394	241,848
Outdoor Chattanooga	398,615	294,134	385,254
Parks Admin	850,711	816,353	871,734
Parks Maint - Parks & Athletic Fields	498,685	411,684	439,926
Parks Maint - Buildings & Structures	1,084,902	1,129,170	1,059,220
Parks Maint - Landscape	838,944	871,649	995,212
Parks Maint - City-Wide Security	130,060	147,724	144,832
Shared Maint - TN Riverpark Downtown	1,383,203	1,937,302	1,656,548

	FY11 Actual	FY12 Projected	FY13 Proposed
Shared Maint - Carousel Operations	47,372	51,833	76,035
Shared Maint - TN Riverpark Security	186,772	185,895	206,567
Shared Maint - Coolidge Park	89,146	77,238	50,826
Shared Maint - Outdoor Pavilion	90	-	-
Shared Maint - Renaissance Park	11,640	6,928	11,300
Shared Maint - Ross' Landing	181,955	149,339	142,864
Shared Maint - Walker Pavilion	293	6,289	1,500
Shared Maint - Walnut Street Bridge	34,030	19,772	16,214
Shared Maint - Waterfront Management	40,000	40,000	40,000
Shared Maint - Public Art	13,917	135,180	73,200
Chattanooga Zoo at Warner Park	674,415	658,557	671,728
TOTAL	\$13,542,111	\$14,365,535	\$14,403,404
DEPARTMENT OF EDUCATION, ARTS, & CULTURE			
EAC Administration	373,067	381,727	389,992
Memorial Auditorium	454,045	500,995	462,374
Tivoli Theatre	318,768	364,531	342,753
Civic Facilities Concessions	59,509	6,633	6,633
Civic Facilities Administration	811,095	881,664	888,552
Arts & Culture North River	93,457	100,711	96,025
Arts & Culture Eastgate Center	124,831	135,251	134,505
Arts & Culture Heritage House	66,042	74,655	70,456
Cultural Arts Programs	\$16,711	\$21,965	\$21,099
TOTAL	\$2,317,525	\$2,468,132	\$2,412,389

SECTION 5(a). GENERAL GOVERNMENT & SUPPORTED AGENCIES. The initials "A.O." as they appear in this Section, or elsewhere in the Ordinance, shall mean "Appropriation Only" which is hereby defined to mean that the amount as is shown being appropriated is only the appropriation of the City toward the total budget of such department, agency, board, commission, office or division or branch of government and is not to be construed to mean that such amount is its total budget or appropriation. The initials "A.S.F." as they appear in this Section, or elsewhere in this Ordinance, shall mean "Appropriation to Special Fund" which is hereby defined to mean that the amount as is shown being appropriated is to a Special Fund that will not revert to the General Fund at the end of the fiscal year.

GENERAL GOVERNMENT & SUPPORTED AGENCIES

	FY11 Actual	FY12 Projected	FY13 Proposed
City Council	\$729,754	\$786,324	\$788,113
City Judges Division 1	394,203	399,738	418,548
City Judges Division 2	380,588	395,721	399,890
City Attorney Operations	1,182,055	1,255,571	1,427,490
Internal Audit	450,547	518,113	548,543
Information Services	3,474,465	3,761,845	4,047,516
Telephone Systems	110,615	41,812	52,300
Telecommunication Operations	77,903	-	-
311 Call Center	525,015	535,274	604,716
CARCOG & Economic Dev District A.O.	36,038	36,038	38,544
Allied Arts Council A.O.	161,200	176,472	226,472
Carter Street Corporation A.O.	161,257	200,000	200,000
Chattanooga Neighborhood Enterprises .A.O.	1,000,000	1,150,000	900,000
WTCL-TV-Channel 45 A.O.	50,650	80,000	85,000
Tennessee RiverPark A.O.	1,021,241	1,050,701	1,077,154
Homeless Health Care Center A.O.	13,300	13,300	25,000
Children's Advocacy Center A.O.	19,000	19,000	30,000
Community Foundation Scholarships . . .A.O.	101,300	101,300	101,300
Chattanooga Area Urban League A.O.	42,200	50,000	40,000
Chatt African Amer Museum/Bessie Smith. AO.	54,000	54,000	54,000
Chattanooga History Center. A.O.	15,200	15,200	15,200
Community Impact Fund. A.O.	175,600	100,000	-
Railroad Authority. A.O.	-	10,311	16,923
Enterprise Center. A.O.	260,500	160,500	160,500
Enterprise South Nature Park. A.O.	434,600	1,239,750	682,200
Go Fest. A.S.F.	8,440	-	-
Front Porch Alliance. A.O.	22,800	22,800	-
Choose Chattanooga A.O.	16,900	16,900	16,900
Finley Stadium. A.O.	60,000	-	-
Friends of Moccasin Bend Nat'l Park. . . A.O.	25,300	30,000	30,000
ESIP Security. A.O.	53,488	53,827	55,427
Chattanooga Area Food Bank. A.O.	12,700	-	-
Alexian Brothers/Senior NeighborsA.O.	17,700	12,720	12,720
RiverCity A.O.	67,500	67,500	67,500
Homeless Coalition A.O.	-	15,000	-
Partnership Rape Crisis A.O.	-	56,522	56,522
Chambliss Shelter A.O.	-	275,000	347,500
The Team Centers - Team Evaluation . . .A.O.	-	50,000	-
Fortwood Center A.O.	-	105,000	55,000
Joe Johnson Mental Health A.O.	-	60,156	60,000
Speech & Hearing Center A.O.	-	67,700	67,700
Orange Grove A.O.	-	32,000	30,000
Signal Center A.O.	-	30,006	30,000
East Chattanooga Improvement Inc.A.O.	-	20,000	-
CARTA Subsidy A.O.	4,231,000	4,675,000	4,772,000
Public Library A.S.F.	2,777,468	5,655,773	5,771,950

	FY11 Actual	FY12 Projected	FY13 Proposed
Debt Service Fund A.S.F.	15,494,469	10,300,000	16,942,222
Capital Improvements	1,163,500	4,350,000	-
Human Services A.S.F.	733,477	733,477	1,033,477
Air Pollution Control Bureau A.S.F.	270,820	270,820	289,626
Regional Planning Agency A.S.F.	1,378,500	2,631,648	2,247,235
Scenic Cities Beautiful A.S.F.	4,220	5,000	5,000
Heritage Hall Fund A.S.F.	62,653	62,653	82,707
Election Expense	19,735	-	200,000
Unemployment Insurance	100,067	105,000	133,000
Contingency Fund Appropriation	50,000	70,000	5,379,559
Renewal & Replacement	1,057,332	1,500,000	1,500,000
Audits, Dues & Surveys	166,931	291,000	306,000
Intergovernmental Relations	199,906	357,000	357,000
City Water Quality Mgmt Fees A.S.F.	332,175	387,610	426,371
Liability Insurance Premiums A.S.F.	1,960,000	1,000,000	730,000
Tuition Assistance Program	12,369	11,400	20,000
Fortwood Center Capital Campaign	-	-	50,000
AIM Center, Inc	-	-	60,000
Bethlehem Center	-	-	25,000
Total	\$41,170,681	\$45,472,482	\$53,099,825
Beginning Unrestricted Fund Balance	28,415,466	38,478,917	47,243,560
Estimated increase(decrease)	10,063,451	8,764,643	-
Ending Unrestricted Fund Balance	38,478,917	47,243,560	47,243,560

SECTION 6. That there be and is hereby established a budget for each of the following special funds

for Fiscal Year 2012-2013:

	FY11 Actual	FY12 Projected	FY13 Proposed
1105 <u>MUNICIPAL GOLF COURSE FUND</u>			
ESTIMATED REVENUE			
Pro Shop	\$141,148	\$133,732	\$139,000
Green Fees	712,673	787,428	757,000
Memberships	146,643	107,866	145,000
Cart Rentals	528,816	561,852	537,000
Food	64,530	64,110	65,000
Beverage	113,828	112,794	118,000
Property Rental	3,200	3,600	3,600
Miscellaneous Revenue	22,072	6,736	3,600
Total	\$1,732,910	\$1,778,118	\$1,768,200

APPROPRIATIONS

	FY11 Actual	FY12 Projected	FY13 Proposed
Brainerd	\$903,858	\$811,958	\$840,125
Brown Acres	943,664	918,530	928,075
Total	\$1,847,522	\$1,730,488	\$1,768,200
Beginning Assigned Fund Balance	81,151	(33,461)	14,169
Estimated increase(decrease)	(114,612)	47,630	-
Ending Assigned Fund Balance	(33,461)	14,169	14,169

1111 ECONOMIC DEVELOPMENT/EDUCATION FUND

ESTIMATED REVENUE

City – Local Option Sales Tax	\$10,652,849	\$11,300,000	\$11,639,000
Total	\$10,652,849	\$11,300,000	\$11,639,000

APPROPRIATIONS

Economic Development Capital Projects	\$2,157,131	\$2,775,817	\$1,238,801
Tennessee Multicultural Chamber of Commerce	75,000	-	-
Chatt Chamber of Commerce - Minority Bus Dev.	-	25,000	25,000
Urban League of Greater Chatt - Minority Bus Dev.	-	50,000	50,000
Chattanooga Chamber of Commerce	525,000	525,000	525,000
Commission to Hamilton County	-	113,000	116,390
Lease Payments	8,567,744	10,961,094	10,283,809
Less: Chattanooga Lease Payment offset	(1,189,361)	(1,260,744)	(600,000)
Total	\$10,135,514	\$13,189,167	\$11,639,000

Beginning Restricted Fund Balance	3,862,236	4,379,571	2,490,404
Estimated increase(decrease)	517,335	(1,889,167)	-
Ending Restricted Fund Balance	4,379,571	2,490,404	2,490,404

2030 HUMAN SERVICES DEPARTMENT

ESTIMATED REVENUE

Federal – State Grants	\$14,570,680	\$13,857,654	\$ 13,857,654
City of Chattanooga	733,477	733,477	931,149
Interest Income	15,042	5,000	5,000
Donations & Other	150,359	52,600	52,600
Day Care Fees	50,870	83,000	83,000
Fund Balance	1,004,320	197,672	-
Total	\$16,524,748	\$14,929,403	\$ 14,929,403

APPROPRIATIONS

Administration	\$872,614	\$ 615,625	\$ 615,625
Headstart	8,294,612	8,836,859	8,836,859
Day Care	921,678	865,145	865,145

	FY11 Actual	FY12 Projected	FY13 Proposed
Weatherization	3,790	-	-
Foster Grandparents	521,925	506,243	506,243
LIEAP	3,612,758	3,127,132	3,127,132
CSBG	580,714	693,234	693,234
Human Services Program	242,686	225,256	225,256
City General Relief	57,356	59,909	59,909
ARRA	1,415,615	-	-
Other	1,000	-	-
Total	\$16,524,748	\$14,929,403	\$ 14,929,403
Beginning Restricted Fund Balance	2,387,797	1,383,477	1,185,805
Estimated increase(decrease)	(1,004,320)	(197,672)	-
Ending Restricted Fund Balance	1,383,477	1,185,805	1,185,805

2050 STATE STREET AID

ESTIMATED REVENUE

State of Tennessee	\$4,506,224	\$4,411,249	\$4,280,000
Fund Balance	-	-	-
State Maintenance of Streets	58,652	20,000	-
Investment Income	4,141	-	-
Total	\$4,569,017	\$4,431,249	4,280,000

APPROPRIATIONS

Operations	\$4,224,893	\$4,547,618	4,280,000
Total	\$4,224,893	\$4,547,618	4,280,000

Beginning Restricted Fund Balance	1,226,673	1,570,797	1,454,428
Estimated increase(decrease)	344,124	(116,369)	-
Ending Restricted Fund Balance	1,570,797	1,454,428	1,454,428

2060 COMMUNITY DEVELOPMENT FUND

ESTIMATED REVENUE

Federal and State	\$4,872,376	\$2,937,955	\$2,654,934
Miscellaneous/Other	509,610	650,017	650,017
Total	\$5,381,986	\$3,587,972	\$3,304,951

APPROPRIATIONS

Administration	\$354,467	\$522,861	\$497,954
Chattanooga Neighborhood Enterprise	815,230	996,206	315,000
Other Community Development Projects	3,284,432	1,125,589	1,241,410
Transfers	924,047	943,316	1,250,587
Total	\$5,378,176	\$3,587,972	\$3,304,951

	FY11 Actual	FY12 Projected	FY13 Proposed
Beginning Restricted Fund Balance	1,152,797	1,156,607	1,156,607
Estimated increase(decrease)	3,810	-	-
Ending Restricted Fund Balance	1,156,607	1,156,607	1,156,607

2070 HOTEL/MOTEL TAX FUND

ESTIMATED REVENUE

Occupancy Tax	\$4,746,845	\$4,900,000	\$4,949,000
SRC Parking Garage Revenue	253,071	270,844	250,000
Interest Revenue	-	-	-
River Pier Garage Capital Contribution	-	60,000	-
Fund Balance	-	-	-
Total	\$4,999,916	\$5,230,844	\$5,199,000

APPROPRIATIONS

21 st Century Waterfront Capital Fund	\$350,000	\$333,024	\$818,352
Other Waterfront Capital Fund	-	-	-
Appropriation from Fund Balance	-	866,976	-
River Pier Garage Operations	143,696	118,644	250,000
River Pier Capital	-	60,000	-
Hotel/Motel Collection Fee	82,734	98,000	98,980
Debt Service	3,320,547	3,953,252	4,001,668
Hamilton County	30,000	30,000	30,000
Total	\$3,926,977	\$5,459,896	\$5,199,000

Beginning Restricted Fund Balance	1,130,240	2,203,179	1,974,127
Estimated increase(decrease)	1,072,939	(229,052)	-
Ending Restricted Fund Balance	2,203,179	1,974,127	1,974,127

TN VALLEY REGIONAL

2110 COMMUNICATIONS

ESTIMATED REVENUE

Partner Revenue	\$172,711	\$150,000	\$150,000
Maintenance Fees	577,609	742,797	787,573
Site & Programming Fees	87,641	33,005	72,927
Grant Revenue	15,755	-	-
Transfer In	1,000	-	-
Total	\$854,716	\$925,802	\$1,010,500

APPROPRIATIONS

Operations	682,985	1,000,671	1,010,500
Total	\$682,985	\$1,000,671	\$1,010,500

Beginning Restricted Fund Balance	-	171,731	96,862
Estimated increase(decrease)	171,731	(74,869)	-

	FY11 Actual	FY12 Projected	FY13 Proposed
Ending Restricted Fund Balance	171,731	96,862	96,862
3100 DEBT SERVICE FUND			
ESTIMATED REVENUE			
General Fund	\$15,494,469	\$10,300,000	\$16,942,222
911 Emergency Communications	200,000	-	-
Homeland Security Grant (911)	-	-	-
Hamilton County	474,423	436,091	473,170
CDBG (Fannie Mae Loan)	488,494	478,505	467,434
Safety Capital (Fire Loan)	1,563	5,639	5,639
Hotel/Motel Tax	3,320,547	4,094,506	4,001,667
Other Sources	322,708	183,881	350,681
Use of Fund Balance	-	-	-
Total	\$20,302,204	\$15,498,622	\$22,240,813
APPROPRIATIONS			
Principal	\$13,007,185	\$11,825,623	\$14,828,125
Interest	7,096,207	7,432,688	7,302,688
Bank Service Charges	114,804	100,000	110,000
Total	\$20,218,196	\$19,358,311	\$22,240,813
Beginning Committed Fund Balance	4,870,365	4,954,373	1,094,684
Estimated increase(decrease)	84,008	(3,859,689)	-
Ending Committed Fund Balance	4,954,373	1,094,684	1,094,684
6010 INTERCEPTOR SEWER SYSTEM			
ESTIMATED REVENUE			
Sewer Service Charges	\$38,788,897	\$38,543,582	\$41,110,939
Industrial Surcharges	3,607,814	2,500,000	2,500,000
Septic Tank Charges	315,554	239,500	219,400
Wheelage and Treatment:			
Lookout Mountain, TN	202,962	201,936	222,876
Dade County, GA	11,529	12,585	13,310
Walker County, GA	416,262	408,634	467,003
Collegedale, TN	315,384	356,127	353,530
Soddy-Daisy, TN	187,674	220,283	212,686
East Ridge, TN	1,513,002	1,679,376	1,665,598
Windstone	72,558	25,563	32,880
Hamilton County, TN	764,334	827,623	847,230
Northwest Georgia	717,440	798,798	784,645
Lookout Mountain, GA	61,059	64,145	67,953
Rossville, GA	421,553	445,653	480,593
Ringgold, GA	372,004	403,022	406,799
Red Bank, TN	582,375	720,234	692,874
Debt Service Northwet Georgia	447,353	447,353	447,353

	FY11 Actual	FY12 Projected	FY13 Proposed
Industrial User Permits	44,000	41,000	41,000
Industrial User Fines	4,100	-	-
Miscellaneous	12,489	-	-
Garbage Grinder Fees	46,804	53,400	56,448
Operating Revenue:	<u>\$48,905,147</u>	<u>\$47,988,814</u>	<u>\$50,623,117</u>
Fund Balance			
Interest Earnings	\$362,693	\$270,000	\$300,000
Total Revenues	<u>\$49,267,840</u>	<u>\$48,258,814</u>	<u>\$50,923,117</u>

APPROPRIATIONS

Operations & Maintenance:			
Administration	\$2,985,984	2,116,747	3,512,511
Laboratory	629,942	636,321	702,475
Engineering	946,874	600,659	589,551
Plant Maintenance	1,451,974	1,514,292	1,914,887
Sewer Maintenance	2,957,620	3,582,565	3,663,474
Moccasin Bend - Liquid Handling	12,226,872	11,179,997	11,864,049
Inflow & Infiltration	1,709,940	1,534,420	1,333,405
Safety & Training	112,883	141,649	146,527
Pretreatment/Monitoring	453,605	586,678	717,778
Moccasin Bend - Solid Handling	3,403,365	3,473,230	3,928,130
Moccasin Bend - Landfill Handling	1,281,922	1,600,000	1,600,000
Contingency	-	-	-
Combined Sewer Overflow	265,898	217,346	309,178
Total Operations & Maintenance	<u>\$28,426,879</u>	<u>\$27,183,904</u>	<u>\$30,281,965</u>

Pumping Stations:			
Mountain Creek Pump Station	19,551	17,477	28,470
Citico Pump Station	400,109	303,117	322,010
Friar Branch Pump Station	187,352	152,296	220,975
Hixson 1, 2, 3, & 4 Pump Stations	159,985	97,101	135,745
19th Street Pump Station	109,824	48,792	62,295
Orchard Knob Pump Station	45,090	52,961	137,310
South Chickamauga Pump Station	406,065	334,209	481,550
Tiftonia 1 & 2 Pump Stations	188,431	123,115	104,325
23rd Street Pump Station	116,978	127,700	135,250
Latta Street Pumping Stations	30,503	10,667	21,650
Residential Pump Stations	51,070	30,750	40,000
Murray Hills Pump Station	26,377	15,544	40,865
Highland Park Pump Station	32,875	8,150	27,050
Big Ridge 1-5 Pump Stations	105,178	73,497	93,185
Dupont Parkway Pump Station	33,004	18,834	25,725
VAAP Pump Station	2,573	3,990	9,065

	FY11 Actual	FY12 Projected	FY13 Proposed
Northwest Georgia Pump Station	46,304	49,733	65,724
Brainerd Pump Station	48,887	39,252	70,834
East Brainerd Pump Station	41,644	46,175	54,125
North Chattanooga Pump Station	27,181	30,123	28,155
South Chattanooga Pump Station	2,392	6,978	11,070
Ooltewah-Collegedale Pump Station	88,535	88,941	94,875
Odor Control Pump Stations	750,604	800,000	800,000
Enterprise South Pump Station	17,236	23,908	44,770
River Park Pump Station	987	3,500	4,750
Ringgold Pump Station	47,272	58,740	65,195
Regional Metering Stations	-	-	-
Warner Park #1	-	10,500	7,500
West Chickamauga	2,071	-	9,000
Total Pumping Stations	\$2,988,078	\$2,576,050	\$3,141,468
Total Operations & Maintenance	\$31,414,957	\$29,759,954	\$33,423,433
Capital Improvement	1,015,063	2,737,985	428,393
Appropriation to Capital	-	-	-
Debt Service Reserve	1,575,012	1,687,795	2,354,661
Construction Trust Fund (P540)	-	-	-
Debt Service			
Principal	9,137,500	8,941,261	11,200,206
Interest	3,987,597	3,114,417	3,516,424
	\$13,125,097	\$12,055,678	\$14,716,630
Total	\$47,130,129	\$46,241,412	\$50,923,117
Beginning Unrestricted Net Assets	254,321,427	256,459,138	258,476,540
Estimated increase(decrease) in Unrestricted Net Assets	2,137,711	2,017,402	-
Ending Unrestricted Net Assets	256,459,138	258,476,540	258,476,540

6020 SOLID WASTE & SANITATION FUND

ESTIMATED REVENUE

Landfill Tipping Fees	\$456,641	\$578,996	\$321,000
Permits	1,032	2,016	2,200
Federal Operations Funds	87,430	-	-
State of Tennessee Household Hazardous Waste Grant	108,954	145,000	85,000
State of Tennessee Recycle Rebate	-	-	15,000
State Operations Funds TEMA	10,480	-	-
City Tipping Fees	5,907,775	5,773,587	5,773,587
Investment Income	58,649	30,108	-

	FY11 Actual	FY12 Projected	FY13 Proposed
Sale of Mulch	188,106	11,711	25,000
Miscellaneous	43,867	54,763	11,968
Total	\$6,862,934	\$6,596,180	\$6,233,755

APPROPRIATIONS

Recycle	\$760,476	\$868,784	\$944,674
Waste Disposal – Summit Monitoring	265,175	287,660	308,510
Waste Disposal – City Landfill	1,602,840	1,346,641	1,535,738
Wood Recycle	707,215	755,112	781,827
Montague Park Monitoring	25,444	10,500	10,500
Solid Waste Reserve	-	-	173,868
Debt Service			
Principal	2,785,090	1,540,155	1,602,988
Interest	955,872	854,836	775,650
Capital Improvement	1,127,000	-	-
Household Hazardous Waste	94,179	103,181	100,000
Total	\$8,323,291	\$5,766,869	\$6,233,755
Beginning Unrestricted Net Assets	(6,772,038)	(8,232,395)	(7,403,084)
Estimated increase(decrease) in Unrestricted Net Assets	(1,460,357)	829,311	-
Ending Unrestricted Net Assets	(8,232,395)	(7,403,084)	(7,403,084)

6030 WATER QUALITY FUND

ESTIMATED REVENUE

Water Quality Fee	\$15,352,778	\$14,171,105	\$15,522,000
Land Disturbing Fee	26,530	28,897	25,000
Federal Operations Funds	150,384	-	-
State Operations Funds TEMA	25,066	-	-
Other	(1,075,661)	11,874	11,000
General Fund Subsidy	-	-	-
Fund Balance	-	-	-
Total	\$14,479,097	\$14,211,876	\$15,558,000

APPROPRIATIONS

Water Quality Administration	\$2,178,312	\$1,846,134	\$3,159,912
Water Quality Operations	5,169,174	5,875,257	6,704,420
Water Quality Site Development	326,048	1,092,579	1,113,868
Water Quality Engineering	499,785	561,219	798,131
Water Quality Public Education	72,536	63,046	68,158
Renewal & Replacement	281,190	(4,568)	99,285
Contingency	-	-	-
Debt Service			
Principal	1,824,609	977,327	962,666

	FY11 Actual	FY12 Projected	FY13 Proposed
Interest	477,203	404,971	355,017
Debt Service Reserve	-	895,441	846,543
Appropriation to Capital Project Fund	11,500,000	1,450,284	1,450,000
Total	\$22,328,857	\$13,161,690	\$ 15,558,000
Beginning Unrestricted Net Assets	37,680,313	29,830,553	30,880,739
Estimated increase(decrease) in Unrestricted Net Assets	(7,849,760)	1,050,186	-
Ending Unrestricted Net Assets	29,830,553	30,880,739	30,880,739
9091 AUTOMATED TRAFFIC ENFORCEMENT			
ESTIMATED REVENUE			
Automated Traffic & Speeding Fines	\$1,519,702	\$1,076,476	\$1,100,000
Total	\$1,519,702	\$1,076,476	\$1,100,000
APPROPRIATIONS			
Traffic Enforcement Operations	\$1,374,079	\$1,043,296	\$1,100,000
Total	\$1,374,079	\$1,043,296	\$1,100,000
Beginning Fund Balance	1,129,965	1,275,588	1,308,768
Estimated increase(decrease) in Fund Balance	145,623	33,180	-
Ending Fund Balance	1,275,588	1,308,768	1,308,768
9250 NARCOTICS FUND			
ESTIMATED REVENUE			
Federal	\$-	\$50,000	\$50,000
State	-	6,000	12,000
Confiscated Narcotics Funds	528,378	260,000	200,000
Other	95,887	51,000	50,000
Total	\$624,265	\$367,000	\$312,000
APPROPRIATIONS			
Operations	\$451,912	\$291,732	\$312,000
Total	\$451,912	\$291,732	\$312,000
Beginning Fund Balance	1,381,968	1,554,321	1,629,589
Estimated increase(decrease) in Fund Balance	172,353	75,268	-
Ending Fund Balance	1,554,321	1,629,589	1,629,589

SECTION 6(b). That there be and is hereby authorized the appropriation of all collections and fund balances to the respective funds, other than the General Fund, to be expended for the general public purposes as indicated.

SECTION 6(c). That the Chattanooga City Council adopted Resolution 25862 on March 24, 2009, authorizing the City to enter into an Airport Operations Service Contract (“Contract”) with the Chattanooga Metropolitan Airport Authority (“Airport Authority”). In accordance with Section 5.1 of the Contract, the City hereby appropriates the sum of \$576,592.00 from the Debt Service Fund (which represents the total debt service requirements for the Airport Authority’s fiscal year 2013), to be used only in the event that the Airport Authority is unable to meet its debt service requirement for fiscal year 2013.

SECTION 7(a). That all persons under the “City of Chattanooga Classification and Pay System” and covered by the “Pay Plans” on the effective date of this Ordinance shall receive pay within the appropriate range as designed in the City’s Pay Plan. The Mayor shall authorize pay for all persons not within the “City of Chattanooga Classification System” and not covered by the “Pay Plan”

The Mayor is authorized to increase pay to address the Career Ladder Programs; the Mayor is further authorized to apply a three percent (3%) increase in base pay for eligible permanent civilian personnel effective July 1, 2012. All increases are subject to the maximum of the assigned pay range. Employees hired subsequent to February 29, 2012 shall not be eligible for the increase. Increases in this section shall not apply to employees whose current base pay is equal to or greater than the maximum of the assigned pay range.

SECTION 7(a)(1). In addition to the minimum rate of pay established in the Classification Plan, a rate of pay less than the minimum of the designated pay range may be assigned to the newly employed or promoted incumbent for a specified period of time. This pay shall be identified as “probation pay”. Provided, however, that no full time City employee shall be paid less than the prevailing poverty rate, except for those employees whose pay is governed by federal formula.

SECTION 7(a)(2). Any person employed on a temporary basis in positions authorized within the Classification Plan shall be paid at a rate not more than the minimum of the position's pay range. As provided in the Chattanooga City Code, Part II, temporary employment is for a specified period, not to exceed two (2) years.

SECTION 7(a)(3). In addition to positions provided for hereinafter, known as positions within the "City of Chattanooga Classification System", which includes only permanent full time positions, the City recognizes and authorizes the following types of designation of positions as exempt from the Classification System: Permanent Part-Time, Temporary Part-Time, Permanent Daily, Permanent Full-Time Elected Officials, and Temporary Full-Time.

SECTION 7(b). That except as otherwise provided, the positions specified hereinafter are hereby authorized at the pay ranges or maximum amounts and upon the terms hereinafter specified.

<u>Funded</u>	<u>Position Name</u>	<u>Range/Rate</u>	<u>Period</u>
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DEPARTMENT OF GENERAL GOVERNMENT

OFFICE OF CITY ATTORNEY

0000150	1	City Attorney	34	B
0004037	5	Administrative Support Spec	10	B
0004130	1	Claims Investigator	18	B
0004131	1	Deputy City Attorney	30	B
0030020	5	Staff Attorney	25	B
0004037	1	Administrative Support Spec	10	B

CITY COURT (JUDICIAL) – First Division

0000152	2	City Court Officer	(each) NP	B
0000153	1	Judicial Assistant	\$23.30H	B
0020010	1	City Judge	*	B

CITY COURT (JUDICIAL) – Second Division

0000152	2	City Court Officer	(each) NP	B
0000153	1	Judicial Assistant	\$23.30H	B
0020010	1	City Judge	*	B

* The City Judges shall be paid the same salary as the General Sessions Judges of Hamilton County, Tennessee.

CITY COUNCIL

0000159	1	Clerk to Council	NP	B
0000160	1	Management Analyst	NP	B
0000161	1	Assistant Clerk to Council	NP	B
0000163	1	Council Secretary	NP	B
0020100	1	Council Chairperson	***	B

0020200	1	Council Vice Chairperson		**	B
0020300	7,	Council Member	(each)	*	B

- * Members of the Council shall be paid fifteen percent (15%) of the Mayor's Salary
- ** The Vice-Chairperson shall be paid fifteen percent (15%) of the Mayor's salary plus an additional \$2,500.00
- *** The Chairperson shall be paid fifteen percent (15%) of the Mayor's salary plus an additional \$5,000.00

INTERNAL AUDIT/ PEFORMANCE REVIEW

0000084	3	Internal Auditor 1	(each)	19	B
0002117	1	Internal Auditor 2		21	B
0002118	1	Director Internal Audit		29	B
0004037	1	Administrative Support Spec		10	B

INFORMATION SERVICES

0000107	1	Chief Information Officer		33	B
0000108	1	Manager Application Services		28	B
0000109	1	Dep Chief Information Officer		29	B
0000110	3	Network Analyst		22	B
0000113	1	Manager IT Support Services		28	B
0000114	1	Network Engineer		20	B
0000115	2	Systems & Database Spec 2	(each)	23	B
0000116	2	Systems & Database Spec 1	(each)	22	B
0000117	1	Manager Network		27	B
0000119	4	Programmer 2	(each)	20	B
0000120	1	IT Support Services Supervisor		21	B
0000127	4	Programmer 1	(each)	18	B
0000146	1	Telecommunications Coordinator		17	B
0004004	4	IT Business Project Analyst	(each)	25	B
0004008	1	Webmaster		20	B
0004009	3	IT Specialist	(each)	19	B
0004015	4	IT Technician	(each)	15	B
0004159	1	Emerging Technology Specialist		25	B
0004037	1	Administrative Support Spec		10	B
0004047	1	Adm Support Assistant 2		7	B

311 CALL CENTER

0002106	1	Customer Service Rep 2		8	B
0002107	8	Customer Service Rep 1	(each)	7	B
0002108	1	Customer Service Supervisor		15	B
0004008	1	Webmaster		20	B

DEPARTMENT OF GENERAL GOVERNMENT

GENERAL SERVICES ADMINISTRATION

0000020	1	Director General Services		30	B
0000021	1	Asst. Director Gen Svcs		NR (1 Frozen)	B
0000022	1	Special Project Coordinator		NR (1 Frozen)	B
0000187	1	General Svcs Technology Spec		22	B
0004011	1	Fiscal Analyst		17	B
0004047	1	Adm Support Assistant 2		7	B
0004163	1	Real Property Coordinator		14	B
0004164	1	Contract Project Manager		22	B

PURCHASING

0000250	1	Manager Purchasing		23	B
0000252	7	Buyer	(each)	16	B
0000269	1	Deputy Purchasing Manager		21	B
0004057	1	Adm Support Assistant 1		4	B
0004047	1	Adm Support Assistant 2		7	B
0004167	1	Procurement Analyst		17	B

CITY HALL / ANNEX MAINTENANCE

0000198	2	Security Guard	(each)	4	B
0004010	1	General Supervisor		18	B
0004045	1	Crew Supervisor 1		8	B
0004059	7	Crew Worker 1	(each)	2 (1 Frozen)	H
0004040	4	Bldg Maintenance Mechanic 1	(each)	9	H

DEVELOPMENT RESOURCE CENTER

0004057	1	Adm Support Assistant 1		4	B
0004059	2	Crew Worker 1	(each)	2	H

TN VALLEY REGIONAL COMMUNICATIONS

0000199	1	Mgr Electronics Communications		25	B
0000213	4	Electronics Com Technician 2		16	B
0004019	2	Electronics Com Technician 1	(each)	14	B
0004116	1	Electronics Shop Supv		18	B
0004057	1	Administrative Support Asst 1		4	B

MUNICIPAL GARAGE – AMNICOLA

0000204	1	Fleet Maintenance Shift Supv		16	B
0000205	1	Manager Fleet		23	B
0000206	4	Equipment Mechanic 3*	(each)	13	H
0000208	3	Equipment Mechanic 1*	(each)	10	H
0000209	1	Data Analyst		12	B
0000218	2	Fleet Maintenance Shop Supv	(each)	18	B
0000224	11	Equipment Mechanic 2*	(each)	12	H

0001301	1	Inventory Clerk		5	H
0004028	1	Inventory Coordinator		13	H
0004051	3	Inventory Technician	(each)	7	H
0004059	2	Crew Worker 1	(each)	2	H

**denotes positions authorized to receive a tool allowance based on City of Chattanooga policy.*

MUNICIPAL GARAGE – 12TH STREET

0000204	2	Fleet Maintenance Shift Supv	(each)	16	B
0000206	7	Equipment Mechanic 3*	(each)	13	H
0000208	5	Equipment Mechanic 1*	(each)	10	H
0000218	1	Fleet Maintenance Shop Supv		18	B
0000224	6	Equipment Mechanic 2*	(each)	12	H
0004028	1	Inventory Coordinator		13	B
0004037	1	Administrative Support Spec		10	B
0004051	2	Inventory Technician	(each)	8	B
0004053	1	Vehicle Servicer		7	H
0004057	1	Adm Support Assistant 1		4	H
0004058	1	Crew Worker 2		4	H
0004059	1	Crew Worker 1		2	H
0004100	1	Equipment Operator 4		10	H

**denotes positions authorized to receive a tool allowance based on City of Chattanooga policy.*

MUNICIPAL GAS STATION

0004100	1	Equipment Operator 4		10	H
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DEPARTMENT OF FINANCE & ADMINISTRATION

FINANCE OFFICE

0000075	1	Administrator & City Finance Officer		35	B
0000076	1	Deputy Administrator Finance		29	B
0000077	1	Budget Officer		27	B
0000079	1	Manager Financial Operations		27	B
0000081	1	Accounts Payable Supervisor		17	B
0000082	1	Accounting Manager		24	B
0000083	1	Payroll Supervisor		19	B
0000085	4	Management & Budget Analyst 1	(each)	17	B
0000086	2	Management & Budget Analyst 2		21	B
0000087	3	Accountant 1	(each)	17	B
0000090	2	Accountant 2	(each)	21	B
0000099	1	Payroll Assistant		7	B

0000102	2	Payroll Technician	(each)	11	B
0000995	1	Grants Specialist		15	B
0001402	3	Accounting Technician 1	(each)	8	B
0004021	1	Executive Assistant		14	B
0004035	2	Accounting Technician 2	(each)	10	B
0004047	4	Adm Support Assistant 2	(each)	7	B
0004143	1	Business Systems Analyst		24	B
0004161	1	Capital Project Analyst		21	B

CITY TREASURER

0000131	1	Assistant City Treasurer		22	B
0000132	2	Tax Supervisor	(each)	16	B
0000133	1	City Treasurer		25	B
0000136	1	Tax Specialist 2		10	B
0000904	1	Property Clerk I		\$9.35	H
0000905	1	Property Clerk II		\$9.63	H
0000906	1	Property Clerk III		\$10.50	H
0001006	7	Tax Specialist	(each)	7	B

OFFICE OF CITY COURT CLERK

0000055	1	City Court Clerk		24	B
0000059	1	Deputy City Court Clerk		17	B
0001101	12	Court Operations Assistant	(each)	5	B
0004044	2	Court Operations Technician 2	(each)	8	B
0004054	3	Court Operations Technician 1	(each)	6	B

POLICE DEPARTMENT

SWORN

0000796	3	Assistant Police Chief	(each)	P9	B
0000805	1	Police Chief		34	B
0000806	1	Deputy Police Chief		30	B
0000809	8	Police Captain	(each)	P8	B
0000812	17	Police Lieutenant	(each)	P7	B
0000813	89	Police Sergeant	(each)	P6	B
0004121	349	Police Officer I	(each)	P2 (frozen 12)	B
0004122		Police Officer II	(each)	P3	B
0004123		Police Officer III	(each)	P4	B
0004060		Master Police Officer	(each)	P5	B

NON-SWORN

0000168	1	Public Relations Coordinator 2		18	B
0000825	9	Police Services Technician 1	(each)	4	B
0000828	1	Crime Scene Technician		9	B
0000829	1	Photographic Lab Technician		9	B
0000834	1	School Patrol Officer Supv		9	B
0000840	7	Police Property Technician	(each)	7	B
0000856	1	Police Records Operation Supv		13	B
0000970	18	Police Service Technician 2	(each)	6	B
0000975	3	School Patrol Lieutenant	(each)	\$21.84	H
0000976	30	School Patrol Officer	(each)	\$15.08	H
0001005	1	Manager Accreditation		17	B
0001010	1	Police Information Center Mgr		16	B
0001011	5	Police Records Analyst	(each)	10	B
0001402	1	Accounting Technician 1		8	B
0002205	1	Terminal Agency Coordinator		8	B
0003003	1	Crime Statistical Analyst		15	B
0004010	1	General Supervisor		18	B
0004011	1	Fiscal Analyst		17	B
0004014	1	Occupational Safety Specialist		17	B
0004020	1	Electronics Surveillance Techn		14	B
0004021	2	Executive Assistant		14	B
0004040	2	Bldg Maintenance Mechanic 1	(each)	9	B
0004042	1	Fiscal Technician		9	B
0004047	14	Adm Support Assistant 2	(each)	7	B
0004050	2	Fingerprint Technician	(each)	7	B
0004052	2	Personnel Assistant	(each)	8	B
0004056	18	Police Records Technician	(each)	5	B
0004057	2	Adm Support Assistant 1	(each)	4	B

AUTOMATED TRAFFIC FUND

SWORN

0000813	1	Police Sergeant		P6	B
0004121	3	Police Officer I	(each)	P2	B
0004122	1	Police Officer II		P3	B
0004123	1	Police Officer III		P4	B
0004060	1	Master Police Officer		P5	B

NON-SWORN

0004037	1	Adm Support Specialist		10	B
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FIRE DEPARTMENT

SWORN

0000865	1	Fire Chief		34	B
0000866	1	Deputy Fire Chief		F7C	B
0000867	1	Fire Marshall		F7C	B
0000869	9	Fire Battalion Chief	(each)	F5A	B
0000873	84	Fire Lieutenant	(each)	F3A	B
0000874	49	Firefighter	(each)	F1A	B
0000892	177	Firefighter Senior	(each)	F2A	B
0004001	3	Assistant Fire Chief	(each)	F6C	B
0004003	81	Fire Captain	(each)	F4A	B
0004111	10	Staff Captain	(each)	F4 C	B
0004112	11	Staff Lieutenant	(each)	F3C	B
0004113	1	Staff Firefighter Senior	(each)	F2C	B
0004115	1	Executive Deputy Fire Chief		29	B

NON-SWORN

0000168	1	Public Relations Coordinator 2		18	B
0000891	3	Fire Equipment Specialist	(each)	11	B
0000999	1	Manager IT Fire		18	B
0001407	1	Budget Technician		12	B
0004010	1	General Supervisor		18	B
0004021	1	Executive Assistant		14	B
0004029	1	Bldg Maintenance Mechanic 2		12	B
0004040	3	Bldg Maintenance Mechanic 1	(each)	9	B
0004047	2	Adm Support Assistant 2	(each)	7	B
0004051	1	Inventory Technician		7	B
0004052	1	Personnel Assistant		8	B
0004057	1	Adm Support Assistant 1		4	B

DEPARTMENT OF PUBLIC WORKS

ADMINISTRATION

0000450	1	Administrator		34	B
0000451	1	Deputy Administrator		31	B
0004011	1	Fiscal Analyst		17	B
0004021	1	Executive Assistant		14	B
0004028	1	Inventory Coordinator		13	B
0004047	2	Administrative Support Assistant 2	(each)	7	B

CITY WIDE SERVICES

0000474	1	Director, City Wide Services		27	B
0000479	1	Accident Investigator		10	B
0001301	1	Inventory Clerk		5	B
0001530	1	Crew Scheduler		8	B
0004014	1	Occupation Safety Specialist		17	B
0004028	1	Inventory Coordinator		13	B
0004037	2	Administrative Support Specialist		10	B
0004047	2	Administrative Support Assistant 2	(each)	7	B/H
0004051	1	Inventory Technician		8	B
0004057	2	Administrative Support Specialist 1	(each)	4	B
0004059	1	Crew Worker 1		2	B
0004068	1	Asst. Director City Wide Services Adm		22	B

MUNICIPAL FORESTRY

0000311	1	Municipal Forester		23	B
0000312	1	Forestry Supervisor		18	B
0000333	2	Tree Trimmer	(each)	9	H
0004038	2	Crew Supervisor 2	(each)	12	H
0004100	2	Equipment Operator 4	(each)	10	H
0004148	1	Forestry Technician		12	B

EMERGENCY

0004059	5	Crew Worker 1	(each)	2 (1 frozen)	H
0004100	7	Equipment Operator 4	(each)	10	H
0004102	2	Equipment Operator 3	(each)	8	H
0004105	2	Equipment Operator 1		5	H

SOLID WASTE REFUSE COLLECTION CENTERS

0004100	1	Equipment Operator 4	(each)	10	H
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ENGINEERING

0000505	1	City Engineer		31	B
0000512	1	Assistant City Engineer		28	B
0000513	4	Civil Engineer	(each)	19	B
0000516	3	Engineering Coordinator	(each)	21	B
0000518	4	Survey Party Chief	(each)	14	B
0000522	2	Survey Instrument Technician	(each)	9	B
0000521	1	Construction Inspector 1		14	B
0000524	1	Manager IT Public Works		24	B
0000582	1	Engineering Technician	(each)	13	B
0000965	1	Engineering Co-op	(each)	\$12.33 (1 frozen)	H
0004047	1	Administrative Support Assistant 2		7	B
0004057	1	Administrative Support Assistant 1		4 (1 frozen)	B
0004064	1	Engineering Manager	(each)	27	B
0004090	3	GIS Technician	(each)	13	B
0004117	1	Engineering Contracts Tech		11	B
0004135	1	Construction Inspector 2	(each)	15	B
0004150	2	Senior Engineer	(each)	25	B
0000733	1	Construction Program Supervisor		21	B

LAND DEVELOPMENT OFFICE

0000521	3	Construction Inspector 1	(each)	14 (1 frozen)	B
0000541	1	Assistant Director Development Services		25	B
0000544	1	Chief Building Inspector		19	B
0000545	1	Chief Electrical Inspector		19	B
0000546	1	Chief Plumbing Inspector		19	B
0000548	2	Electrical Inspector 1	(each)	14	B
0000550	2	Plumbing Inspector 1	(each)	14 (1 frozen)	B
0000551	1	Plumbing Inspector 2		15	B
0000552	6	Combination Inspector	(each)	15(1 frozen)	B
0000553	1	Building Inspector 1		15	B
0000554	1	Electrical Inspector 2		15	B
0000555	1	Building Inspector 2		15	B
0000559	1	Gas/Mechanical Inspector 2		15	B
0000567	1	Director Land Development		27	B
0000578	1	Assistant Director Land Use Dev Service		21	B
0001004	5	Permit Clerk	(each)	6	B
0001955	1	Development Ombudsman		18	B
0004032	1	Office Supervisor		12	B
0004047	1	Administrative Support Assistant 2		7	B
0004057	1	Administrative Support Assistant 1		4 (1 frozen)	B
0004080	1	Plans Review Specialist 3		15	B
0004085	1	Historic Preservation Planner		14	B
0004096	1	Plans Review Specialist 2		12	B
0004101	2	Plans Review Specialist 1	(each)	9	B
0004135	1	Construction Inspector 2		15	B
0004165	1	Manager Land Use Development		19	B
0004166	1	Zoning Inspector		12	B

0004171	1	Combination Inspector 1		13	B
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STREET CLEANING

0004010	1	General Supervisor		18	B
0004038	2	Crew Supervisor 2		12 (1 frozen)	B
0004045	3	Crew Supervisor 1	(each)	8	B
0004058	3	Crew Worker 2	(each)	4	H
0004059	11	Crew Worker 1	(each)	2 (1 frozen)	H
0004100	14	Equipment Operator 4		10 (1 frozen)	H

TRAFFIC CONTROL

0000206	1	Equipment Mechanic 3		13 (1 frozen)	H
0000743	1	Manager Traffic Operations		24	B
0000744	1	Traffic Electrician Supervisor		19	B
0000753	1	Parking Meter Technician		7	B
0000756	2	Electronics Technician 1	(each)	14	B
0000757	1	Traffic Electronic Supervisor		19	B
0004010	1	General Supervisor		18	B
0004018	1	Electrician 2		14	B
0004027	4	Electrician 1	(each)	13	B
0004037	1	Administrative Support Specialist		10	B
0004038	1	Crew Supervisor 2		12	B
0004049	2	Crew Worker 3	(each)	7	H
0004057	1	Administrative Support Assistant 1		4	B
0004058	3	Crew Worker 2	(each)	4	H
0004059	7	Crew Worker 1	(each)	2 (1 frozen)	H
0004100	6	Equipment Operator 4	(each)	10	H

TRAFFIC ENGINEERING ADMINISTRATION

0000768	1	City Traffic Engineer		27	B
0000769	1	Assistant City Traffic Engineer		25	B
0000770	1	Traffic Operations Analyst		16	B
0000771	1	Traffic Engineering Coordinator		13	B
0000774	4	Traffic Engineering Technician	(each)	10	B
0000776	1	Traffic Signal Designer		14	B
0004047	1	Administrative Support Assistant 2		7	B
0004141	1	Traffic Signal Systems Engineer		25	B

BRUSH & TRASH

0004010	1	General Supervisor		18	B
0004059	1	Crew Worker 1		2	H
0004100	11	Equipment Operator 4	(each)	10 (1 frozen)	H

TRASH FLASH

0004100	4	Equipment Operator 4	(each)	10	H
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SWAY CAR

0004100	2	Equipment Operator 4		10	H
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CURBSIDE RECYCLE

0004038	1	Crew Supervisor 2		12	B
0004059	4	Crew Worker 1	(each)	2 (1 frozen)	H
0004102	3	Equipment Operator 3	(each)	8	H
0004104	1	Equipment Operator 2	(each)	6	H

GARBAGE COLLECTION

0000532	1	Manager Sanitation		22	B
0004100	14	Equipment Operator 4		10	H
0004010	1	General Supervisor		18	B
0004038	1	Crew Supervisor 2		12	B
0004058	1	Crew Worker 2		4	H
0004059	5	Crew Worker 1	(each)	2	H
0004102	4	Equipment Operator 3	(each)	8 (1 frozen)	H

REFUSE INSPECTION

0000531	6	Refuse Collection Inspector	(each)	10 (1 frozen)	H
0004153	1	Refuse Collection Inspector Supervisor		12	B

SOLID WASTE FUND POSITIONS
SANITARY FILLS

0000663	1	Manager Landfill		22	B
0004010	1	General Supervisor		18	B
0004058	4	Crew Worker 2		4	H
0004098	2	Landfill Technician		11	B
0004124	5	Equipment Operator 5	(each)	12	H
0004105	1	Equipment Operator 1		5	H

WOOD RECYCLE

0004058	1	Crew Worker 2		4	B
0004059	1	Crew Worker 1		2	H
0004124	3	Equipment Operator 5	(each)	12	H
0004126	1	Crew Supervisor 3		14	B

RECYCLE

0004100	1	Equipment Operator 4	(each)	10	H
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WATER QUALITY MANAGEMENT FUND POSITIONS

WATER QUALITY MANAGEMENT

0000512	1	Assistant City Engineering		28	B
0000728	1	Manager PWD Water Quality Mgt		25	B
0000736	2	Water Quality Supervisor		19	B
0000738	1	Water Quality Technician 1	(each)	12	B
0000740	8	Water Quality Specialist 1		14	B
0000965	4	Engineering Co-op	(each)	\$12.33	H
0001016	2	Water Quality Specialist 2		18	B
0004047	1	Administrative Support Assistant 2		7	B
0004069	1	GIS Systems Administrator		22	B
0004075	2	GIS Analyst 1	(each)	18	B
0004090	2	GIS Technician		13	B

WATER QUALITY OPERATIONS

0004010	2	General Supervisor	(each)	18	B
0000683	1	Manager Sewer Construction		22	B
0000521	1	Construction Inspector 1		14	B
0004045	4	Crew Supervisor 1	(each)	8	B
0004038	7	Crew Supervisor 2	(each)	12	B
0004030	7	Crew Supervisor 3	(each)	14	B
0004047	1	Administrative Support Assistant 2		7	B
0004049	9	Crew Worker 3	(each)	7	H
0004058	13	Crew Worker 2	(each)	4	H
0004059	26	Crew Worker 1	(each)	2	H
0004100	4	Equipment Operator 4	(each)	10	H
0004102	4	Equipment Operator 3	(each)	8	H
0004104	8	Equipment Operator 2	(each)	6	H
0004124	10	Equipment Operator 5	(each)	12	H

WATER QUALITY SITE DEVELOPMENT

0004140	1	Manager Water Quality		25	B
0000742	3	Soil Engineering Specialist	(each)	19	B
0001004	1	Permit Clerk		6	B

WATER QUALITY ENGINEERING & PROJECT MANAGEMENT

0004064	1	Engineering Manager		27	B
0000733	1	Construction Program Supervisor		21	B
0000513	5	Civil Engineer	(each)	19	B
0004071	2	Project Engineer	(each)	22	B
0004150	1	Senior Engineer		25	B
XXXXXXXX	1	Landscape Architect		NR	

WATER QUALITY PUBLIC EDUCATION

0000600	1	Public Information Specialist		15	B
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STATE STREET AID

STREET MAINTENANCE

0000516	1	Engineering Coordinator		21	B
0001530	1	Crew Scheduler		8	B
0004010	1	General Supervisor	(each)	18	B
0004038	3	Crew Supervisor 2	(each)	12	B
0004045	1	Crew Supervisor 1	(each)	8	B
0004058	12	Crew Worker 2	(each)	4	H
0004059	21	Crew Worker 1	(each)	2	H
0004065	1	Asst Director City Wide Services Ops		25	B
0004100	3	Equipment Operator 4	(each)	10	H
0004102	7	Equipment Operator 3	(each)	8	H
0004104	4	Equipment Operator 2	(each)	6	H
0004124	10	Equipment Operator 5	(each)	12	H
0004126	4	Crew Supervisor 3 CDL	(each)	14	H
0004142	1	Manager Street Maintenance		22	B

INTERCEPTOR SEWER SYSTEM

ADMINISTRATION

0000575	1	Director Waste Resources		29	B
0000590	1	Waste Resources Plant Engineer		22	B
0001301	3	Inventory Clerk	(each)	5	H
0004009	1	IT Specialist		19	B
0004011	1	Fiscal Analyst		17	B
0004028	1	Inventory Coordinator		13	B
0004037	1	Administrative Support Spec		10	B
0004047	2	Adm Support Assistant 2		7	B
0004051	1	Inventory Technician		8	B
0004052	1	Personnel Assistant		8	B
0004071	1	Project Engineer		22	B

LABORATORY

0000591	1	Manager Laboratory Services		23	B
0000594	1	Chemist		17	B
0004091	2	Laboratory Technician 2		13	B
0004094	4	Laboratory Technician 1	(each)	12	B

ENGINEERING

0000596	1	Construction Inspector Supv		18	B
0000597	1	Waste Resources Sys Engineer		25	B
0000598	2	Sewer Project Coordinator	(each)	15	B
0001530	1	Crew Scheduler		8	B
0004071	1	Project Engineer		22	B

PLANT MAINTENANCE

0000601	1	Waste Resources Maintenance Manager		24	B *
0000603	1	Chief Electrical Instrument Techn		19	H *
0000605	2	Chief Maintenance Mechanic	(each)	19	H *
0000610	11	Plant Maintenance Mechanic	(each)	11	H *
0000618	3	Plant Maintenance Lubricator	(each)	5	H *
0004018	7	Electrician 2	(each)	14	H *
0004038	1	Crew Supervisor 2		12	H *
0004040	1	Bldg Maintenance Mechanic 1		9	B *
0004058	1	Crew Worker 2		4	H
0004170	1	Plant Maintenance Planner		13	B
0004155	1	Asset Management Systems Coordinator		13	B

* denotes positions authorized to receive a tool allowance based on City of Chattanooga, Department of Public Works, Interceptor Sewer System policy.

SEWER MAINTENANCE

0004010	1	General Supervisor		18	B
0004030	4	Crew Supervisor 3	(each)	14	H
0004058	2	Crew Worker 2	(each)	4	H
0004100	5	Equipment Operator 4	(each)	10	H
0004102	4	Equipment Operator 3	(each)	8	H
0004126	1	Crew Supervisor 3 CDL	(each)	14	H

MOCCASIN BEND TREATMENT PLANT – LIQUID HANDLING

0000630	1	Plant Superintendent		27	B
0000633	4	Chief Plant Operator	(each)	15	H
0000636	5	Plant Operator 3	(each)	13	H
0000638	7	Plant Operator 1	(each)	9	H
0004006	2	Plant Operations Supervisor		21	B
0004034	9	Plant Operator 2	(each)	11	H
0004057	1	Adm Support Assistant 1		4	B
0000598	1	Sewer Project Coordinator		15	B

INFLOW AND INFILTRATION

0004010	1	General Supervisor	18	H	
0004030	3	Crew Supervisor 3	(each) 14		H
0004058	3	Crew Worker 2	(each) 4		H
0004102	6	Equipment Operator 3	(each) 8		H

SAFETY & TRAINING

0004014	1	Occupational Safety Specialist	17		B
0004058	1	Crew Worker 2	4		H

PRETREATMENT/MONITORING

0000652	1	Pretreatment Supervisor	19		B
0000653	5	Monitor Technician	(each) 12		B
0000655	2	Pretreatment Inspector	14		B
0004047	1	Adm Support Assistant 2	7		B

MOCCASIN BEND TREATMENT PLANT – SOLID HANDLING

0000636	3	Plant Operator 3	13		H
0000638	4	Plant Operator 1	(each) 9		H
0004006	1	Plant Operations Supervisor	21		B
0004034	5	Plant Operator 2	(each) 11		H
0004100	1	Equipment Operator 4	10		H

DEPARTMENT OF PARKS AND RECREATION

ADMINISTRATION

0000300	1	Adm Parks & Recreation	32		B
0004011	2	Fiscal Analyst	(each) 17		B
0004021	1	Executive Assistant	14		B
0004052	1	Personnel Assistant	8		B
0004037	1	Administrative Support Spec	10		B

PUBLIC INFORMATION

0004017	1	Public Relations Coordinator I	15		B
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OUTDOOR CHATTANOOGA

0002133	1	Events and Marketing Spec		15	B
0004007	1	Recreation Division Manager		20	B
0000382	1	Recreation Specialist		9	B

OUTVENTURE

0000378	1	Recreation Program Coordinator		16	B
0000378	1	Recreation Program Specialist		13	B
0000935	1	Recreation Specialist (P/T) 18hr		\$11.38	H

SKATE PARK

0002940	2	Skatepark Assistant (P/T) 36hr	(each)	\$10.30	H
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RECREATION FACILITY MANAGEMENT

0000378	4	Recreation Program Coordinator	(each)	16	B
0000382	28	Recreation Specialist	(each)	9	B
0002938	1	Director Recreation		25	B
0002943	1	Assistant Director of Recreation		21	B
0004007	2	Recreation Division Manager	(each)	20	B
0004025	14	Recreation Facility Manager 1	(each)	14	B
0004037	1	Adm Support Specialist	(each)	10	B
0004059	14	Crew Worker 1	(each)	2	B
0004082	3	Recreation Facility Manager 2	(each)	15	B
0004083	1	Recreation Program Specialist		13	B

SUMMIT OF SOFTBALL

0004038	1	Crew Supervisor 1		12	B
0004058	5	Crew Worker 2		4	B

FITNESS CENTER

0000954	1	Fitness Trainer (P/T)		\$10.61	H
0000960	1	Front Desk Clerk (P/T) 18hr		\$8.86	H
0004007	1	Recreation Division Manager		20	B
0004057	1	Adm Support Assistant 1		4	B

CHAMPION'S CLUB

0000394	1	Tennis Professional		16	B
0000981	2	Tennis Assistant (P/T) 20hr	(each)	\$8.02	H
0004059	1	Crew Worker 1		2	B
0004083	1	Recreation Program Specialist		13	B

AQUATICS

0000421	1	Aquatics Program Coordinator		16	B
THERAPEUTIC RECREATION					
0000420	1	Therapeutic Program Coord		16	B
0004083	1	Recreation Program Specialist		13	B
PARKS & ATHLETIC FIELDS					
0004126	1	Crew Supervisor 3 CDL	(each)	14	H
0004100	3	Equipment Operator 5	(each)	12	H
0004100	1	Equipment Operator 4	(each)	10	H
TENNESSEE RIVERPARK - DOWNTOWN					
0004010	1	General Supervisor		18	B
0004038	3	Crew Supervisor 2	(each)	12	H
0004045	3	Crew Supervisor 1	(each)	8	H
0004058	2	Crew Worker 2	(each)	4	H
0004059	14	Crew Worker 1	(each)	2	H
0004105	1	Equipment Operator 1	(each)	5	H
BUILDINGS & STRUCTURES					
0004010	1	General Supervisor		18	B
0004029	1	Bldg Maintenance Mechanic 2		12	H
0004038	1	Crew Supervisor 2		12	H
0004040	8	Bldg Maintenance Mechanic 1	(each)	9	H
0004097	1	Pool Technician		12	H
CAROUSEL OPERATIONS					
0000968	2	Carousel Assistant (P/T) 30hr	(each)	\$7.78	H
PARKS & FACILITIES					
0002934	1	Director Parks		25	B
0002943	1	Assistant Director Parks		21	B
0004037	1	Administrative Support Spec		10	B
0004047	1	Administrative Support Asst 2		7	B
0001301	1	Inventory Clerk		5	B
LANDSCAPE					
0000365	1	Gardener		7	H
0004010	1	General Supervisor		18	B
0004045	4	Crew Supervisor 1		8	H
0004038	2	Crew Supervisor 2		12	H
0004058	4	Crew Worker 2	(each)	4	H

0004059	3	Crew Worker 1	(each)	2	H
0004105	2	Equipment Operator 1	(each)	5	H
0000208	1	Equipment Mechanic 1	(each)	10	H

TENNESSEE RIVERPARK SECURITY

0000850	4	Park Ranger	(each)	4	B
0000863	1	Park Ranger Supervisor		9	B
0004176	1	Park Ranger 2		6	B

CITY-WIDE SECURITY

0000850	3	Park Ranger	(each)	4	B
0000953	1	Ranger (P/T) 20hr	(each)	\$11.70	H

RECREATION SUPPORT SERVICES (ATHLETIC FACILITIES)

0000362	1	Stadium Manager		17	B
0004010	1	General Supervisor		18	B
0000942	1	Softball Coordinator		\$321.00	W
0004038	1	Crew Supervisor 2		12	H
0004058	4	Crew Worker 2		4	H
0004059	1	Crew Worker 1	(each)	2	H

DEPARTMENT OF PERSONNEL

ADMINISTRATION

0000270	1	Administrator Personnel		32	B
0000272	1	Compensation Mgt Analyst		21	B
0000273	1	Deputy Administrator Personnel		29	B
0000275	1	Personnel Records Specialist		20	B
0000284	1	Recruitment Supervisor		18	B
0002142	1	Compliance Officer		18	B
0004012	4	Human Resources Generalist	(each)	17	B
0004021	1	Executive Assistant		14	B
0004033	3	Personnel Technician	(each)	11	B
0004057	1	Administrative Support Asst 1		4	B

EMPLOYEE BENEFITS OFFICE

0000182	1	Dir Risk Mgt and Insurance		27	B
0000185	2	Benefits Technician	(each)	11	B
0004169	1	Pension & Data Analyst		21	B

SAFETY PROGRAMS

0000266	1	Safety Programs Coordinator		21	B
WELLNESS INITIATIVE					
0000011	1	Manager Safety and Wellness		23	B
0000012	1	Wellness Coordinator		16	B

DEPARTMENT OF NEIGHBORHOOD SERVICES & COMMUNITY DEVELOPMENT

ADMINISTRATION

0000050	1	Adm Neighborhood Services		32	B
0001912	1	Dep Adm Neighborhood Svcs		29	B
0001949	1	Graphics & Technology Spec		15	B
0001975	1	Clerical Assistant		\$7.92	H
0004016	2	Neighborhood Program Spec	(each)	15	B
0004021	1	Executive Assistant		14	B

CODES, COMMUNITY SERVICES & NEIGHBORHOOD RELATIONS

0000155	3	Neighborhood Relations Spec	(each)	14	B
0000542	1	Chief Neighborhood Code Enforcement Inspector		19	B
0000565	9	Code Enforcement Inspector 1	(each)	12	B
0004133	1	Code Enforcement Inspector 2	(each)	14	B
0000574	3	Code Enforcement Insp Supv	(each)	16	B
0004047	3	Adm Support Assistant 2	(each)	7	B

GRANTS ADMINISTRATION

0004086	1	Project Specialist		14	B
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COMMUNITY DEVELOPMENT

0000188	1	Manager Community Development		23	B
0000189	1	Asst Mgr Community Development		21	B
0000192	3	Community Development Spec	(each)	16	B
0004011	1	Fiscal Analyst		17	B
0004047	1	Adm Support Assistant 2		7	B

EXECUTIVE DEPARTMENT OF THE MAYOR

ADMINISTRATION

0000164	1	Director of Media Relations		NP	B
0000171	1	Chief of Staff		NP	B
0000174	1	Special Project Assistant		NP	B
0000175	1	Special Assistant	(each)	NP	B
0001209	1	Deputy to the Mayor		NP	B

0020001	1	Mayor*		B
0002135	1	Assistant to Mayor	NP	B
0002136	1	Special Project Coordinator	NP	B
0004047	1	Administrative Support Assistant 2	7	B

*The salary of the Mayor shall be the same as the salary of the County Mayor of Hamilton County, TN.

OFFICE OF MULTICULTURAL AFFAIRS

0001204	1	Administrative Support Specialist	10	B
0002140	1	Director, Multicultural Affairs	NP	B
0002142	1	Compliance Officer	18	B
0001403	1	Administrative Coordinator	NP	B

COMPREHENSIVE GANG INITIATIVE

0004172	1	Coordinator CGI	NP	B
0004173	1	Assoc Coordinator CGI	NP	B

DEPARTMENT OF EDUCATION, ARTS, & CULTURE

ADMINISTRATION

0002960	1	Adm Education Arts Culture	32	B
0002961	1	Deputy Administrator EAC	30	B
0004017	1	Public Relations Coordinator 1	15	B
0004021	1	Executive Assistant	14	B
0004037	1	Administrative Support Spec	10	B

MEMORIAL AUDITORIUM

0000405	1	Technical Coordinator	12	B
0004059	2	Crew Worker 1	(each) 2 (1 Frozen)	H

TIVOLI THEATRE

0000405	1	Technical Coordinator	12	B
0004059	1	Crew Worker 1	2	H

CIVIC FACILITIES ADMINISTRATION

0000400	1	Director Civic Facilities	22	B
0000401	1	Business Mgr Civic Facilities	20	B
0000402	1	Supr Civic Facilities Operation	18	B

0000406	1	Facilities Marketing Coord		15	B
0000410	1	Box Office Supervisor		11	B
0000956	2	Box Office Cashiers (P/T) 36hr	(each)	\$10.79	H
0000958	4	Phone Sales Clerks (P/T) 36hr	(each)	\$10.54	H
0004045	1	Crew Supervisor 1		8	B
0004047	2	Adm Support Assistant 2		7	B

NORTH RIVER CIVIC CENTER

0004026	1	Community Facilities Supv		13	B
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EASTGATE CENTER

0004026	1	Community Facilities Supv		13	B
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HERITAGE HOUSE

0004039	1	Community Facilities Supv		13	B
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CULTURAL ARTS

0004162	1	Art Assistant (P/T) 36hr	(each)	\$10.00	H
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DEPARTMENT OF HUMAN SERVICES

001A010	1	Administrator		32	B
001A171	1	Dep Administrator Human Svcs		29	B
0001207	1	Executive Assistant		14	B
0001402	1	Accounting Technician 1		08	B
0004011	1	Fiscal Analyst		17	B
0004052	1	Personnel Assistant		08	B

NR - Positions Not Rated in the Classification System

NP - Non Plan

B - Biweekly

H - Hourly

W - Weekly

SECTION 7(b)(1). In order to achieve the efficiencies in personnel assignments, the Mayor is hereby authorized to realign, reclassify or otherwise change positions within the total number of funded positions provided for.

SECTION 7(c). This ordinance further provides longevity bonus pay for permanent, full time classified service employees who have five (5) or more years of continuous service as of October 31, 2012. The longevity pay shall be seventy-five dollars (\$75.00) for each full year of continuous service up to a maximum of thirty

(30) years or two thousand two hundred fifty dollars (\$2,250). Employees terminated prior to October 31, 2012 shall not qualify for the longevity bonus pay.

SECTION 8. That all salaries and wages and other expenditures shall be paid only upon the authorization of the official who has the responsibility of expending the appropriation against which the salaries or wages or other expenditures are charged, pursuant to Private Acts of 1953, Chapter 105, Section 2 (4). That all funds appropriated in this Ordinance for payment of salaries and/or wages shall be spent for salaries and wages only unless proper authorization is given to do otherwise.

SECTION 9. That the City Finance Officer is authorized to pay the payroll and/or costs of personal services, whether on the payroll, voucher or otherwise, of the Air Pollution Control Bureau, The Public Library, Regional Planning Agency, Human Services Department, Scenic Cities Beautiful, Golf Courses, and any other department, agency, board, commission, office, division, or branch of Municipal Government heretofore or hereafter established, notwithstanding that same is not specified hereinbefore, as certified to him by the respective administrative official.

SECTION 9(a). That the City Finance Officer is authorized to pay a uniform and equipment maintenance allowance of five hundred dollars (\$500.00) for all sworn police officers and firefighters as of July 1, 2012, except for those new employees who have received from the city a new uniform since July 1, 2011. Further, the City Finance Officer is authorized to pay a supplemental tool allowance of two hundred dollars (\$200.00) for certain employees as set forth in Resolution No. 18381, dated December 5, 1989, as amended; and is authorized to pay a supplemental uniform allowance of two hundred fifty dollars (\$250.00) for City Court Officers. It shall be the duty of employees receiving these supplements to use the funds for the specified purpose and retain receipts to that effect.

SECTION 9(b). That the City Finance Officer is authorized to match the total salaries of all participants in the Fire and Police Pension Fund with a contribution from the General Fund not to exceed thirty-one and eight tenth percent (31.8%).

SECTION 9(c). That the City Finance Officer is authorized to contribute to the General Pension Plan an amount equal to thirteen and sixty-five hundredth percent (13.65%) of all participants' salaries as specified in the most recent actuarial study.

SECTION 9(d). That the City Finance Officer is authorized to pay the following Union Pension Plan the specified amounts per participation agreements

Central Pension Fund

\$1.44 per hour

SECTION 9(e). That the City Finance Officer is authorized to contribute to the Other Post-Employment Benefit Trust Fund a percentage of all participants' salaries as specified in the most recent actuarial study.

SECTION 10. That the City Finance Officer is authorized to reimburse officials and employees for use of personal vehicles on official business at the current rate per mile recognized and established by the Internal Revenue Service.

SECTION 11. That for employees currently receiving a monthly allowance of four hundred dollars (\$400.00) per person in-lieu of a take-home government vehicle shall continue to receive same for as long as such employee holds his or her current position. Additional employees may receive this allowance only with approval of the Mayor and passage of an ordinance by the City Council.

SECTION 12. That employees called to active duty and deployed outside the continental United States ("OCONUS") to a combat zone or a qualified hazardous duty area, as those terms are defined by federal law, shall be paid the difference that their City pay exceeds their total military base pay, up to \$850.00 per month, from the time called to active duty until relieved from active duty status or until June 30, 2013, whichever occurs first. Payments beyond the current fiscal year shall be subject to future appropriations by City Council. The City Finance Officer be and is authorized to appropriate the necessary money from other available funds. The difference in pay shall be calculated without regard to any payment of combat pay.

Further, with the concurrence of the General Pension Fund and the Fire and Police Pension Fund, or any union fund participation agreement, the City shall pay such contributions necessary, both the employee's and the employer's share, based on their pension-eligible salary at the time of call-up (not counting over-time pay)

to ensure the continued enrollment and pension-eligibility of employees while called-up for deployment OCONUS for the same period as referenced above. In this manner, the affected employees shall not be penalized nor incur financial hardship as relates to their pension eligibility.

If the City’s medical insurance provider will extend medical coverage to families affected by the call-up of reservists for deployment OCONUS beyond the customary six (6) month period, the City shall pay the employers share of the premium for any employee called-up to active duty. The employee’s share of the coverage shall remain the responsibility of the employee and may be paid in the most convenient method by the employee. During the time of active duty, the employee may request the City to make such payments on his/her behalf and reconcile the amounts paid upon his/her return to City employment.

SECTION 13. That Chattanooga City Code, Part II, Chapter 2, Section 2-167(b), be and is hereby amended by deleting same in its entirety and substituting in lieu thereof the following:

(b) Unless his/her military organization requires a specified time for the training period, the employee shall arrange with his/her department head for a mutually suitable time period. Employees shall be granted twenty (20) days of paid leave for each calendar year for active-duty training.

SECTION 14. Copying Fees. Whenever a request is made by a member of the public for copies of City records, the following fees are hereby levied and shall be paid by the requesting party in order to defray the City’s costs:

- (1) A fee of fifteen cents (\$0.15) per page per each standard 8 ½ by 11 or 8 ½ x 14 black and white copy produced.
- (2) A fee of fifty cents (\$0.50) per page per each 8 ½ x 11 or 8 ½ x 14 color copy produced.
- (3) If the time reasonably necessary to produce the requested records, including time spent locating, retrieving, reviewing, redacting, and reproducing the records, exceeds more than one (1) hour, the City is permitted to charge the hourly wage of the employee(s) producing such requested records. The hourly wage is based upon the base salary of the employee(s) and does not include benefits. If an employee is not paid on an hourly basis, the hourly wage shall be determined by dividing the employee’s annual salary by the required hours to be worked per year.

- (4) Any records request not subject to the provisions of the Tennessee Open Records Act may be provided at the discretion of the department head at a reasonable rate considering the employees' time and expenses to provide the records.

SECTION 15. That, pursuant to the Charter, it shall be unlawful for any department, agency, or branch of the Government to expend any money other than the purpose for which it was appropriated, nor shall the expenditures for a purpose exceed the appropriation for said purpose.

SECTION 16. If at any time the actual receipt of revenues is projected to be less than the estimated revenues, it shall be the duty of the Mayor to forthwith initiate an ordinance amending this budget ordinance so as to appropriately reduce or otherwise change the various appropriations made herein which, in the judgment of the City Council, should be made.

SECTION 17. That the City Finance Officer be and is hereby authorized to transfer credits from one account to another account within or between the accounts of the various agencies and divisions of government and the various departments of the City as may be necessary to meet expenditures for the fiscal year 2012-2013.

SECTION 18. In addition to FY13 appropriations for current year expenditures, funds shall be appropriated to meet obligations carried forward from prior year open purchase order balances in each fund. Such appropriation shall be from the fund balance of each respective fund.

SECTION 19. That Ordinance 11941 dated March 14, 2007 amended the Chattanooga City Code, Part II, Chapter 24 relative to parking, per Section 24-335, the City delegated the Management responsibilities for parking meters within the Special Parking Management Districts to Chattanooga Area Regional Transportation Authority. By this Budget Ordinance, any revenue in excess of the cost to CARTA for operation of metered parking spaces within the Special Parking Management Districts be appropriated to CARTA to be utilized for CARTA's parking management operations, including the costs of acquiring and maintaining parking equipment and systems and enforcement of these ordinances, as well as the acquisition, construction, and maintenance of off-street parking facilities and the provision of passenger shuttle services in the downtown Chattanooga area.

SECTION 20. That Chattanooga City Code, Part II, Chapter 31, Article II, Section 31-36(a), be and the

same is hereby deleted and the following substituted in lieu thereof:

- (a) Enumeration of charges; quantity of water used. Sewer service charges shall be based upon the quantity of water used as shown by water meter readings and shall be the dollar amount derived by applying the total charge in dollars per one thousand (1,000) gallons for the quantities of water shown in the following table:

User Class (gallons)	Fiscal Year	Fiscal Year
	2012/2013 - 1 10/1/2012 Total Charges (\$/1,000 gallons)	2012/2013 - 2 4/1/2013 Total Charges (\$/1,000 gallons)
First 100,000	\$6.15	\$ 6.43
Next 650,000	4.57	4.78
Next 1,250,000	3.71	3.88
Next 30,000,000	3.13	3.27
Over 32,000,000	3.04	3.18

In addition, the total charges derived from the above chart for residential users will be multiplied by ninety (90) percent to compensate for water use not going to the sewer such as lawn and garden watering. Any residential location where a separate water meter has been installed for the purpose of lawn and garden watering shall not be entitled to have the multiplier applied to any water consumed through the primary water meter. Each residence or apartment unit shall have a maximum monthly sewer service charge for a volume of no more than 12,000 gallons water used; unless the minimum charge due to water meter size exceeds the 12,000 gallon limit, then the monthly sewer service charge shall be at least the minimum for that particular size water meter.

SECTION 21. That Chattanooga City Code, Part II, Chapter 31, Article II, Section 31-36(c) as relates to

sewer service charges and fees be and the same is hereby deleted and the following substituted in lieu thereof:

- (c) Billable flow. The amount due from the regional user shall be the dollar amount derived by applying the total charge shown in the table below per one thousand (1,000) gallons of water sold.

	Regional Operation & Maintenance Charge (\$/1,000 gallons)	Regional Debt Charge (\$/1,000 gallons)	Total Regional Charge (Wheelage and Treatment) (\$/1,000 gallons)
Wheelage and Treatment	1.8540	\$ 0.6264	\$ 2.4804

If regional customers are billed directly through the water company, the rate to be charged shall be two dollars and twenty cents (\$2.20) per one thousand (1,000) gallons.

SECTION 22. That Chattanooga City Code, Part II, Chapter 31, Article II, Section 31-36 (d), be and the same hereby deleted and the following substituted in lieu thereof:

- (d) Total flow. The amount due from the regional user shall be the dollar amount derived by applying the total charge shown in the table below applied to the quantity of water measured by a flow meter installed and maintained at or near the point of connection between the system of the regional user and the Chattanooga system. In the event of any malfunction of said meters, flow shall be estimated, interpolated and/or projected in the most equitable manner possible. Such estimates, along with available readings for periods where there was no malfunction, shall be the basis for billing.

	Regional Operation & Maintenance Charge (\$/1,000 gallons)	Regional Debt Charge (\$/1,000 gallons)	Total Regional Charge (Wheelage and Treatment) (\$/1,000 gallons)
Wheelage and Treatment	\$ 0.9397	\$ 0.3049	\$ 1.2446

SECTION 23. That Chattanooga City Code, Part II, Chapter 31, Article II, Section 31-37, be and the same is hereby deleted and the following substituted in lieu thereof:

Minimum sewer service charges based upon water meter connection size shall be as follows:

Monthly Minimum Sewer Service Charges

<u>Meter Size</u> (inches)	<u>Fiscal Year</u> 2012/2013 -1 <u>Charge per Month</u>	<u>Fiscal Year</u> 2012/2013 - 2 <u>Charge per Month</u>
5/8	\$12.67	\$13.25
3/4	45.19	47.28
1	78.96	82.61
1-1/2	176.72	184.88
2	312.90	327.35
3	733.47	767.34
4	1,355.46	1,418.07
6	3,228.49	3,377.61
8	5,710.62	5,674.39

The minimum sewer service charge for residential users with various meter size shall be multiplied by ninety (90) percent to compensate for water use not going to the sewer such as lawn and garden watering. Any residential location where a separate water meter has been installed for the purpose of lawn and garden watering shall not be entitled to have the multiplier applied to any water consumed through the primary water meter.

SECTION 24. That Chattanooga City Code, Part II, Chapter 31, Article II, Section 31-41(c), be and the same is hereby deleted and the following substituted in lieu thereof:

(c) Rates. Based upon the current cost of treating wastewater containing constituents with concentrations in excess of "normal wastewater," numerical rates are hereby established for Bc and Sc as follows:

Bc = \$0.1120 per pound of BOD for concentrations in excess of three hundred (300) milligrams per liter.

Sc = \$0.0795 per pound of total suspended solids for concentrations in excess of four hundred (400) milligrams per liter.

SECTION 25. That Chattanooga City Code, Part II, Chapter 31, Article II, Section 31-43 (b), (f) and (g) be and the same are hereby deleted and the following substituted in lieu thereof:

(b) *Fees for garbage grinders.* Any user of a garbage grinder, except users in a premise used exclusively for an individual residence, shall be charged at a rate of one hundred ninety-six dollars (\$196.00) per month. The superintendent shall bill users on a bi-monthly basis and the bills shall be due and payable within fifteen (15) days following the last day of the billing period.

(f) *Fees for septic tank discharge.* All persons discharging concentrated, domestic septic tank sewage waste from a truck under the provisions of Article III of this Chapter shall be charged at the rate of seventy-four dollars (\$74.00) per one thousand (1,000) gallons of such waste. The minimum charge for septic tank discharges shall be one half (1/2) of the rate for one thousand (1,000) gallons of the rate in effect at the time of such discharge. All persons discharging grease trap or grease interceptor waste or loads where septic tank waste has been mixed or blended with grease trap or grease interceptor waste shall be charged at the rate two and one half (2 1/2) times the rate for septic tank wastes.

(g) *Fees holding tank wastes.* All persons discharging any holding tank waste authorized pursuant to division 6 of this article shall be charged at the rate of six dollars and forty-three cents (\$6.43) per one thousand (1,000) gallons of such discharge, plus any surcharge rate authorized by Article III of this chapter for concentrations of pollutants in excess of normal waste water without regard to the definition of the industrial user or other limitations set forth in such section. The superintendent may also require a chemical analysis of such waste and charge therefore.

SECTION 26. Notwithstanding any other provision of this Ordinance to the contrary, water providers within the City of Chattanooga shall bill according to the new Chattanooga sewer service charges effective on the following dates:

For the Fiscal Year 2012/2013-1 for service rendered beginning on the 1st day of October 2012 and;
For the Fiscal Year 2012/2013-2 for service rendered beginning on the 1st day of April 2013 and until further notice

SECTION 27. That per ordinance 12377 Section 2. Amending City Code, Part II, Chapter 31, Article VIII, Division 7, Fees, Section 31-354 the annual City of Chattanooga Water Quality fee for bills issued on or about October 1, 2012 for calendar year 2012 will be as follows:

Residential Properties – \$115.20 per ERU
Non-residential Properties: - \$105.00 per ERU

SECTION 28. That this Ordinance shall be operative, as distinguished from its effective date, on and after July 1, 2012.

SECTION 29. That if any section, sentence, word or figures contained in this Ordinance should be declared invalid by a final decree of a Court of competent jurisdiction, such holding shall not affect the remaining sentences, sections, words or figures contained in this Ordinance, but the same shall remain in full force and effect.

SECTION 30. That this Ordinance shall take effect two (2) weeks from and after its passage.

PASSED on Second and Final Reading
June 26, 2012.


CHAIRPERSON

APPROVED: X DISAPPROVED: _____

DATE: June 28, 2012


MAYOR

DWM/add

INCLUSIVE PAY PLAN: GENERAL, FIRE, POLICE

RANGE	MINIMUM	MIDPOINT	MAXIMUM	RANGE
P9	73,246	87,757	102,268	P9
P8	56,135	67,227	78,317	P8
P7	49,913	59,764	69,615	P7
P6	43,692	52,296	60,906	P6
P5	46,483	47,364	55,000	P5
P4	42,961	43,843	44,725	P4
P3	39,436	40,318	41,199	P3
P2	35,913	36,794	37,674	P2
P1	34,118	34,118	34,118	P1
F7C	68,579	85,552	102,532	F7C
F6C	65,350	81,479	97,607	F6C
F5A	60,756	75,751	90,746	F5A
F4C	49,132	61,229	73,325	F4C
F3C	46,358	57,007	67,656	F3C
F3A	43,358	54,007	64,656	F3A
F2C	39,004	47,000	53,405	F2C
F2A	36,004	44,000	50,405	F2A
F1C	35,077	42,313	50,049	F1C
F1A	32,077	39,313	47,049	F1A
F0C	31,577	31,577	31,577	F0C
35	95,283	120,612	147,749	35
34	90,746	114,868	140,714	34
33	86,425	109,398	134,013	33
32	82,309	104,189	127,631	32
31	78,390	99,227	121,554	31
30	74,657	94,502	115,765	30
29	71,102	90,002	110,253	29
28	67,716	85,716	105,003	28
27	64,491	81,635	100,002	27
26	61,420	77,747	95,240	26
25	58,496	74,045	90,705	25
24	55,710	70,519	86,386	24
23	53,057	67,161	82,272	23
22	50,531	63,963	78,355	22
21	48,124	60,917	74,623	21
20	45,833	58,016	71,070	20
19	43,650	55,254	67,686	19
18	41,572	52,622	64,462	18
17	39,592	50,117	61,393	17
16	37,707	47,730	58,469	16
15	35,911	45,457	55,685	15

14	34,201	43,293	53,033	14
13	32,573	41,231	50,508	13
12	31,021	39,268	48,103	12
11	29,544	37,398	45,812	11
10	28,137	35,617	43,631	10
9	26,798	33,921	41,553	9
8	25,521	32,306	39,574	8
7	24,306	30,767	37,690	7
6	23,149	29,302	35,895	6
5	22,046	27,907	34,186	5
4	20,997	26,578	32,558	4
3	19,996	25,312	31,008	3
2	19,044	24,107	29,531	2